



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

June 2, 2023

This purchase agreement for Food Service Director services entered into by and between Hiawatha Valley Education District (HVED) and Lewiston-Altura Public Schools beginning on June 2, 2023 and continuing through the 2023-2024 fiscal year.

As a licensed food service director, Vickie Speltz will provide food service connections, paperwork, and oversight for breakfast and lunch meals for HVED programming in Kellogg, Hokah, and Winona. The food service director will facilitate the process of establishing HVED as a food service sponsor for the National School Lunch Program. The Executive Director of Hiawatha Valley Education District is responsible for the oversight of these services.

We agree as follows:

1. Total package will be based on the hourly rate of \$43.36, which includes hourly rate, incentive pay, FICA, PERA, and insurance benefits. Travel and mileage costs will be charged additionally at the Federal IRS rate current at the time of travel.
2. Duration of services shall be from June 2, 2023 through the 2023-2024 fiscal year.
3. Time worked as a Food Service Director is to be recorded in 15-minute increments and any hours over 40 per week will be paid at time and a half.
4. Lewiston-Altura Public Schools will bill the Hiawatha Valley Education District semi-annually as of June 30 and December 31 of each year.

Lewiston-Altura Public Schools may terminate this agreement by written notice. Notice of termination will relieve the Contractor of its required continuing compliance to this agreement including rendering of services. This Agreement may also be terminated by either party by providing not less than thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, the foregoing terms are agreed to and accepted by the parties.

Name: Gwen Carman
Title: Superintendent
Lewiston-Altura Public Schools

Name: Debra C. Marcotte
Title: Executive Director
Hiawatha Valley Education District

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