

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 3/21/19



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:** 3/19/19

**To:**     **Board of Trustees**  
            Browning Public Schools

**From:** Corrina Guardipee-Hall  
**Title:** Superintendent

**Subject:** **Discuss Creating New Positions and AD Position**

**Description:** I have received interest from different board members on creating the following positions:

- 1 - High School Counselor
- 2 - High School Receptionist
- 3 - High School Activities Coordinator

Athletic Director. This position has been advertised requiring a Master's Degree. The position was advertised in 2014-2015 requiring a bachelor's degree with an administrative endorsement however, you must have a Master's Degree in order to have an administrative endorsement. A Master's Degree brings with it the knowledge of school law, policies and the ability to evaluate staff. This position must deal with many controversial issues in our community and having an administrative degree will help them be more prepared to handle issues within the school and outside of the school. I have visited with a couple of Class A schools and one uses a teacher on special assignment with an administrative endorsement and another that does not have an administrative endorsement but has a bachelor's degree and the high school principal helps with the evaluations. OPI requires teacher certification and recommends a Class 3 certification which is an administrative endorsement which is necessary for evaluating coaches.

**Comments:** The High School Counselor, High School Receptionist and High School Activities Coordinator position are on the agenda for approval if the board chooses to create these positions.

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_