

HARVEY PUBLIC SCHOOLS DISTRICT 152
Finance Committee Meeting Minutes
Tuesday, June 4, 2019
3:30 P.M.

**THE MEETING WAS CALLED TO ORDER AT 3:30 P.M.
PRESENT AT THE MEETING**

Board Members: Mr. Joseph Whittington, Chairperson; Janet Rogers, BOE President; Myra Gardner, BOE
Administration: Dr. Matthew Wilkinson/ Facilitator, Mr. John Thomas/ Superintendent, Mr. Charles Givens,
Mr. Oscar Herrera, Ms. Jamie Watson
Guest Presenters: OBAMA Energy Co.: David Lockman, Thomas Bowling, PH.D., Corey Mays

AMERICA’S SMART CITIES PROJECT: OBAMA ENERGY CORP.

Mr. David Lockman of OBAMA Energy Corp presented the Committee with America’s Smart Cities Project presentation. America’s Smart Cities is a smart platform bringing digital, transformational and infrastructure solutions to cities, municipalities, counties, states, and corporations. This cloud-based smart solutions platform will provide services through a network of leading smart solutions FOCUSED companies in the fields of smart energy, smart connectivity, smart lighting, smart public safety, and smart transportation.

OBAMA Energy Corp is an Illinois licensed corporation with its main operation located in Dolton, IL. Obama Energy (OE) is a licensed distributor specializing in infrastructure lighting and related parts all utilized for energy efficiency. The target market for OE is public and private institutions, e.g. government, municipal, schools, college and health industries. The directive is focused specifically on systems for LED lighting, power and energy, which have been proven through tests and actual usage to fosters today’s advanced energy-saving technologies. OE is poised to assist municipalities and public entities to take advantage of the various and incoming federal funding programs fostering green initiatives. OE products range from complete new units to retro-fitted installments for existing fixtures now in place on city streets.

CALENDAR: FINANCE COMMITTEE MEETINGS

Dr. Wilkinson presented the 2019 – 2020 Finance Committee Meeting Calendar. All meetings will be held on the first Monday of the month at 3:30 p.m. unless instructed otherwise. There will be no more meetings during the District Office Summer hours. The next scheduled Finance meeting will be held on August 5, 2019.

FISCAL YEAR 2019 BUDGET UPDATE

Dr. Wilkinson presented to the Committee the Budget Update. He stated that the district is 92% through fiscal year total revenue recorded 95% and 84% of total expenditures spent. Operating funds (Education, O&M, Transportation, and Working Cash) expenditures are within budget and balanced. ***As a result, the budget will not need to be amended this year.*** Dr. Wilkinson did express a concern about the District not receiving all four State categorial payments within this fiscal year, specifically Regular and Special Education transportation payments.

Negative expenditure balances in non-operating funds will be addressed by account Fund Balances. The District issued Working Cash Bond for \$1.6 million in February 2019 and those funds will be used for Health Life Safety “A” Projects.

HARVEY PUBLIC SCHOOLS DISTRICT 152
Finance Committee Meeting Minutes
Tuesday, June 4, 2019
3:30 P.M.

The District challenges include: Declining Equalized Assessed Valuation (EAV) due to declining property values, property tax collection rate at 50%, delayed state categorical payments, declining student enrollment, and \$12.6 million of required Health Life Safety building improvements.

District funds will be audited by John Kasperek Co. CPAs in July 2019.

FISCAL YEAR 2019 AUDIT – JOHN KASPEREK CO.

Dr. Wilkinson presented information to the committee regarding the upcoming Fiscal Year 2019 District audit. There will be a preliminary planning day on July 9th and are looking at an audit start date of September 16, 2019.

HLS “A” PROJECTS PRE - CONSTRUCTION MEETING

Dr. Wilkinson presented the Committee with information regarding the HLS “A” Projects pre-construction. The change order for Riley will only be \$9,069 rather than the \$22,000.00 estimated by STR Architects.

MANDATED ASBESTOS THREE YEAR REINSPECTION

Dr. Wilkinson presented the Committee with proposal information from Asbestos Project Management. Asbestos Project Management is pleased to act on the schools’ behalf as an environmental consultant for the 2019 AHERA Mandated Asbestos Three Year Reinspection for all school facilities in the Harvey School District 152. Work will include the inspection of all school facilities by an IDPH Licensed Management Planner. information regarding the Mandated Asbestos Three Year Reinspection for all school facilities in the Harvey School District.

Work to include the inspection of all school facilities by an IDPH Licensed Asbestos Building Inspector and the development of the Three-Year Reinspection Report by an IDPH Licensed Management Planner. Two paper copies and one electronic of each school inspection report will be delivered to the School Administrative Office.

All work will be performed in an orderly fashion following all applicable Federal, State and Local Regulations.

Total cost of consulting services for this project would be \$6,900.00 plus any lab fees.

The Committee would like to move forward with the proposal as presented to ensure the District stays in compliance with state regulations.

HESPA TENTATIVE AGREEMENT

Dr. Wilkinson presented the Committee with HESPA Tentative Agreement. It was reviewed by the Committee and recommended for approval.

FISCAL YEAR 2020 PLANNING

Dr. Wilkinson presented the Committee with information relative to the Fiscal Year 2020 Planning. He has provided a schedule of monthly duties relative to Business Operations and Human Relations.

AT&T CONTRACTS

Mr. Oscar Herrera presented the Committee with Three (3) AT&T contracts. Committee recommended for approval.

HARVEY PUBLIC SCHOOLS DISTRICT 152
Finance Committee Meeting Minutes
Tuesday, June 4, 2019
3:30 P.M.

BUSINESS MANAGER CONTRACT PROPOSAL

Dr. Wilkinson presented the Committee with the Business Manager Contract Proposal. The services provided will include: (a) assistance in the preparation of the budget, (b) assistance in the preparation of the tax levy, (c) assistance in the negotiation of collective bargaining agreements, (d) assistance in the conversion of the District's financial software, (e) assistance in working with the business manager or other staff in the daily operation of the District, (f) any additional consulting as requested.

The fee for the aforementioned services will be \$175 per hour. Using an hourly rate will be the most cost effective for the District as the billing will only be for direct time on these specific projects. Billing will take place on a monthly basis so that expenses can be closely monitored.

SUPERVISOR OF BUILDINGS & GROUNDS PROPOSAL

The Committee was presented with the Supervisor of Buildings & Grounds Proposal. This position will be less costly than hiring an HVAC contractor. Committee recommended for approval.

THORNTON TOWNSHIP HIGH SCHOOL FACILITY USAGE REQUEST (ATHLETICS/ CHEER/ DANCE/ VOLLEYBALL/ BASKETBALL)

Thornton Township High School is requesting to utilize Brooks Middle School Gymnasium starting June 3, 2019 – August 2, 2019, from 10:00 a.m. until 6:00 p.m. Monday – Thursday.

Thornton Township High School is requesting to utilize Brooks Middle School Cafeteria starting June 4, 2019 – August 2, 2019, from 8:00 a.m. until 4:00 p.m. Monday – Thursday.

INVOICES OVER \$10,000.00

- CDW*G – Anti-Virus Software for all Districtwide Computers
- IMPERO – ALL Solutions Software

ACTION ITEMS FOR RECOMMENDATION:

1. Action Item:

Administration recommends action to approve the AT&T Contracts as presented in the amount of

2. Action Item:

Administration recommends action to approve Business Manager Crystal Financial Consulting Contract Proposal as presented for services as needed.

HARVEY PUBLIC SCHOOLS DISTRICT 152
Finance Committee Meeting Minutes
Tuesday, June 4, 2019
3:30 P.M.

3. Action Item:

Administration recommends action to approve HVAC Technician as presented.

4. Action Item:

Administration recommends action to approve Thornton Township Facility Usage Request for Brooks Gymnasium/ Cafeteria as presented.