

**Red Wing Public Schools**  
2451 Eagle Ridge Drive  
Red Wing, MN 55066



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### **School Board Meeting Agenda Item**

Topic:                Preschool Coordination  
Contact(s):  
Presenter(s):       Karsten Anderson, Superintendent

#### Nature of Action Requested by Board

Board action	<input type="checkbox"/>
Board information or scheduled report	<input type="checkbox"/>

#### Background Information

In May, 2020, the school board approved a Human Resources Plan that called for a change in leadership at Colvill Family Center. Min MartinOakes has been retired since 2018, but she agreed to serve as the Director on a return-to-work agreement. Min requested to scale back her work time beginning on January 1, 2021.

Consistent with the Human Resources Plan approved in May, 2020, the district:

- Employed a teacher on a 0.2 contract to serve as the Preschool Coordinator from July 1, 2020-December 31, 2020;
- Hired a full-time Early Childhood Special Education (ESCE) teacher beginning second semester; and
- Plans to hire a full-time Preschool Coordinator from January 1, 2021-June 30, 2021.

As per the current Master Agreement with Education Minnesota, in December the school district will post for an internal transfer for a full-time Preschool Coordinator beginning on January 1, 2021 with the understanding that the position will likely end on June 30, 2021. The selected candidate for the Preschool Coordinator position must possess an Early Childhood Special Education teaching license but not an administrative license. Without an administrative license, the Preschool Coordinator can neither evaluate employees nor complete other duties requiring an administrative license.

This winter/spring, the school district will develop the position description for an Early Childhood Director who will supervise employees and determine if Red Wing Public Schools or Goodhue County Education District will hire the position. The Early Childhood Director position will be posted this spring with a start date of July 1, 2021.

#### Recommendation

I move to approve the hiring plan for the Preschool Coordinator position starting on January 1, 2021 as presented.