

WILLIAMS ELEMENTARY SCHOOL

20691 Williams Highway
Williams, OR 97544
541-846-7224

School Hours: 7:40am-1:55pm
www.threerivers.k12.or.us

"TELE-GRAM"

Our School, Our Family, Our Community



Steve Fuller
Principal



Mindi Gallegos
Office Manager

September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 Labor Day No School	8 Kindergarten and Second grade only attend school	9 First and Third grade only attend school	10 Kindergarten and Second grade only attend school	11 No School	12
13	14 First and Third grade only attend school	15 ALL Students K-3 Attend School	16 Picture Day	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
WELCOME BACK TO SCHOOL!!						

BE SAFE...

BE RESPECTFUL...

BE RESPONSIBLE.....

"WE ARE ALL IN THIS TOGETHER"



Welcome Back to School Students and Families

Welcome Back to School Students and Families

Welcome back Pioneers, I hope your summer was fun and you are ready to meet your teachers and get back to learning. The 2019 - 2020 school year was one like we have never seen before.

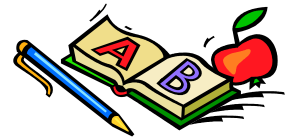
The entire staff is excited to have Kindergarten - Third grade back on campus for on-site learning. Mrs. Bingham, our 4th/5th grade teacher is working hard to provide first rate distance learning from home instruction. We are hopeful all students will be on-site by the end of the school year. I am so excited to be back for another year as a part of the Williams family, and am looking forward to meeting all of our new students and having a great 2020-2021 school year.

I continue to be impressed and moved by the pride and dedication the Williams community has for Williams Elementary School. The staff and I will do everything we can to provide the best possible on-site and distance education for your students.

Williams Elementary: Our Community, Our Family, Our School.



Steven Fuller
Principal
Williams Elementary School



Picture Day
IS
Coming
To Williams Elementary
on Sept 16

Order Link is inter-state.com/flyerentry/49540T
Order Code - 49540T

For the safety of your students,
Please Order Your Child's School Portrait Online.

WILLIAMS ELEMENTARY IS PART OF THE COMMUNITY ELIGIBILITY NO CHARGE BREAKFAST AND LUNCH PROGRAM! ALL STUDENTS ARE ELIGIBLE TO RECEIVE BREAKFAST AND LUNCH AT NO CHARGE!



MASKS

ALL students and staff will be required to wear a mask inside the building and outside.

- A face mask is preferred over a face shield, as they provide better containment of small aerosols.
- Full face shields are allowed only if they meet the OHA specifications (covers the forehead, extends below the chin, and wraps around the sides of the face).
- If your student cannot wear a mask due to a pre-existing medical condition, a doctor's note is required and we will work for an allowable alternative if possible.
- There will be mask breaks during the day. Students can request a break and teachers will also provide them.
- Students will need to wear masks during recess.

SOCIAL DISTANCING

ODE requires 35 square feet per person in the classroom. To accommodate this we are:

1. Measuring the distance between desks (6 feet apart)
2. Limiting/reducing the times that students are standing in line
3. Teaching and re-teaching social distancing guidelines

STUDENT ENTRY

Please keep your child at home if s/he is displaying symptoms of Covid (cough, sore throat, respiratory distress, or a fever over 100.4).

Students will also be visually screened for symptoms of Covid upon entry onto the bus and upon arrival at the school.

If a student displays signs of Covid, an adult will escort the student to the sick room and the parent will be called to pick the student up.

COHORTS

Our students will be placed into a cohort (stable group of students).

BREAKFAST AND LUNCH

Students may be eating their breakfast and lunch in the classroom. Schools will communicate with you on their plan.

PLAYGROUNDS

Classroom cohorts cannot mix while outside at recess and both staff and students will need to wear masks.

The playground will be divided into sections to ensure students remain with their cohorts when outside.

Every cohort will have their own supply of playground equipment (ie jump ropes, basketballs).

TRSD ONSITE COVID PROTOCOLS

Water Bottles

Please send your child with a reusable water bottle to school.

Drinking fountains will be turned off for sanitary purposes.

Staff will help students refill bottles as needed.

Disinfecting

Custodial staff will follow ODE and Josephine County Health guidelines for disinfecting our school.

Our head custodian will train staff as needed to support disinfecting during the instructional day with students.

Bathrooms: Throughout the day
Play structures: At the end of the day
Table surfaces: Between uses
Learning materials: Between uses
NOTE: We are NOT doing community shared supplies.

VISITORS/VOLUNTEERS

NO volunteers will be allowed on campus. Only essential visitors (Law Enforcement, DHS, etc) will be allowed at the school.

The campus is closed for extra-curricular activities.

HAND WASHING/SANITIZING

Students will be washing their hands/use sanitizer at the following times:

- When entering school
- Before and after recess
- Before and after lunch
- After using the restroom
- Regularly throughout the day as needed

CONFIRMED CASE: In the event that a TRSD student or staff member tests positive for Covid-19, the Josephine County Health Department will direct the school/district on next steps.

THE STUDENT'S ROLE

1. Connect with your teacher daily through check-ins & class sessions
2. Participate daily in online class sessions, assignments, and teacher-facilitated activities via Canvas Online Learning Platform
3. Ask questions, or seek support when needed
4. Remember to have a positive attitude and growth mindset, as we are all learning and growing together
5. Be a responsible and appropriate digital citizen

BEFORE THE SCHOOL DAY STARTS

1. Know how to log in to Canvas
2. Have a fully charged device
3. Be prepared to learn by eating breakfast, using the bathroom, and dressing in school appropriate clothes (no pajamas please!)
4. Have a quiet setting away from distractions
5. Have school supplies ready to go

THE PARENT'S ROLE

1. Know what the daily teacher/student schedule is
2. Communicate regularly with your child's teacher
3. Encourage your child to maintain progress with online learning in Canvas (attend class sessions and complete assignments)
4. Ensure digital citizenship

THE TEACHER'S ROLE

1. Provide a consistent learning routine and schedule via the Canvas Online Learning Platform
2. Connect with students daily through check-ins and/or classroom sessions
3. Deliver teacher-facilitated instruction through live & recorded classroom sessions
4. Provide clear instructions for assignments
5. Provide timely feedback to students
6. Communicate regularly with families; be available daily for parents and students
7. Promote digital citizenship

TRSD DISTANCE LEARNING @ HOME

"CONTACT INFORMATION and ATTENDANCE"

Parents, it is **VERY IMPORTANT** that you keep your contact information updated at all times during the school year. Please notify the office when you move, **change phone numbers** (including cell and work numbers), email address, or change your emergency contact information. The school and district will use your contact information for an automated and digital message system, called **Intouch**, to keep you informed of student absences, school closures, events, and classroom field trips. Our goal is to keep you informed at all times. Please use our district web page at **www.threerivers.k12.or.us** to keep informed of the latest calendar events and important information. If your child is ill or absent for any reason please notify the school office before 10:00am or you will receive an automated message reminding you of the unexcused absence. If you know in advance that your student will not be at school for any reason, please notify the office by calling Mindi at 846-7224 or sending a note to the office.

Williams Elementary receives federal funds for Title One programs. Under this law, you have the right to request information regarding the professional qualifications of your child's classroom teacher's. If you request this information, the district will provide you with this information in a timely manner. You have the right to request the following information:

- If the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction
- If the teacher is teaching under an emergency status for which state licensing requirements have been waived
- The type of college degree major of the teacher and the field of discipline for any graduate degrees and certificates
- If your child is receiving Title One services from paraprofessionals and if so, his/her qualifications





If you would like this information, please contact Williams Elementary School.

Parent Guide to Student Medications at School

Dear Parent/Guardian,

The school medication law is designed to protect student and school staff from harm. In order to administer medication to students the following requirements must be met:

- 1. Medication must be brought into the school office by the parent/guardian.**
 - Please do not send medication on the bus or in with your child.
- 2. Medication must be in the original container.**
 - If medication needs to be split or cut please do so prior to bringing to school.
 - If medication needs to be crushed, please send pill crusher.
 - If medication needs to be measured please send a correctly calibrated measurement device (i.e. liquid medication spoon).
- 3. School medication form must be filled out and signed.**
 - Forms are available in school office.
 - If medication changes, a new form must be filled out and a new bottle with an accurate label must be brought to school.

Accepted	Not Accepted
 <p>Prescription medication in original container with a pharmacy label. If your child has an inhaler make sure a label is on the inhaler or on the box sent with the inhaler.</p>	 <p>Prescription medication in a medication bottle without a pharmacy label. Medication in the wrong bottle or a different dose than it says on the label.</p>
 <p>Over the counter medication in the original packaging with your child's name written on the container - this includes cough drops and eye drops.</p>	 <p>Over-the-counter medication in a baggie, envelope or any container that is not the original container. Doses that are not recommended by the manufacturer.</p>

We will not dispense medication to student unless above instructions are followed.

A MEDICATION FORM MUST BE FILLED OUT IN PERSON FOR ALL MEDICATION TAKEN AT SCHOOL THERE ARE NO EXCEPTIONS!

THIS INCLUDES COUGH DROPS