



BOARD MEETING DATE
November 14, 2011

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- October 24, 2011 Executive Session
- October 24, 2011 Business Meeting

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(11-106) BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

- October 24, 2011 Executive Session
- October 24, 2011 Business Meeting

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



**MEETING OF THE SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT 48
ADMINISTRATION CENTER**

Executive Session

October 24, 2011

The School Board of Beaverton School District conducted an Executive Session at the Administration Center on Monday, October 24, 2011 starting at 6:10 p.m.

Present:

LeeAnn Larsen, Chair
Karen Cunningham
Jeff Hicks
Sarah Smith
Mary VanderWeele

Jeff Rose
Ron Porterfield
Richard Steinbrugge
John Hartsock
Claire Hertz

Superintendent
Deputy Superintendent of Operations & Support Services
Executive Administrator for Facilities
Project Manager, Facilities
Chief Financial Officer

Media: 1

School Board Chair, LeeAnn Larsen called the Executive Session to order at 6:13 p.m. under authority of ORS.192.660(2)(e), Real Estate Discussion.

CALL TO ORDER

Supt. Jeff Rose provided information and led a discussion regarding a future high school land site.

**REAL ESTATE
DISCUSSION**

Jeff Rose also stated that the District requested and received a new appraisal of the property and has applied for rezoning of the property inside the Urban Growth Boundary.

The District will present all information to the owner of the property during future discussions.

The meeting was adjourned at 6:27 p.m.

ADJOURNMENT

Carol Marshall, Secretary

LeeAnn Larsen, Chair



Business Meeting

October 24, 2011

The School Board of Beaverton School District 48 conducted a Business Meeting at the Administration Center on October 24, 2011 at 6:30 p.m.

Board Members Present:

LeeAnn Larsen, Chair
Karen Cunningham
Jeff Hicks
Sarah Smith
Mary VanderWeele

High School Student Representatives:

Luke Oskierko - Arts & Communication Magnet Acad.
Sarah Landels - Aloha High School
Allie Fox - Beaverton High School
Jessica Palacios - Health Science School
John Yee - International School of Beaverton
Naman Jain - Merlo Station High School
Mitchell Lee - Southridge High School
Macky Leveton - Sunset High School
Calvin Nguyen - Westview High School

Staff Present:

Jeff Rose Superintendent
Carl Mead Deputy Superintendent for Teaching & Learning
Ron Porterfield Deputy Superintendent of Operations & Support Services
Sue Robertson Chief Human Resource Officer
Steve Langford Chief Information Officer
Maureen Wheeler Public Communication Officer
Vicki Lukich Executive Administrator
Robin Kobrowski Executive Administrator
Dick Steinbrugge Executive Administrator for Facilities
Jon Bridges Administrator for Instructional Accountability

Visitors: 25
Media: 1

School Board Chair LeeAnn Larsen called the Business Meeting to order at 6:33 p.m. Kate Richman and Naomi Shah, led the group in the Pledge to the Flag.

**CALL MEETING TO
ORDER AND
PLEDGE TO FLAG**

LeeAnn Larsen asked for any changes to the agenda.

**BOARD
PROCEDURES**

Mary VanderWeele asked for School Board Policy JE - Attendance to be moved from the Consent Agenda for further discussion prior to a vote.

Kate Richman was recognized for being the volunteer coordinator at the CEYP (Continuing Education for Young Parents) program for more than 30 years.

**RECOGNITION OF
STUDENTS, STAFF
AND COMMUNITY**

Naomi Shah was recognized for winning the age category for 15-16 year olds at the Inaugural Google Science Fair last July with a study of the effects of air quality on lungs.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY (Cont'd.)

Anirudh Jain and Mahita Tovinkere were recognized for being selected as 2011 Broadcom MASTERS competition National Finalists.

Karen Hoffman reported that ballots are in the hands of the voters. Work continues on the Local Option Levy campaign. Teachers are busier than ever and they are still taking the time to canvass and to make phone calls.

PUBLIC PARTICIPATION

Kris Alman addressed the Board regarding the Beaverton Urban Renewal project. She disagrees with the Board's position on the project.

BOARD COMMUNICATION

Jeff Hicks saw an advertisement in the Beaverton Valley Times showing Lake Oswego School District soliciting for students as an option for public or private education. Jeff also reported that he sat in on classes at Whitford and observed statewide practices to get total student involvement with sticks and cups. It was very interesting.

Individual School Board Member Comments

Jeff also reported visiting several schools in different states as he was traveling and saw several different configurations of schools. He also visited in California and had the opportunity to have a meal with Matt Casteel.

Mary VanderWeele responded to Kris Alman's comment that Nike does pay property taxes that do support the Beaverton School District.

She also reported that there is high energy in all the schools around the election.

Karen Cunningham visited the Beaverton Compassion Clinic on Saturday October 1, 2011. She encouraged the other Board members to visit next year as there is great work going on there.

She also stated that there are two weeks to go before the election. Mailings have gone out with more to come. There is lots of energy in the community. There are thousands more people to talk to and she asked everybody to plan on canvassing this Saturday, October 29.

Sarah Smith reported on the anti-bullying program at Aloha High School called Rachel's Challenge.

She was also involved with students in a clothing drive that was an overwhelming success.

LeeAnn Larsen was out in the community to speak about the Local Option

Levy. She was at Kinnaman Elementary School and saw a demonstration on 'clickers' that are used in the classrooms for student achievement.

Individual School Board Member Comments (Cont'd.)

Jeff Rose reported that he continues to visit schools and that he learns so much when he is in the schools.

Superintendent's Comments

He is involved in the Oregon Education Investment Board (OEIB). There is a shift in education in our state. He feels a sense of urgency to be leaders in education in Oregon. Beaverton School District is set up for success.

Jeff stated his appreciation of the energy around the District's cultural competency and equity. Everywhere he goes people are talking about the equity in the District.

Boundary changes are moving along smoothly.

Jeff reported that he met with area pastors and again the conversation moved toward cultural competency and equity. It was a valuable meeting.

He has been working on a series of video presentations to communicate with staff, and the community. They will summarize what is going on in the District and be posted on the web site as well as emailed to community members.

Vicki Lukich introduced Sarah Landels, Allie Fox, and Luke Oskierko. Each student presented a report to the Board on what is happening at their school.

HIGH SCHOOL BOARD REPRESENTATIVES

Sarah Landels from Aloha High School reported that Newsweek Magazine rated Aloha High School the 6th strongest school in the state. They also received an Outstanding grade from the state. Aloha HS has participated in Rachels' Challenge and it has made a big difference in the attitudes of students.

Allie Fox, Beaverton High School Representative, reported that Beaverton High has started a program that implements academic coaching by peers where the coaches are proactive in helping with tutoring. This has been very effective; they have seen a decrease in freshman F's.

Luke Oskierko, Arts and Communication Magnet Academy Representative reported that ACMA film students are participating in a Student Film Night and invited everybody to attend. The show will be at the Main Stage Arts Center on November 30 from 7 pm – 8:30 pm.

REPORTS

Jon Bridges reviewed the Arco Iris Immersion School annual report. The charter school has shown strong student achievement and they operated in the black. He reported that a greater percentage of Arco Iris students meet or exceed state standards on the OAKS reading and mathematics tests than students in the District or in Oregon. A greater percentage of students in the District and in Oregon meet or exceed state standards on the OAKS writing test than Arco Iris students. The achievement of Arco Iris students is higher than their Two Way Immersion peers in the District on OAKS reading and math tests but trails the performance of their BSD Two Way Immersion peers on the state writing test.

Arco Iris District
Yearly Update

How is health and safety of students measured at the charter school? Jon Bridges will investigate and report his findings.

Claire Hertz reported that the Comprehensive Annual Financial Report (CAFR) is being finalized. It will be brought to the Board in December. The projected ending fund balance is expected to be 3.6%. The next state economic forecast will be on November 17, 2011.

Financial Report

A 10 minute break was called at 7:35 p.m.

BREAK

DISCUSSION ITEMS

The Budget Committee has three vacancies:

- Zone 1 (Karen Cunningham), term expires 2014
- Zone 2 (Tom Quillin), term expires 2014
- Zone 6 (Jeff Hicks), term expires 2012

Process to Fill
Vacancies on Budget
Committee

Claire Hertz reviewed the process used in the past:

- Publicize the openings as broadly as possible using all communication channels for a three-week period;
- Request a letter in interest and/or resume from each candidate;
- Each Board Member would interview each candidate for their zone; and
- Present appointee at the January 9, 2012 School Board Meeting for Board approval.

The Board reviewed the following policies as a first reading:

IA – Goals and Instructional Philosophy
JFCG/KGC/GBK – Tobacco-Free Environment

First Reading of School
Board Policy
and
11-101
Approval of Board
Policy JE-Attendance

Mary VanderWeele stated that IA overlaps with two other policies as well as our Strategic Plan. AD & AE comprise the same language that were just reviewed and approved. IA could be deleted completely. She asked the Board

to review all these and come to a decision to retain the IA policy or to delete it.

Karen Cunningham questioned items 12 and 13 in policy IA and asked if they were included in other policies? Mary VanderWeele stated that those are covered in state statute.

The Board discussed policy JE – Attendance. They agreed that the language in the last paragraph should read “The Superintendent shall develop and implement procedures for notifying parents when their child has an unplanned absence, in accordance with state law and community standards. The Superintendent also shall develop and implement procedures for maintaining records and submitting necessary reports related to attendance.”

11-101 Mary VanderWeele moved to approve Board Policy JE-Attendance with the suggested change above.

Sarah Smith seconded and the motion passed unanimously.

The Board had no questions or comments on policy JFCG/KGC/GBK - Tobacco-Free Environment and the policy will return for a second reading.

Jeff Rose explained the changes in the Superintendent’s Goals for the 2011-2012 School Year.

Individual student growth is still a topic that is important to the Board. The Board would like to see something concrete. Jeff Rose would like to develop a timeline for the District’s internal and external assessments and reporting on student growth. The plan and profile could provide some information for the individual student growth but it needs to go deeper.

Mary VanderWeele moved to approve the Superintendent’s Goals for the 2011-2012 school year.

Jeff Hicks seconded and the motion passed unanimously.

LeeAnn Larsen asked for questions or comments on the School Board Goals & Superintendent Evaluation.

There were no questions or comments.

Mary VanderWeele moved to approve the School Board Goals and the Superintendent Evaluation for the 2011-2012 school year.

Jeff Hicks seconded and the motions passed unanimously.

LeeAnn Larsen stated that she and Lisa Shultz were working on developing Board sub committees and they will be finalized in the next couple of weeks.

First Reading of School Board Policy and **11-101** Approval of Board Policy JE-Attendance (Cont’d.)

ACTION ITEMS

11-88
Approval of Superintendent’s Goals for 2011-2012

11-89
Approval of School Board Goals & Superintendent Evaluation

The Superintendent's evaluation will be included in the school Board Development Sub-Committee.

11-89
Approval of School Board Goals & Superintendent Evaluation (Cont'd.)

Mary VanderWeele reviewed the additions and changes to the School Board & Superintendent Operating Agreement for 2011-2012.

11-90
School Board & Superintendent Operating Agreement for 2011-2012

Karen Cunningham moved to approve the School Board & Superintendent Operating Agreement for 2011-2012.

Sarah Smith seconded and the motion passed unanimously.

Claire Hertz explained that a joint Request for Proposal (RFP 06-1003) with Portland Public Schools, Hillsboro School District and Beaverton School District was competitively solicited for Commercial Food Products in 2006 with four (4) one year extensions. The RFP was awarded to Food Services of America, and the final renewal period ended on June 30, 2011. To ensure continuation of the lunch and breakfast programs, approval for a special procurement method of continuing services by the current supplier for 2011-12 is requested. Board Policy DJC states the Board shall approve special procurements pursuant to ORS 279B.085.

11-91
Special Procurement Authorization Commercial Food Products

Mary VanderWeele moved to grant approval to proceed with a special procurement for Commercial Food Products on a requirements basis to Food Services of America through July 31, 2012.

Jeff Hicks seconded and the motion passed unanimously.

Jeff Rose explained the changes since last meeting. The team make-up was changed and item C was changed where the information from the listening sessions would go to the strategic budget team members.

11-92
Budget Process and Calendar for 2012-2013

During Board discussion the following comments were made:

- Is the number of meetings adequate for the work? The budget committee is invited to participate in the listening sessions and teaching sessions in order to stay informed.
- Claire suggested having an orientation meeting especially for the new members but all would be welcome.
- Placing a budget education item on each board meeting agenda where the committee members would be able to attend as well would be a good educational tool for the committee.
- It was suggested that budget committee members would be expected to attend at least one teaching session. The information could be provided to each budget committee member.
- It was suggested to have 2 listening sessions after the proposed budget

- comes out and another budget committee meeting.
- The earlier listening sessions are the most important, maybe wouldn't need two more after the budget comes out.
- There could be another budget committee meeting for questions and answers that have been proposed ahead of time.

11-92
Budget Process and
Calendar for 2012-2013
(Cont'd.)

11-92 Karen Cunningham moved to approve the budget process as amended adding a meeting between B & C in Phase 4, expecting Budget Committee members to attend a Community Teaching Session and include Board policies in the Teaching Sessions, and conceptually accept the Budget calendar and direct the Superintendent to revise specific dates to meet legal requirements.

Jeff Hicks seconded and the motion passed unanimously.

LeeAnn asked the Board members who have returning Budget Committee members to walk them through the new budget process. LeeAnn will talk with the board members that are absent to do the same.

Jeff Rose reviewed the modified document and that there was an added component with what will be reported within each letter category. Karen would like to see disaggregated data on OAKS and ACT in the November report.

11-93
Strategic Plan

11-93 Karen Cunningham moved to approve the updates to the Strategic Plan THRIVE document.

Sarah Smith seconded and the motion passed unanimously.

Karen moved to approve as modified by removing JE from the Consent Grouping.

**CONSENT
GROUPING**

Sarah seconded and the motion passed unanimously

11-94 BE IT RESOLVED that the employees who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations be accepted by the School Board as submitted at this meeting.

11-94
Personnel

11-95 BE IT RESOLVED that the School Board authorize the Superintendent or a designee to obligate the District for the public contract item listed in attachment A.

11-95
Public Contracts

11-96 BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

11-96
Approval of Board
Meeting Minutes

September 26, 2011 School Board Business Meeting
October 10, 2011 Fall Work Session

11-97 BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved.

11-97
Grant Report and
Proposals

11-98 BE IT RESOLVED that the School Board and administrative staff receive the minutes from Community Engagement Committees and Local School Committee meetings as an information item.

11-98
Minutes from
Community
Engagement
Committees & Local
School Committees

11-99 BE IT RESOLVED that the Board reduces by 30 hours the annual instructional time requirement for students in grades 9-12 attending learning options schools in 2011-2012 to accommodate transportation of students to these school sites and reduces the annual instructional time requirement for students at Southridge High School by 10 hours.

11-99
2011-2012 Compliance
with Division 22
Standards for
Instructional Time

11-100 BE IT RESOLVED that the Board approved increasing the Construction Excise Tax and amending the Intergovernmental Agreements with Washington County, City of Beaverton, City of Tigard, City of Hillsboro and City of Portland to impose and collect the increased tax rates.

11-100
Construction Excise
Tax Increase

11-101 See motion above under *First Reading of School Board Policy and 11-101 Approval of Board Policy JE-Attendance*

11-101
Second Reading of
School Board Policy

The meeting summarized a lot of work that has been in progress for a while. We have a new budget process that allows us to roll up our sleeves and get started.

**CLOSING
COMENTS AND
NEXT STEPS**

The strategic plan adoption was personally most important to Jeff Rose. LeeAnn stated she is excited about the new budget process. It brings hope to hard decisions.

The meeting was adjourned at 8:35 p.m.

ADJOURNMENT

Carol Marshall, Recording Secretary

LeeAnn Larsen, School Board Chair

October 24, 2011
 PUBLIC CONTRACTS
 BOARD AUTHORIZATION OF SUPERINTENDENT TO
 OBLIGATE THE DISTRICT

SUBMITTED FOR SCHOOL BOARD APPROVAL Description of Items	Person Responsible For Contract	Acquisition Method/ Date Of Bid/RFP	Contractor Or Vendor Selected	Cost Not To Exceed
2011-2012 Tuition for 8 BSD students	Joshua Fritts	Sole Source	Serendipity Center Inc.	243,780