

Manor Independent School District
Board of Trustee Meeting Agenda Item
October 22, 2024

CONSENT ITEM SHEET

RE: Approval of Resolution Authorizing Credit to Employees for Late Changes due to late Payroll

Supporting Documents:

1. Resolution

District Goals*:

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

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Background Information:

Due to an error by Manor ISD payroll staff, Manor ISD employees were paid late and incurred overdraft and late fees. While many banks will waive these fees, there is the possibility that some banks will not, and we should cover the cost of those fees.

Fiscal Implications:

We estimate the cost to be under \$50,000. We cannot be sure of the cost at this time since some banks are waiving the fees for employees.

Administrative Recommendation:

We recommend that the board approve the resolution as submitted .

Motion Language:

I move that the board approve the resolution authorizing credit to employees for fees and charges incurred due to the late payroll deposits.

Moises Santiago

Contact Person

Dr. Robert Sormani

Approved by Superintendent