

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: July 28, 2021



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   July 21, 2021

**To:**   Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Napi 4<sup>th</sup> Grade Teacher 2021-2022**

**Description:** Sicily Bird is recommending the following hire:

                    Jessica Bustos, Napi 4<sup>th</sup> Grade Teacher  
                    (Pending Emergency Authorization of Employment Certification and Background Check)

**Financial Impact:** \$39,773.00 (Per Certified Salary Schedule BA/0)

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Teacher</b>		Applicant Recommended <b>Jessica Bustos</b>	
Department/Location <b>Napi Elementary</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Certified</b>	Starting Date <b>August 17, 2021</b>	Term <b>187 Days</b>	

**Recruiting.** Date Posted: 4/22/21 Re-advertised: 6/10/21 Closing Date: Open Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.  
There are 2 positions open and we have not had any qualified applicants. DeeDee is a member of the 2+2 Teaching Program and has been granted emergency certification for this position.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jessica Bustos	6/3/2021	Yes	6/15/2021

Interview Committee		Title	Name	Title
Sicily Bird		Napi Principal		
Jessica Racine		Assistant Principal, Napi		
Edith Wagner		Instructional Coach, Napi		

**Recommendation:**

Jessica has experience as a TA and long-term substitute teacher at BES. She is aware of BPS policies and procedures, and BPS programs and initiatives such as trauma informed practices. She is currently enrolled in the BCC-UM Western 2+2 program and is expected to graduate in May 2022.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	6/23/21	Yes	Negative
State & Federal Criminal background check	6/23/21	No	
Tribal Background check	6/23/21	Yes	Negative

Salary: \$39,773.00 Placement: BA/0 Contract Days: 187 days

Prepared by: John E. Salois Date 7/21/21 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_