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From: **Willis, Greg** <grwi@woccisd.net>

Date: Thu, Oct 27, 2011 at 2:07 PM

Subject: Items being considered for auction

To: Melinda James <mjam@woccisd.net>

Cc: Donald Turner <dotu@woccisd.net>, "Shannon, Lorraine" <losh@woccisd.net>

Melinda,

Attached, is the information you requested for the Board. Please see the attachment and notes listed below and contact me with any questions or concerns.

Game Plan:

Complete inventory of surplus items, create lots, finalize descriptions

Conduct 2-3 online auctions through Rene Bates Auctioneers

1 - All equipment from technology. Once it is removed we will have enough space to set up remaining items in lots.

2 - Remaining furniture, equipment, tools, kitchen equipment, etc. May include similar items presently at Oates and Anderson, old fleet vehicles, and assorted reach-in refrigerators/freezers

3 - If necessary - Items at Oates and Anderson and any remaining items

Attachment:

Snapshot of items in district storage

Pages 1-6, Pictures and brief descriptions of various items from technology and electronics (Most have been inventoried and tagged)

Pages 7-10, Pictures and descriptions of assorted furniture, equipment, tools, kitchen equipment, etc.

Note regarding descriptions: Rene Bates advised us to put items of little value in large lots with brief descriptions and more valuable items in smaller lots with detailed descriptions.