## Browning Public Schools Board Agarda Boarest

**Board Agenda Request**Meeting to Be Held: July 26, 2023



Recognit	ion: Students	Staff	Parents				
Informat	tion: Building Report	Old Business	Superintendent's Report				
Action:	Resignation	Hiring	Contract Service Agreements				
	Travel Out-of-State	Travel In State	Approvals				
	Termination	Legal Matters	Other:				
	This action request pertains to	☐ Elementary (only)	High School/District Wide				
Date:	July 17, 2023						
To:	Corrina Guardipee-Hall	From:	John E Salois				
	Superintendent of Schools	Title:	Human Resource Director				
Subject:	<b>Contract Service Agreements:</b>	Substitute Workshops 2	2023-2024 SY				
school year, consisting of preparing, presenting, recording, editing, and finalizing of workshops not to exceed 14 hours  Colleen Wilson, Substitute Workshop							
Financia	l Impact: not to exceed \$294.00						
Funding	Source (Budget/grant, etc.): 12	6-90-160-2316-150 / 226	-90-160-2316-150				
Attachm	ent(s): CSA						
Approva	l: Superintendent's Office/Finance	ce/Personnel as applicable	e (Initial)				
Commen	nts:						
Board A	ction: N/A (Info)	Approved Den	nied Tabled to:				

## Browning Public Schools CONTRACT SERVICE AGREEMENT

(406) 338-2715 • (406) 338-2708

<b>Date:</b> <u>July 27, 2023</u>	Board Approval: July 26, 2023				
Contractor: Colleen Wilson	<b>Phone:</b> <u>336-2850</u>				
Address: PO Box 386		MT	59417	_	
P.O. Box or Street Address	City	Stat	te Zip		
Type of Project/Service (be specific): Contrac	ctor will provide th	e preparation	n, presenting, editing	g, and finalizing	
of five (5) Substitute Teaching workshops, from	m August 2023 thr	ough April 2	2024 for potential cla	<u>assroom</u>	
substitutes. Contractors will submit a time shee	et to the Human Re	sources Dire	ector.		
Contracted Dates: August 2023 through April					
Rate per hour/per day: \$21.00 Per hr. X 14 hou	<u>ırs</u>		= $$294.00$		
Per Diem/per day: # of Days			= <u>N/A</u>		
Mileage: miles @ per mile			= N/A		
Other costs (explain): Not to exceed total	1 \$ amount		= N/A		
	Total Pro	ject Cost	= <u>\$294.00</u>		
Contract to be paid from: Independent Contractor:					
<u>126-90-160-2316-150</u> Submit invoice on completion					
226-90-160-2316-150		Other			
	Emplo	•			
		Submit time	sheet through payro	-11	
The above terms and conditions constitute an					
Schools for the contractor to render services,			non-completion of	services or other	
unforeseen problems, this agreement shall be c	nanged according	у.			
Contractor's Signature	Princip	al/Superviso	or		
SSN/Federal ID Number/EIN	Superir	ntendent			
An Independent Contractor must provide Brow License or sign an Independent Contractor's Worker's Compensation Insurance and Unemp	Exemption Appl	ication Affic	lavit waiving their		
worker's Compensation insurance and Onemp	noyment insurance	; for employe	ees.		

White - Contractor

**Yellow – Business Office**