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To: The Board of Education and Dr. Patrick Broncato, Superintendent
From: Curt Saindon, Assistant Superintendent for Business Services/CSBO
Date: March 13, 2026
Subject: 2026-2027 Finalized Fee Schedule Recommendation Memo

Following up on our February discussion regarding the 2026-2027 School Year Fee Schedule, attached is a finalized and recommended fee schedule for your review and approval. Once approved, we will use this schedule for registration planning, facility use, meal program planning, and as part of our budget planning process for the next school year. These fees would be published as part of the spring and summer registration process that begins in early April and continues into the school year. We typically present the preliminary/tentative fee schedule in February, and, based on feedback from the Board, we prepare a finalized fee schedule for Board consideration and approval in March.

As was mentioned last month, we are recommending a few changes to our current registration fee schedule for the first time in several years. We are also adjusting a few pass through or reimbursable charges based on actual expenses incurred by the school district. Finally, we recommend updating our facility rental fee schedule, as it has not been adjusted in several years. We would again offer a 50% “early bird discount” for registration fees paid by June 1st. All low income students eligible for the USDA National School Breakfast and Lunch Program can receive a fee waiver and do not have to pay registration fees.

We also coordinate the collection of other fees and pass through expenses via our fee schedule through the online payment portal (RevTrak) or in person (Square) to simplify the process for parents and to reduce the collection responsibilities of individual schools and grade levels. If we can consolidate the payment of these various fees through the registration process and RevTrak or Square, and avoid having parents pay individually for all of this stuff at the school level, it is easier and less hassle and headache for everyone...and we can sometimes get a better deal by consolidating our purchasing through the District Office. All other fees, both required and optional, would remain the same for next year, except where noted on the attached, finalized 2026-2027 fee schedule.



WOODRIDGE
SCHOOL DISTRICT 68

memo

Finally, we are estimating that our cost for meals is expected to increase by about 4.3% - 5.3%, depending on the finalized “CPI-Food Away From Home” inflationary figure. We are trying to minimize the impact felt by parents and families by reducing our margins to cover as much of the increase as possible. We expect to make only 1 cent per lunch and 3 cents per breakfast next year. We will finalize those per-meal charges and snack bar costs this spring, once the renewal amendment process is complete. As we do not currently have a snack bar at JJH and there is no time table for its return, we do not expect to get new snack bar pricing for FY27. These meal fees are not set and paid until closer to the start of the new school year, so we will have time to communicate the finalized prices with families. The Junior High Snack Bar prices are typically finalized during the summer, after we receive final pricing from our snack food suppliers, but as I said, we do not currently plan to start the snack bar back up next year. We will let you know as those prices are set this spring and/or summer, and will provide a finalized schedule for food service costs if they change from this recommendation. Therefore, the food prices are estimated at this time. As always, if you have any questions, please do not hesitate to let me know. Thank you.

RECOMMENDATION

It is the recommendation of the Administration that the Board approve the attached 2026-2027 Finalized Fee Schedule, highlighting the increases, as noted. With Board approval we will use this fee schedule in registration and facility use planning for the 2026-2027 school year.