

TRANSMITTAL MEMORANDUM FROM APPLICANT

October 25, 2013

To: Victor Kurz, CDL Program Manager

From: James Colbert, Superintendent

Subject: FEMA Community Disaster Loan Cancellation Review and Applicant's Acknowledgement of a complete submittal packet

Attached to this memorandum are the Community Disaster Loan (CDL) Cancellation Application Form 90-5 and the accompanying analysis. We have conducted this analysis and drafted Form 90-5 based on our own financial data. We understand that it is solely our responsibility to review the analysis and attached Form 90-5 form to ensure that all information contained in the application and the analysis is accurate and supported by our financial statements or other source documentation. Should an audit occur in the future, we understand it is our responsibility to demonstrate the accuracy of your data.

By signing the Form 90-5, we are acknowledging the accuracy of the financial data; that the "Operating Budget" as defined in the cancellation regulations includes all operating funds and does not include any capital expenditures or debt service related to capital; that the revenue loss is related to the Hurricane Ike that occurred on September 13, 2008; and that the unreimbursed disaster-related expenditures, if included, were incurred during the eligible three year period following the FY of the disaster were disaster-related, and were not reimbursed by any other Federal or State program or insurance proceeds.

We have signed the Form 90-5, and have submitted the entire package, including this signed memorandum, to:

Paula Kay Logan

Alternate Governor's Authorized Representative

Texas Department of Public Safety

PO Box 4087

Austin Texas 78773-0228

We understand that once FEMA has notified us of its official determination, should we want to formally appeal FEMA's loan cancellation determination we may do so within 60 days of receiving FEMA's determination by submitting a letter to:

Deborah Ingram
Assistant Administrator for the Disaster Assistance Directorate
500 C St., S.W.
Fourth Floor
Washington, D.C. 20472

Respectfully submitted,

Signature

Date

Title