

**OFFICE OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 2909  
MONDAY, NOVEMBER 25, 2024, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792  
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

**Members Present:**

Bill Addy                      Tim Riordan  
Nicole Culbert-Dahl      John Uhan  
Brandi Lautigar            Lisa Westby

**Other Staff Present:**

Dr. Noel Schmidt, Superintendent  
Mark Winter, RRHS Principal  
Chad Hazelton, Community Education Director

**Members Absent:**

None

**Student Representative:**

None

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:**
- A. Motion to **approve the agenda** made by LAUTIGAR, seconded by RIORDAN.
  - B. ADDY corrected Consent Agenda 4.4. *Approval of hire of extra hours for Melissa Dormanen for the Paraprofessional position at a rate of \$19.97/hour effective October 2, 2024.*
  - C. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Jennifer Bonner – referendum renewal.
- IV. **CONSENT AGENDA:**
- A. Motion to **approve the Consent Agenda as amended** made by CULBERT-DAHL, seconded by UHAN. Motion passed unanimously.
    - 1. Approval of October 28, 2024 regular meeting minutes.
    - 2. Approval of November 12, 2024 special meeting minutes.
    - 3. Approval of November 19, 2024 special meeting minutes.
    - 4. Approval of extra hours for Melissa Dormanen for the Paraprofessional position at a rate of \$19.97/hour effective October 2, 2024.
    - 5. Approval of hire of Linda Fedor for the Early Childhood Family Education Teacher position with a salary of \$14,097.85 (Step B MA+18) prorated, effective October 30, 2024.
    - 6. Approval of hire of Kylee Sexton for the Paraprofessional position at a rate of \$19.97/hour effective November 6, 2024.
    - 7. Approval of hire of Isabella Axelson for the Paraprofessional position at a rate of \$19.97/hour effective November 6, 2024.
    - 8. Approval of hire of Chanel Kamunen for the Head Start Paraprofessional position (Eveleth) at a rate of \$19.97/hour effective November 11, 2024.
    - 9. Approval of hire of Laura Bakhtiari for the Interim Title I Interventionist position with a salary of \$50,570.92 (Step J BA) prorated, effective November 18, 2024.
    - 10. Approval of hire of Skyler Harju for the Assistant Boys Swim Coach position with a stipend of \$4,791 for the 2024-2025 school year.
    - 11. Approval of hire of Lunchroom Supervisors at Rock Ridge High School for Semester 1 with a stipend of \$1,513 each.
    - 12. Approval of volunteer coach(es) for the 2024-2025 school year: Thomas Aune (Boys Basketball).
    - 13. Approval of winter coaches and volunteers for the 2024-2025 school year.
    - 14. Approval of transfer of Joni Mogen-Pfutzenreuter, Lunch/Playground Aide, from Laurentian to Parkview Elementary (Job#1158) effective November 18, 2024.

15. Approval of transfer of Tricia Harsila from the RRHS Counseling Secretary to the RRHS Attendance Secretary position (Job#1166) at a rate of \$24.87/hour effective November 20, 2024.
16. Approval of transfer of Brad Crep from Custodian/GM/Grounds/Driver to the RRHS Student Supervision position (Job#1151) at a rate of \$19.97/hour effective December 2, 2024.
17. Approval of transfer of Bradley Crep from Custodian/GM/Grounds/Driver to the Paraprofessional position (Job#1096) at a rate of \$19.97/hour effective December 2, 2024.
18. Approval of transfer of Alexandra Larson from Long-Term Substitute to the Paraprofessional position (Job#1157) at a rate of \$19.97/hour effective November 11, 2024.
19. Acceptance of resignation of Shaylin Peliska from the Lunchroom/Playground Aide position effective November 8, 2024.
20. Acceptance of resignation of Kelsey Rye from the Paraprofessional position effective November 15, 2024.
21. Acceptance of resignation of Nicholas Thompson from the Secondary English Teacher position effective January 23, 2025.
22. Approval to extend unpaid medical leave of absence for Harriet Anderson, Paraprofessional, from December 1, 2024 to December 31, 2024.
23. Approval of out-of-state travel for Brandon Borich to attend the AVID National Conference in Dallas, TX December 12-14, 2024.
24. Approval of lane change for Ashely Tikkanen from MA to MA+18 effective November 9, 2024.
25. Acceptance and appreciation of the CTE Award from NESC and the MN Service Cooperative Rural CTE Grant in the amount of \$5,000 for the Building Construction class for supplies and equipment to work collaboratively with contractors, MN North College, and Habitat for Humanity.
26. Acceptance and appreciation of a donation of extra pants from Gethsemane Lutheran Church to Parkview Elementary School.
27. Acceptance and appreciation of a donation of \$500 from the Eveleth Elks to the #RockRidgeRising Campaign to support the eSports Team at Rock Ridge High School.
28. Acceptance and appreciation of a donation from WA Fisher in the amount of \$2,500 for the #RockRidgeRising Campaign with naming rights to the RRHS Graphic Arts Lab in recognition.

V. **OPERATING REFERENDUM RENEWAL PRESENTATION** was given by Shelby McQuay from Ehlers. Discussion was had by the board. Board opted to take no action and to consider the Referendum Renewal at the December 9 regular meeting.

VI. **CONSTRUCTION:**

- A. Pete Auvinen, Kraus-Anderson and Melissa Lefebvre, DSGW presented the Preconstruction Services of Building 1404.
- B. Motion to **approve the preconstruction services of 1404** made by UHAN, seconded by RIORDAN. Motion passed unanimously.

VII. **REPORTS:**

- A. Chad Hazelton gave an update on events, successes, and future planning happening in Community Education so far this fall.
- B. Principal Mark Winter discussed the happenings at Rock Ridge High School.
- C. Supt. Schmidt gave an update on the Eveleth school property and Gilbert school property.
- D. Motion to **approve the payment of the bills** made by CULBERT-DAHL, seconded by WESTBY. Motion passed 5-0 (LAUTIGAR unavailable at the time of vote).

VIII. **POLICIES – THIRD/FINAL READING:**

- A. Motion to **approve the final reading of all policies listed except pull Policy 215 for discussion** made by LAUTIGAR, seconded by UHAN. Motion passed unanimously.
1. 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources.
  2. 506 Student Discipline.
  3. 722 Public Data and Data Subject Requests.
  4. 806 Crisis Management Policy.
  5. 102 Equal Educational Opportunity.
  6. 104 School District Mission Statement.
  7. 204 School Board Meeting Minutes.
  8. 207 Public Hearings.
  9. 413 Harassment and Violence.
  10. 416 Drug, Alcohol, and Cannabis Testing.
  11. 418 Drug-Free Workplace/Drug-Free School.
  12. 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction.
  13. 425 Staff Development and Mentoring.
  14. 503 Student Attendance.
  15. 507 Corporal Punishment and Prone Restraint.
  16. 509 Enrollment of Nonresident Students.
  17. 512 School-Sponsored Student Publications and Activities.
  18. 513 Student Promotion, Retention, and Program Design.
  19. 515 Protection and Privacy of Pupil Records.
  20. 521 Student Disability Nondiscrimination.
  21. 524 Internet, Technology, and Cell Phone Acceptable Use and Safety Policy.
  22. 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds.
  23. 535 Service Animals in Schools.
  24. 601 School District Curriculum and Instruction Goals.
  25. 602 Organization of School Calendar and School Day.
  26. 603 Curriculum Development.
  27. 604 Instructional Curriculum.
  28. 607 Organization of Grade Levels.
  29. 608 Instructional Services - Special Education.
  30. 609 Religion and Religious and Cultural Observances.
  31. 613 Graduation Requirements.
  32. 614 School District Testing Plan and Procedure.
  33. 615 Testing Accommodations, Modifications, and Exemptions For IEPs, Section 504 Plans, and LEP Students.
  34. 616 School District System Accountability.
  35. 619 Staff Development For Standards.
  36. 620 Credit For Learning.
  37. 624 Online Instruction.
  38. 707 Transportation of Public School Students.
  39. 708 Transportation of Nonpublic School Students.
  40. 709 Student Transportation Safety Policy.
  41. 802 Disposition of Obsolete Equipment and Material.
- B. LAUTIGAR recommended advertising in the high school for interested juniors to apply for the Junior Student Rep position on the school board. Applications would be submitted to the Personnel Committee for interviews. A recommendation would be brought to the full board for a vote.

- C. Motion to **approve the final reading of Policy 215** made by LAUTIGAR, seconded by CULBERT-DAHL. Motion passed unanimously.

IX. **SPECIAL ELECTION:**

- A. Motion to **combine polling places for elections not held on the day of a statewide election** made by LAUTIGAR, seconded by WESTBY. Motion passed unanimously.
- B. Motion to **approve the Resolution Calling Special Election to Fill School Board Vacancy** made by UHAN, seconded by WESTBY. Roll call vote. Motion passed unanimously.
  - 1. Rock Ridge Public Schools Special Election is scheduled for April 8, 2025.
- C. Motion to **approve the Resolution Establishing Dates for Filing Affidavits of Candidacy** made by LAUTIGAR, seconded by UHAN. Roll call vote. Motion passed unanimously.
  - 1. Filing for candidacy period opens December 31, 2024, and closes at 5pm on January 14, 2025 at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.
- D. LAUTIGAR asked to be considered as an appointee when determining how to fill the school board member vacancy until the special election can be held. This item will be discussed at the December 9 regular meeting.

X. **ADMINISTRATION ITEMS:**

- A. Individual work agreements will be discussed during a working session starting at 5pm prior to the December 9 regular meeting. Those employees who would like to discuss their individual contract will have an opportunity during the working session.
- B. Motion to **approve the Resolution Authorizing Rock Ridge Public Schools ISD 2909 To Make Application To And Accept Grant Funds From IRRR Revenue Bonds Issued Per Minnesota Laws 2024, Chapter 127, Article 69, Sections 15-16** made by UHAN, seconded by RIORDAN. Roll call vote. Motion passed unanimously.
- C. Motion to **approve the MOU between AFSCME Council 65 Local Union #3 and RRPS** made by UHAN, seconded by WESTBY. Motion passed unanimously.
- D. Motion to **approve the job description of “Principal and/or Assistant Principal”** made by LAUTIGAR, seconded by CULBERT-DAHL. Motion passed unanimously.
- E. **Nomination for the RAMS Board of Directors:**
  - 1. RIORDAN nominated UHAN (UHAN declined).
  - 2. ADDY nominated RIORDAN (RIORDAN declined).
  - 3. No action taken.
- F. Motion to **approve the Application for DISSOLUTION of Cooperative Sponsorship between Mesabi East and Rock Ridge, regarding girls tennis** made by RIORDAN, seconded by UHAN. Motion passed unanimously.

XI. **MEETING ANNOUNCEMENTS** were made.

XII. **ADJOURNMENT:** Meeting adjourned at 8:02 P.M.

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CHAIR – BILL ADDY

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CLERK – BRANDI LAUTIGAR