

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4/10/2026



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 2/3/2026

To: Rebecca Rappold
Superintendent of School

From: Francis BullCalf
Title: Transportation Supervisor

Subject: Travel In: MAPT Transportation Training 2025-2026

Description: Request travel to attend the MAPT Training for Transportation in Great Falls, MT June 16, 2026 to June 19, 2026. Francis will be attending to fulfill the mandatory 15 hours for bus driving and attend the supervisor class.

Financial Impact: \$571.22

Funding Source (Budget/grant, etc.): 110/210.96.167.2700.582

Attachment(s): Professional Development, MAPT Agenda, Hotel Reservations

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Francis Bull Calf
 Building Browning Public Schools

Employee # _____
 Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/16/27</u>	<u>6 hrs</u>	<u>SR Leave</u>
<u>6/17/26-6/19/26</u>	<u>24 hrs</u>	<u>SR Leave</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form**

completely) Conference/Workshop 2026 MAPT Conference (Attach Brochure/Agenda)

Location Great Falls, MT

Departure Date 6/16/26

Return Date 6/19/26

Departure Time 10:00 a.m.

Return Time 4:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 254 x \$0.70 = \$177.80

Per Diem 3D\$51+1L\$17 = \$170.00

Registration PO# _____ = \$300.00

Hotel PO# _____ = \$350.00

Other PO# Airfare _____ = \$688.40

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$1,686.20

Budget 110.96.167.2700.582 (\$1,180.34)

Check Total \$347.80

210.96.167.2700.582 (\$505.86)

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

**2026 MAPT
Conference
Class
Schedule**

Tuesday - June 16	Speaker	Class	TIME	Training Time		
Supervisor Summit Grand Ballroom	MAPT/HAHN	Leadership & Operations 103, 104	1:30 - 6:30	4.5 hours	NOT ON ZOOM	
	<i>Fee for class</i>	Up-dates on Rules and Regs. for Supervisors	Break	3:45 - 4:15	NOT ON ZOOM	
Wednesday - June 17	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Class #W1 - B & C Rooms	MAPT Staff	1st Aid/CPR - 3 - 2 hour classes (25 students)	8:00 - 3:15	2	NOT ON ZOOM	
Class #W2 *Off-site*	MAPT Staff	Hands-On - Skill Testing Course	9:30 - 11:45	1.75*	NOT ON ZOOM	
Class #W3 - Grand Ballroom	Ryan Hahn	Topic TBA	12:30 - 2:00	1.5	1.5	12:30 to 2:00
Class #W4 - Grand Ballroom	Gray Ram	Indicator of Violence and	2:10 - 3:10	1	1	2:10 - 3:10
Break			3:10 - 3:25			
Class #W4A - Grand Ballroom	Gray Ram	Concealed Weapon Identification	3:25 - 4:25	1	1	3:25 to 4:25
Class #W5 - Grand Ballroom	OPI Staff	Kahoot's Knowledge Quiz	4:35 - 5:35	1	1	4:35 to 5:35
On the Funny Side of Things	EDWARDS	Stories of funny things on School Buses	7:30-8:30	ABC Rooms		
* Class W2, OFF-SITE: You must take the shuttle bus from the Heritage Inn Lobby. The Buses depart at 8:45 a.m.						
Thursday - June 18	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Breakfast - ABC Rooms -			6:30 - 7:45			
Introductions to the Vendors	Grand Ballroom	7:45 to 8:00	MAPT President Welcome to Conference			
Class #T1 - Grand Ballroom	Gray Ram	Fostering Effective Relationships	8:00 - 9:00	1	1	8:00 - 9:00
Class #T2 - Grand Ballroom	Launi Schmutz-Harden	TBA	9:10 - 10:10	1	1	9:10 - 10:10
Break \$50.00 Give-A-Way		BREAK	10:10 - 10:30			
Class #T3 - Grand Ballroom	Gray Ram	De-Escalation Techniques	10:30 -12:30	2	2	10:30 -12:30
Lunch - ABC Rooms			12:30- 1:10			
MSBDA Meeting (Grand Ballroom)	Associations meetings	Contractors - (Room 201-upstairs)	1:10 - 1:45	NOT ON ZOOM		
Class #T4 - Grand Ballroom	Gray Ram	How to Create a S.B. Captain Program	1:45 - 2:45	1	1	1:45 - 2:45
Break \$50.00 Give-A-Way			2:45 - 3:05			
Class #T5 - Grand Ballroom	Launi Schmutz-Harden	TBA	3:05 - 4:05	1	1	3:05 - 4:05
Class #T6 - Grand Ballroom	Boyles	Break the Pattern - Special Needs	4:10 - 5:35	1.5	1.5	4:10 - 5:35
Awards Dinner- ABC Rooms			5:45 - 6:35			
BINGO - Grand Ballroom	MAPT STAFF		6:45 - 8:45	NOT ON ZOOM		
Friday - June 19	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Breakfast - ABC Rooms			6:30 - 7:45			
Class #F1 KEYNOTE - Grand Ballroom	Launi Schmutz-Harden	Keynote	8:00 - 10:00	2	2	8:00 to 10:00
Break \$50.00 Give-A-way			10:00 - 10:15			
Class #F2 - Grand Ballroom	MAPT STAFF	Railroad/Human Trafficking	10:15 - 11:15	1	1	10:15 - 11:15
Business Meeting/Closing	Grand Ballroom	MT. DRIVE CERTIFICATE Drawing and \$50.00 Give-A-Way Drawing	11:15 - 12:00			
Lunch - ABC Rooms			12:00 - 1:00			
				Total hours	16.75	15 Zoom hours

Up-dated: 2/9/2026

18.75 hrs with First Aid/CPR



Heritage Inn Greatfalls MT.
1700 Fox Farm Road
Great Falls, MT 59404
(406) 761-1900
frontdesk@gfheritageinn.com

Monday, April 13, 2026

Account Number: 52068072
CRS Number:

Dear Wayne Bullcaif:

We are delighted that you will be staying with us. We have reserved 5 room(s) with Non-smoking, 2 Queen beds for you.

Arrive: Tuesday, June 16, 2026 Depart: Friday, June 19, 2026

Check in begins at 04:00 PM and check out is by 11:00 AM on Friday, June 19, 2026.

Your rate(s) are as follows based on the night(s) of your stay:

From	Through	Rate
6/16/26	6/16/26	\$124.00
6/17/26	6/18/26	\$88.00

Rates quoted are per day and exclude applicable taxes. (Where required by law, rates and total package cost may include taxes.)

If you are exempt from any of these taxes, please contact the hotel directly and present all required documentation at time of check in.

Your reservation has been placed on a 4 PM hold. If you will be arriving later than 4 PM local hotel time on the day of arrival please call the hotel to guarantee your reservation.

Reservation Cancellation and No-Show Policy:

To avoid a "No Show" fee, please cancel your reservation by 4:00 PM on the day of your scheduled arrival. If the reservation is not canceled by that time or if you fail to check in by 2:00 AM on the day of arrival, a fee equivalent to one night's room rate plus applicable taxes will be charged to the credit card on file

If you have any questions, please do not hesitate to call our hotel staff at (406) 761-1900.

Sincerely,

Heritage Inn Management
General Manager

**Application for Professional
Development Opportunity
Browning Public Schools 2024-2025**

The goal of staff development is to improve achievement for Browning School students. Ideally, staff development should be sustained, intensive, of high quality, and involve as many staff and ultimately children as possible. Therefore, all staff members requesting professional development assistance are required to provide the following information:

Name Francis Wayne Bull Calf **Job Title** Transportation Supervisor

Describe the type of professional development you are requesting. Include subject, area concentration, dates and follow-up activities.

School Bus Training in Great Falls 6-17-2025 to 6-20-2025

Describe how this professional development activity will “improve (your) knowledge and skills, classroom instruction and student achievement.”

This training will help me keep up on the recent laws and new bus information

Describe how this professional development activity is tied to the goals of the District’s Consolidated Plan/Strategic Plan or your building’s School-wide Plan.

The training helps to keep staff up to date on any new laws, railroad information, and other topics.

If the request requires out of district training, outline your plan to share what you have learned with other staff members and include a timeline.

Driver will share in Transportation Meetings upon return from training.

If this request involves use of funds, please attach the appropriate school district requisition and/or leave/travel request with itemized expenses. Out of District travel requests are due 2-weeks in advance. Out of State requests are due 30-days in advance. All travel must be approved by the Principal/Director and Supervisor. Both must be approved by the Board.

Signature

Date