

**VICKSBURG COMMUNITY SCHOOLS**

**Board of Education**

**March 14, 2016**

**Indian Lake Elementary – 7 pm**

**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, Virgil Knowles

Board Secretary Karen Hill

Administrators Present: Charles Glaes, Steve Goss, Mike Barwegen, Gail Van Daff, Ruth Hook, Karen McKinstry, Maureen Ouvry, Amie McCaw, Laura Kuhlman, Matt VanDussen, Adam Brush, Keevin O'Neill, Don Puckett

Guests Present: Angela Spanhak, Kyle Nettleman, Ashley Kettenbeil, Melissa Wilson, Nichole Wisinski, Steve Thomas, Cyndi Frakes, Cherie Houghton, April Zapata, Audrey Fleet, Marg and Nate Craft, Beth Schmid, Jeremy Town, Shannon Nathe, Helen Schramer, Melissa Swetz, Jessica Opalewski, Amy Henderson, Patty Sherwood, Melissa Jamerson

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

1. Supt. Glaes recognized Cub Scout Pack 251 and informed the audience about their Annual Cake Bake.
2. National School Breakfast Week (March 7-11) - "Start Fresh with School Breakfast" - Maureen Ouvry: Cara Brink and Robin McClish, Food Service Staff at Indian Lake, decorated the cafeteria with the farm theme. The largest number of breakfasts were served to students on Friday.
3. Loaves & Fishes - The Marcia Jackson Hunger Advocacy Award: Maureen Ouvry: Mrs. Ouvry is a recipient of The Marcia Jackson Hunger Advocacy Award for the summer feeding program at VCS.
4. Indian Lake PTSO - Ruth Hook
  - a. Melissa Swetz – President: Mrs. Swetz shared that the PTSO is involved in kindergarten screenings, father daughter dance, mother-son bowling, and the walkathon on May 13.
  - b. Amy Henderson – V. President
  - c. Nicole Dalman – Treasurer
  - d. Laura Sikkenga – Secretary
  - e. Helen Schramer – Hostess
  - f. Patty Sherwood and Sonya Sutherland – Volunteer Coordinators
4. Indian Lake MTSS Committee - Ruth Hook: Mrs. Hook recognized the committee for their MTSS work under the leadership of Melissa Wilson.
  - a. Melissa Wilson
  - b. Melissa Jamerson
  - c. Kelly Christiansen

- d. Sarah Prince
- e. Sheri Blough
- 5. Indian Lake School Improvement Chair - Ruth Hook: Mrs. Hook recognized her SIP team.
- 6. Project Lead the Way: Teacher Jake Biernacki. Mr. Biernacki, Hunter Town, and Grant Anderson demonstrated their STEAM project.
- B. Legislative Report: Supt. Glaes gave a report from a recent Kalamazoo County Superintendents' meeting in Lansing with a number of lawmakers. The Governor's budget still needs to wait for revenue consensus, but it is possible districts will receive an additional \$120 per pupil.
- C. Important Dates: Supt. Glaes referred to listing of important dates.

## II. REPORTS AND PUBLIC INQUIRY

### A. Business and Finance Report - Steve Goss

- 1. Budget Progress Report for Month Ending February 29, 2016: Asst. Supt. Goss reviewed the budget progress report for February, 2016 showing total revenues of \$12,682,669; total expenditures of \$13,483,454; and deficiency of revenues over expenditures of -\$800,785.
- 2. Bond Update: Mr. Goss reviewed expenditures to date and the timeline for series II. Mr. Goss asked the board to pass a resolution issuing bonds totaling \$4.65 million with a preliminary bond sale of May 2 and closing on May 24. Mr. Goss also reviewed the roofing projects at Sunset Lake Elementary, Administration Building, and the Middle School and asked for approval to award the contract to the low bidder, Weather Shield Roofing Systems.

### B. Instructional Report - Charles Glaes

- 1. 'PAWS-itivity Matters' at Indian Lake Elementary' - Ruth Hook: Mrs. Hook shared the positive initiatives that have been implemented at Indian Lake with students, staff, and parents. Their goal is to act intentionally as they support all students at Indian Lake Elementary.
- 2. PBIS at Indian Lake - Nichole Wisinski: Indian Lake staff shared how Positive Behavior Intervention and Supports (PBIS) have been put into place in their building and the impacts that have been made including a reduction in student problem behaviors, increased student engagement, improved academic performance and improved family involvement.
  - a. Nichole Wisinski
  - b. Angela Spanhak
  - c. Molly Beardsley
  - d. Krista Wilson
  - e. April Zapata
  - f. Jake Biernacki
  - g. Kyle Nettleman

h. Cherie Houghton

i. Jammi Fuller (Parent)

C. Audience: No one wished to address the Board on a non-agenda item.

### III. BOARD ACTION REQUIRED

A. Approval of the February 9, 2015 Regular Meeting Minutes: A motion was made by Callen and supported by Emmert to approve the February 9, 2015 regular meeting minutes.

Motion carried unanimously.

B. Approval of the Following General Fund Invoices Totaling \$174,832.91 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman to approve the following general fund invoices totaling \$174,832.91.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. Invoices Dated 2/12/16 = \$104,996.17

2. Invoices Dated 2/19/16 = \$725.70

3. Invoices Dated 2/26/16 = \$69,111.04

C. Approval for Disbursement of Funds Made Under the District's Purchase Card Program Totaling \$10,059.33 - ROLL CALL VOTE: A motion was made by Schriemer and supported by Emmert to approve the disbursement of funds made under the District's purchase card program totaling \$10,059.33.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

D. Approval of Bond Authorizing Resolution - ROLL CALL VOTE: A motion was made by Callen and supported by Forsyth for approval of bond authorizing resolution.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

E. Approval to award contract for roofing projects at Sunset Lake Elementary, Vicksburg Administration Building, and Vicksburg Middle School to the low bidder, Weather Shield Roofing Systems, in an amount not to exceed \$441,520. Costs to be paid from building and site bond proceeds. - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval to award contract for roofing projects at Sunset Lake Elementary, Vicksburg Administration Building, and Vicksburg Middle School to the low bidder, Weather Shield Roofing Systems, in an amount not to exceed \$441,520. Costs to be paid from building and site bond proceeds.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

F. Second Reading Approval of the Following New or Policy Revisions - ROLL CALL VOTE:

A motion was made by Emmert and supported by Forsyth for second reading approval of the policies below:

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. P2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
2. P5112 - Entrance Age (Revised)
3. P5114 - Foreign and Foreign Exchange Students (Revised)
4. P5320 - Immunization (Revised)
5. P5350 - Student Suicide (Revised)
6. P5517.01 - Bullying and Other Aggressive Behavior Toward Students (Revised)
7. P5830 - Student Fund-Raising (Revised)
8. P8325 - Receipt of Legal Documents (New)
9. P8390 - Animals on District Property (Revised)
10. P8500 - Food Services (Revised)
11. P8540 - Vending Machines (Revised)
12. P9211 - District Support Organizations (Revised)

G. Approval of the Following FMLA Requests: A motion was made by Forsyth and supported by Lohman to approve the following FMLA requests.

Motion carried unanimously.

1. Kelly Christiansen beginning April 12, 2016 for Four Weeks
2. Amy Stauffer beginning approximately March 28, 2016 through the end of the school year returning at the beginning of the 2016-17 school year

H. Approval of VHS Spanish Trip to Chicago, IL on May 28, 2016. All fees to be paid by students. A motion was made by Emmert and supported by Callen to approve the VHS Spanish trip to Chicago, IL.

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:23 pm.

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President Virgil Knowles  
April 18, 2016

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Secretary Karen Hill