



## Proposal for Overnight/Extended Student Trips

<b>Email Address</b>	<i>benjamin.corlett@rimsd41.org</i>
<b>Type of Trip</b>	<i>IESA State Torunament in Dekalb, staying for 1 night</i>
<b>Proposed Departure Date</b>	<i>Mar 07, 2025</i>
<b>Return Date</b>	<i>Mar 08, 2025</i>
<b>Proposer</b>	<i>Ben Corlett</i>
<b>School</b>	<i>Edison</i>
<b>Position</b>	<i>Head Coach</i>
<b>Date By Which Response Is Needed</b>	<i>Mar 06, 2025</i>
<b>What is the major place to be visited or event to be attended?</b>	<i>State Tournament</i>
<b>How is the trip related to the educational program of the District?</b>	<i>N/A</i>
<b>In what ways will the students benefit?</b>	<i>N/A</i>
<b>In what ways will the District benefit?</b>	<i>N/A</i>
<b>How will the trip be evaluated to determine the extent to which these benefits were realized?</b>	<i>N/A</i>
<b>Which students (grade, class, or organization) will be going?</b>	<i>State Qualifier and Managers</i>
<b>How many students in total?</b>	<i>3</i>
<b>How many students are currently experiencing academic problems?</b>	<i>0</i>
<b>Which staff members will be in charge?</b>	<i>Ben Corlett/Greg Quick</i>
<b>What previous experience has the staff member had in conducting overnight or extended field trips?</b>	<i>4th year in a row</i>
<b>What other staff members will be going?</b>	<i>Greg Quick, Larry Harris, Bobby Hockenberry</i>
<b>How many chaperones, in addition to staff members, will be going?</b>	<i>0</i>
<b>What are their names and affiliations with the students?</b>	<i>Javelle Anderson - Wrestler Phu Zin Win - Manger Isabelle Cavanaugh - Manager</i>
<b>How many days of school will be missed?</b>	<i>1</i>
<b>How will teachers be advised in advance that the students will be out of school?</b>	<i>Student, Admin, Athletic Director</i>
<b>How will missed work be made up?</b>	<i>When they return</i>
<b>What special assistance will be provided to students with academic problems?</b>	<i>I will check in and confirm they made up their work</i>

<b>What is the destination?</b>	<i>Convocation Center</i>
<b>What will be the mode of transportation? What liability insurance does the carrier have?</b>	<i>District Activity Bus</i>
<b>Where will the group be housed and fed?</b>	<i>Holmes Student Center Hotel and Convocation Center</i>
<b>What enroute or supplementary activities are planned?</b>	<i>Nothing</i>
<b>What arrangements have been made for dealing with emergency situations?</b>	<i>Trainer on Site. Parents will be there too.</i>
<b>If tour guides are involved, what liability insurance do they carry?</b>	<i>N/A</i>
<b>What is the estimated total cost and cost per student?</b>	<i>Per Diem.</i>
<b>What is the source of funds?</b>	<i>District</i>
<b>How will the funds be collected and safeguarded?</b>	<i>money bag in my backpack</i>
<b>How will any shortfall be made up or excess funds used?</b>	<i>N/A</i>
<b>What provision has been made for students who are financially unable to pay any necessary costs?</b>	<i>I will happily cover.</i>
<b>How will you communicate to parents prior to, during, and after the trip?</b>	<i>Phone, Text, In Person</i>
<b>List telephone numbers at destination where group will be housed.</b>	<i>(815) 753-1444</i>
<b>What information will be provided to the media and the community?</b>	<i>Any</i>
<b>Athletic Director approval</b>	Approved by <i>Mike Emendorfer</i>
<b>Principal approval</b>	Approved by <i>Joey DiIulio</i>
<b>Superintendent/Designee approval</b>	Approved by <i>Scott Vance</i> on Mar 04, 2025 13:03
<b>Signature of School Board Representative</b>	