

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 3, 2025

NUMBER: 25-133

FR: Office of the Superintendent

SUBJECT: Approval of Proposed
Revisions to BP 4313.1
Load Scheduling Hours of
Employment; Second
Reading

STRATEGIC PLAN/BOARD GOAL:

Track 1: Operational Improvements
Initiative: Optimize Business Practices

ABSTRACT:

Board policy revisions require Board approval.

ISSUE:

At issue is to approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series.

This update includes Fair Labor Standards Act language and citations for exempt employees.

The Board Policy Committee reviewed the proposed changes and recommends approval.

ALTERNATIVES:

1. Approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented;
2. Do not approve the second reading of the proposed revisions to BP 4313.1 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the second reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented.