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15 November 2022

To: Full Board of Commissioner's  
Re: Payment of Primary Airport Services Invoice

I am requesting the below invoice(s) from Primary Airport Services be paid from  
295-000-383.000 PFC Charges Reserve – expense line item 295-595-805.000.

1102-31 \$183.90 PFC Quarterly Report  
1132-02 \$59.95 PFC Application 03 Closeout

All work done by Primary Airport Services is refundable by the FAA as  
administrative costs.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport



# PRIMARY AIRPORT SERVICES, LLC

PO BOX 86  
 CHASSELL, MI 49916  
 primaryairportservices.com

## Invoice

DATE	INVOICE NO.
11/14/2022	1102-31
I.D. NO.	
01-0976610	

**BILL TO**

Alpena County Regional Airport  
 1617 Airport Road  
 Alpena, Michigan 49707  
 1102 PFC Quarterly Report

ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT
Karl Juppe 8.5x11 Copier	Project Manager Hours (10/23 - 10/29)	1.5	119.90	179.85
	Letter Size Copies 8.5x11	27	0.15	4.05
Please Pay This Amount			<b>Total</b>	<b>\$183.90</b>





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 CHASSELL, MI 49916  
 primaryairportservices.com

# Invoice

DATE	INVOICE NO.
11/14/2022	1132-02
I.D. NO.	
01-0976610	

BILL TO
Alpena County Regional Airport 1617 Airport Road Alpena, MI 49707 1132 PFC-03 Closeout

ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT
Karl Jouppe	Project Manager Hours (10/23 - 10/29)	0.5	119.90	59.95
Please Pay This Amount				<b>Total</b> \$59.95