

Unity School District – 1908 150th Street/Hwy 46 North – Balsam Lake, WI 54810-7267
BOARD OF EDUCATION POLICY

Code: 345.13	Title: PROGRESS/GRADING REPORT OF STUDENTS	Adopted: 1991	Revised: 5/14/2002; 3/12/2013; 07/31/2015 11/14/2017	Reviewed: 2/19/2013
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1. Regular grade reports shall be made for all students at the end of each quarter (grades 5-12) or trimester (grades PK-4).
2. Anytime during the quarter or trimester that a student's achievement in a class drops to failing, the teacher shall communicate such status to the parent. This progress report shall include the office of the principal.
3. Teachers shall attempt to contact the parents of all students at least once no later than the 12th week of the semester for purposes of discussing the student's progress to that point. This contact may be made by phone, meeting, or by mail. Parent-Teacher Conferences may meet this expectation.
4. Each school shall provide an online, secure website for parents to review their student's academic progress in each class.