



memo

To: The Board of Education and Dr. Patrick Broncato, Superintendent
From: Curt Saindon, Assistant Superintendent for Business Services/CSBO
Josh Halverson, Director of Technology Services
Date: November 14, 2025
Subject: Recommendation to Purchase Non E-Rate Technology Items

As was discussed in October, we have two primary purchasing cycles for refreshing our technology equipment: our non-e-rate related purchases (student and staff devices, TVs, and other items not covered by the e-rate program) and e-rate related purchases (switches, routers, hubs, battery backups, wireless access points, servers, and other equipment that supports our network). We used to bring these two sets of purchases to the Board at the same time in late winter, order the equipment in early spring, and receive it over the late spring and early summer. However, with an extended delivery timeframe, we want to bring the non-e-rate items to the Board in the fall to order them in the winter and place them in the production queue early, in hopes of getting the equipment in the late spring or early summer before the next school year starts.

We are therefore bringing the non-E-rate-related purchases to the Board for approval in November, so we can place the order before Winter Break and hopefully have the items delivered before school is out in May. Per updated pricing provided by our current technology device provider (Trafera) and electronics retailers (Best Buy and Costco), we are looking to order 775 Touch Screen Chromebooks (350 for 1st Grade, 350 for 5th Grade, and 75 for the TAs, including spares) at an estimated cost of \$589 per unit (~\$456,500). This includes a case, a charger, a four-year warranty, and a basic software bundle for each device. We are also ordering 75 Chromebook Plus devices (for the JJH Certified Staff) for \$1,029 per unit (~\$77,000) to replace the old teacher laptops being taken out of service. Finally, we are purchasing a few laptops (10), docking stations (5), monitors (2), TVs (5), and 300 Vivi Casting Licenses for classroom and staff use at a cost of about \$59,000. Final pricing for all of these items will be determined when the order is placed. Therefore, the total estimated cost for our non-e-rate related purchases is about \$592,500, and final pricing will be locked in after the Board approves the purchase and a purchase order is issued. Funding for these purchases is included in the FY25-26 Technology Budget that is part of the overall FY25-26 Education Fund Budget.



WOODRIDGE
SCHOOL DISTRICT 68

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As always, if you have any questions, please let me know. Thank you.

RECOMMENDATION

It is the recommendation of the Administration that the Board to approve the purchase of non e-rate related technology items from Trafera, Best Buy and Costco, as described above and outlined on the attached spreadsheet, for an approximate total cost of \$592,500, with the final total cost to be determined based on final quantities and pricing at the time the orders are placed and the purchase order is created. Funding for these technology purchases is included in the FY 2025-26 Technology Budget in the Education Fund and in the FY 2025-26 School District Budget.