

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Roy C. Benavides, Ed.D., Superintendent
SUBJECT: CLASS SIZE WAIVER REQUEST FOR SECOND SEMESTER [BG – G]
DATE: February 17, 2004

Attached is a copy of the District's request for a waiver from the class size maximum in grades K-4, and the compliance plan for the second semester of the 2003-2004 school year. The date used for determination of the class size waiver was Wednesday, January 21, 2004.

We currently have 9 campuses (Blackshear, Burnet, Cavazos, Goliad, Jordan, Noel, Pease, Sam Houston, and Travis) that have classrooms exceeding the maximum class size.

It is recommended that the Board of Trustees approve the request for waiver and District's compliance plan as submitted.

Respectfully submitted,

***Roy C. Benavides, Ed.D.,
Superintendent***

***Hector Mendez,
Assistant Superintendent
For Instruction & Elementary Administration***