

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT:** **Region One Purchasing Cooperative Integrated Pest Management  
RFP 16-AGENCY-000030, Extension 1 of 3**

**DATE:** June 19, 2018

**ITEM 23:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** This request for proposals (RFP) assists the Region One Education Purchasing Cooperative (ROPC) members the opportunity to procure integrated pest management services that includes, but is not limited to inspections of facilities, pest control plan, use of pesticides, rodent control, posting, record keeping, program evaluation and quality control programs. Price lists and/or catalogs have been provided by each vendor; each cooperative member must conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of this Request for Proposal (RFP). ROPC members are responsible for the selection of goods and/or services available to meet their needs.

On July 26, 2017 the Region One Education Service Center Purchasing Department, acting on behalf of its members, received two (2) responses for Integrated Pest Management RFP 16-AGENCY-000030.

On August 24, 2017 the Region One ESC Board of Directors met to review and approve the recommendation of the Integrated Pest Management RFP 16-AGENCY-000030, effective September 1, 2017 through August 31, 2018 with three (3) one-year extension options if parties are in agreement. Two (2) vendors were awarded.

On behalf of the ROPC membership, the current awarded vendors were offered, and accepted, the opportunity to utilize the first extension option for Integrated Pest Management RFP 16-AGENCY-000030, effective September 1, 2018 through August 31, 2019.

**RELATED GOALS:** To assist the ESC and its cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Region One Education Service Center programs and its cooperative members order products and/or services directly through the awarded vendor(s). There is no membership fee charged to join the Region One Purchasing Cooperative. Of the net total invoice amounts on all services performed under this proposal, a flat fixed service fee rate of \$0.01 cents on each \$1.00 dollar (or 1%) of total sales made through this contract paid to the Region One ESC by the vendors.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of the Region One Purchasing Cooperative Integrated Pest Management Services RFP 16-AGENCY-000030 Extension 1 of 3 to the following vendors: *Kill-A-Bug – McAllen, Texas; Little Joe's Insect and Pest Control Co. – Donna, Texas.*

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

**Staff Responsible:** Connie Lopez, CPA, Deputy Director  
Amanda Galvan, Finance Director  
Lori Atwood Ramos, Purchasing Coordinator  
Kristina Carrizales, Purchasing Cooperative Specialist  
Marc David García, Purchasing Specialist

**Region One Purchasing Cooperative Integrated Pest Management  
RFP 16-AGENCY-000030, Extension 1 of 3**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Region One Purchasing Cooperative Integrated Pest Management Services RFP 16-AGENCY-000030 Extension 1 of 3 to the following vendors: ***Kill-A-Bug*** – *McAllen, Texas*; ***Little Joe’s Insect and Pest Control Co.*** – *Donna, Texas*.

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**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_