

**February 22, 2021**

### **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENT** – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Paul Nord, part-time (.4 FTE), long-term substitute Title I Teacher at Montrose Elementary School of Innovation, effective on or about February 8, 2021 and ending on or about May 5, 2021. This is a replacement for Alexandra Edwards.
2. Leah Dungan, long-term substitute 1<sup>st</sup> Grade Teacher at Tatanka Elementary STEM School, effective on or about January 29, 2021 and ending on or about May 17, 2021. This is a replacement for Jamie Abell.
3. Damon Reeves, ECSE/Transportation ESP, effective February 1, 2021. This is a replacement for Nicole Jensen.
4. Jenna Palmer, Special Education ESP at Buffalo High School, effective February 1, 2021. This is a replacement for Lindsay Kietzmann.
5. Samantha Hill, Special Education/Supervisory ESP at Northwinds Elementary, effective February 2, 2021. This is a replacement for Serena Mahoney.
6. Lena Anderson, Nutrition Services Aide at Northwinds Elementary, effective February 8, 2021. This is a replacement for Elizabeth Graham-Etzel.
7. Michael Bruzek, part-time Custodian at Northwinds Elementary, effective February 16, 2021. This is a replacement for Christine Truong.
8. Daniel Shipley, 2<sup>nd</sup> Shift Custodian at Buffalo High School, effective February 16, 2021. This is a replacement for Jamal Johnson.
9. Amanda Claseman, Benefits/Business Office Assistant, effective February 22, 2021. This is a partial new position and a replacement for Artavia Hernandez.
10. Erin Conner, District-wide Health ESP, effective February 22, 2021.
11. Carter Jackson, KidKare Aide, effective April 12, 2021.

**RESIGNATION/RETIREMENT/TERMINATION** – Approve the following resignation/retirement/termination:

1. Cynthia Altmann, 2<sup>nd</sup> Grade Teacher at Northwinds Elementary, retirement effective June 11, 2021.
2. Linda Kittock, Transportation ESP, retirement effective May 28, 2021.
3. Benjamin Harvey, Science Teacher at Phoenix Learning Center and Ag Teacher at Buffalo High School, resignation effective June 11, 2021.

4. Artavia Hernandez Dew, Laundry/Custodian at Buffalo Community Middle School, resignation effective February 2, 2021.
5. Alyssa Hygrell, KidKare Aide, resignation effective February 16, 2021.
6. Alexis Mischke, Kidkare Aide, resignation effective February 26, 2021.
7. Dylan Hanson, District-wide Grounds, resignation effective February 26, 2021.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Gary Wirkus, Ag Teacher at Buffalo High School, teach one additional section during Term 3, effective February 1, 2021 and ending April 2, 2021.
2. Paul Anderson, Science Teacher at Buffalo High School, teach one additional section during Term 3 and Term 4, effective February 1, 2021 and ending June 11, 2021.
3. Jill Post, Art Teacher at Buffalo Community Middle School, teach one additional section during Term 4, effective April 12, 2021 and ending June 11, 2021.
4. Megan Losey, AVID Coordinator/Teacher and STEAM Teacher at Buffalo Community Middle School, teach one additional section during second semester, effective February 1, 2021 and ending June 11, 2021
5. Lisa Berg, part-time World Cultures Teacher at Northwinds Elementary, additional assignment as part-time (.5 FTE) Special Education Teacher, effective February 1, 2021 and ending June 11, 2021, due to licensure requirements.
6. Sara Mart, AVID Tutor at Buffalo High School, extension of assignment to end June 10, 2021.
7. Missy Thompson, long-term substitute Greeter at Buffalo High School, extension of assignment to end June 11, 2021.
8. Stephanie Koecher, Special Education/Transportation ESP at Parkside Elementary, increase from 30 to 32.5 hours/week, effective September 10, 2020.
9. Christie Mastey, Special Education ESP at Buffalo High School, increase from 1.25 to 5.25 hours/week for Transportation, effective February 2, 2021.
10. Sarah Vogts, Special Education ESP at Tatanka Elementary STEM School, increase of .5 hours/day for Transportation, effective February 9, 2021.
11. Ginger Elsenpeter, KidKare Lead Supervisor at Tatanka Elementary STEM School, decrease from 40 to 37.5 hours/week, effective December 16, 2020.
12. Jensen Oseth, KidKare, transfer from Aide to Assistant, effective January 12, 2021.
13. Mitchell Hanson, transfer to 1<sup>st</sup> Shift Grounds, effective February 8, 2021. This is a replacement for Bill Jordan.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Kaia Grant, PPD Coach at Buffalo High School and Montrose Elementary School of Innovation, request for leave of absence, effective on or about March 18, 2021 and ending on or about June 10, 2021.
2. Lisa Jensen, EL Teacher at Buffalo Community Middle School and Buffalo High School, request for leave of absence, effective February 26, 2021 and ending March 26, 2021.

3. Amanda Schmidt, Special Education Teacher at Parkside Elementary, request for leave of absence, effective April 5, 2021 and ending June 11, 2021.
4. Megan Fletcher, Special Education ESP, request for leave of absence, effective on or about April 21, 2021 and ending June 10, 2021.
5. Sheila Bethke, ESP at Northwinds Elementary, request for leave of absence, effective January 25, 2021 and ending March 5, 2021.
6. Heather Lawrence, Special Education ESP at Parkside Elementary, request for leave of absence, effective December 18, 2020 and ending February 15, 2021.
7. Kelly Sunderland, Nutrition Services Assistant at Buffalo High School, request for extension of leave of absence to end June 11, 2021.
8. Joe Barthel, Grounds Custodian, request for leave of absence, effective February 9, 2021 and ending March 22, 2021.
9. Jack Strong, Grounds Custodian at Buffalo High School, request for leave of absence, effective February 19, 2021 and ending April 19, 2021.
10. Linda Kittock, request for leave of absence effective January 19, 2021 and ending February 15, 2021.

CONTRACT – Approve the following contract:

1. 2020-2022 Master Agreement between Independent School District #877 and Education Minnesota – Buffalo, Educational Support Professionals, Local 7334, Affiliated with Education Minnesota, AFT, NEA, AFL-CIO.