

SCHOOL BOARD MINUTES
Organizational School Board Meeting
Delano Public School Training Room
Delano Public Schools
Independent School District #879, Delano, Minnesota
Monday, January 6, 2025, 5:30 PM

1. Call to order.
Present were Depa, Roeser, Gierke, Baker, Moyryla and Schaust.
Absent: Black
2. Oath of Office Ceremony
Roeser, Gierke and Moyryla participated in a ceremonial Oath of Office.
3. Election of Officers
Chairperson
R Depa nominated S. Roeser for Chairperson. There were no other nominations and Roeser was declared the chairperson. Motion passed 6-0.
Vice Chairperson
S. Baker nominated R. Schaust Vice Chairperson. There were no other nominations, and R. Schaust was declared the vice chairperson. Motion passed 6-0.
Clerk
R. Schaust nominated S. Baker for Clerk. There were no other nominations, and S. Baker was declared the clerk. Motion passed 6-0
Treasurer
S. Roeser nominated J. Gierke for Treasurer. There were no other nominations, and J. Gierke was declared the treasurer. Vote 6-0.
4. **Approval of Agenda**
Upon motion by S. Baker, seconded by J. Gierke, the Board of Education approved the agenda. Motion passed 6-0.
5. **Resolution to Delegate Clerk, Treasurer Duties**
Upon motion by J. Gierke, seconded by S. Baker, the Board of Education approved the resolution to delegate clerk and treasurer duties. Motion passed 6-0.
6. **Annual Designations**
Official Newspaper: Consider quotes from the *Delano Herald Journal* and *Sun Media*
Upon motion by R. Depa, seconded by S. Baker, the Board of Education approved the *Delano Herald Journal* as the official newspaper of Delano Public Schools. Motion passed 6-0.

School Board Compensation: Any of the following items, 6-13, may be voted on separately at the request of a board member.
Current Rates
Regular Meetings - \$60/meeting
Committee Meetings/Work Sessions/Special Meetings - \$25 minimum. Increased to \$40 minimum.
Workshops/Special Meetings - \$12.50/hour after two hours, not to exceed \$100. Increased to \$18/hour after two hours, not to exceed \$144.
Chairperson - \$300/year - stayed the same.
Clerk - \$250/year - stayed the same
7. **School Attorneys:**
Official Attorneys - Squires, Waldspurger and Mace, P.A.
Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent, Human Rights Officer and Business Manager

8. **Memberships:**
 MSBA (MN School Board Association)
 MAWSECO (Meeker and Wright Special Ed. Coop)
 SAFF (Schools Advocating for Fair Funding)
 Wright Technical Center (Career and Technical Coop)
 CMERDC (Central MN Educ. Research and Dev. Council)
 Resource Training and Solutions
 Sherburne-Wright Educational Technology Cooperative
9. **Federal Grants:**
 Title I, II, and IV
10. **Delegate authority to make electronic fund transfers:**
 Superintendent
 Business Manager
 Accountant
 HR Coordinator
 Payroll Specialist
11. **Signatures for Elementary Activity Fund:**
 Business Manager
 Elementary School Administrative Assistants
12. **Prepayment of Bills:**
 Avoid penalties and finance charges
 Reimbursement of employees
 Obtain discounts
 Pre-approved contracts
13. **Official Depositories:**
 CorTrust Bank
 Minnesota Lakes Bank
 Wells Fargo
 MN School District Liquid Asset Fund
 PMA Securities, Inc./MN Trust
 U.S. Bank Corporate Trust Services
 Upon motion by R. Depa, seconded by S. Baker, the Board of Education approved items 6-13.
 Motion passed 6-0.
14. **School Board Regular Meeting Times and Dates for 2025:**
 Fourth Monday of each month at Delano City Hall beginning at 5:30 p.m., with the following exceptions for the meetings held in May and Dec. 2025.

 School board meetings will be held at 5:30 p.m. on May 19, 2025, and Dec. 15, 2025, in the Delano School District Training Room.
 Upon motion by R. Schaust, seconded by S. Baker, the Board of Education approved regular meeting times and dates for 2025. Motion passed 6-0.
15. **Renew Board Operating Protocol**
 Upon motion by R Depa, seconded by J Gierke, the Board of Education approved the Board Operating Protocols. Motion passed 6-0.
16. **Annual Designations**
 Upon motion by R Depa and seconded by R. Schaust, the Board of Education approved tabling numeral 16 until the Jan. 27, school board meeting.

17. **Appoint Board Members to Committees and Representative positions.**
 Upon motion by R. Depa, seconded by R. Schaust, the Board of Education Board of Education appointed members to the list of Board Committees and Representative Positions.

Committee	2025 members
Building & Grounds/POC Committee	Black*, Baker, Schaust
Transportation Negotiations	Depa*, Gierke, Schaust
Classified Employee Negotiations	Depa*, Roeser, Gierke
Teacher Negotiations	Black*, Schaust, Roeser
Administrative Negotiations	Black*, Depa, Roeser
Finance/Insurance Committee	Depa*, Schaust, Gierke
Delano City/School	Moyryla, Roeser*, Baker
Legislative	Depa, Moyryla, Baker
Public Relations	
Representatives	
MAWSECO (Meeker/Wright Special Ed. Coop)	Baker*, Depa
Wright Technical Center	Gierke*, Schaust
MN High School League	Black, Schaust*
Safe Schools	Depa*,
Schools Advocating for Fair Funding (SAFF)	Depa*, Moyryla

18. **Approve Resolution designating the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879.** Matthew W. Schoen.
 Upon motion by R. Depa, seconded by J. Gierke, the Board of Education approved Matthew W. Schoen as the designed official. Motion passed 7-0.
19. **Approve Resolution Limiting and Closing Open Enrollment.**
 Upon a motion by R. Schaust seconded by J. Gierke, the Board of Education Approved the Resolution Limiting and Closing Open Enrollment for 6th grade. Roll call vote 6-0.
20. **Homerun Vision regarding work sessions.**
 Summary of Homerun Vision regarding work sessions is in agenda packets.
21. **Facilities Long-range Planning.**
22. **Adjournment**
 The meeting was adjourned at 6:40 p.m.

Bobbie Dahlke

CLERK

RECORDER