

Denton Independent School District

Guidelines and Procedures for Head Start Policy Council Selection

Policy Council Structure: The Policy Council is made up of classroom parents and community representatives. This council will review, modify and approve the procedures for program planning.

Selection Process for Policy Council Members

1. Parents will complete a volunteer form, and a parent interest survey
2. All parents of children enrolled in the Head Start program are provided information about the roles and responsibilities associated with the policy council.
3. Parents interested in serving on the council submit their names as a nominee to become the representative to the council.
4. Within 7 business days, selection to the council is determined by receiving a majority vote in the ballot election.
5. Each classroom will have three representatives:
 - a. A primary representative
 - b. Two alternate representatives

Election of Officers:

Officers will be selected following the statutes governing the policy council rules, regulations and by-laws. Positions slated as officers are President, Vice-President, Secretary, Treasurer, and Parliamentarian.

Selection Process for Election of Officers

1. At the first annual meeting, council members will submit nominations for each office.
2. Each office will be selected by majority votes of those in attendance.
3. Once officers are selected, the officers will attend the mandatory training associated with each individual office, and the officers as a unit.