

District: Tupelo Public School District
Section: J - Students
Policy Code: JBD - Attendance, Tardiness and Excuses
Policy:

BOARD POLICY

1. Consistent with the mission of the Tupelo Public School District, prompt and regular student attendance is required.
2. To be considered as having attended school for a full day, a student must be present for 63% of his/her school day. Absences exceeding 63% will be considered absent the entire school day.

3. Excused Absences shall include:

- a. Parental Excused Absences

Students are allowed to have a maximum of three (3) excused parental absences per semester. The note must have the child's full name, grade and date of absence(s). A parent signature is required.

- b. Medical Excused Absences

Students are allowed excused medical absences when the absences result from i. illness or injury, ii. a family emergency, iii. a court proceeding, and iv. a serious illness or death of a member of the student's immediate family (parent, grandparent, sibling, or spouse).

- c. College Visits

Students in the eleventh and twelfth grade will be allowed two additional days per year for college visits.

- d. Administrative

An absence is excused when it results from:

- i. the student's attendance at an authorized school activity with prior approval of the principal
- ii. the student's participation in an activity that benefits and involves other TPSD students
- iii. the attendance of the student at a court proceeding if the student is party to the action
- iv. the student's participation in an official event sponsored by the 4-H or Future Farmers of America
- v. the student's official employment as a page at the State Capitol for the Mississippi House of Representatives

- e. Other

- i. An absence may be excused if the student's religion requires or suggests the observance of a religious holiday.
- ii. An absence may be excused when it is demonstrated to the satisfaction of the principal that the student's absence is due to a family emergency.

4. Unexcused Absences- Any absence, tardy or dismissal which does not meet the criteria of an excused absence.

5. The Board authorizes the superintendent to establish administrative procedures consistent with this

LEGAL REF: MCA § 37-13-91; SB 2347, 2013

Exhibits:

Regulations:

ADMINISTRATIVE PROCEDURE

1. A medical excused absence must be substantiated with appropriate written evidence (for example, :

A parent/guardian of a THS student may send such medical note via email (thsattendance@tupelos

2. In extraordinary circumstances, attendance related issues may occur. Parents/Guardians may request requests quarterly on the last Wednesday of each nine-week grading period. The Request for Atten

3. A student will be recorded as absent from a class if the student is unaccountable for thirty (30) min

4. A student who wishes to seek an excused absence for a valid educational opportunity, such as trave

5. An excuse for absence due to a student's participation in a 4-H or FFA event must be provided in w

6. Make up work will not be permitted for unexcused absences. However, a student who has been sus

7. Excessive absences may affect a student's mastery of core skills. TPSD students who are excessive credit awarded for the subject(s) in question. Any Mississippi public school student shall not be aw 6 absences in a semester course or 3 absences in a 9-week course, exclusive of school related abser

Definitions

Full Day Attendance: When a student is present for 63% of his or her individual Instructional day as fixe

Unlawful Absence: An absence for an entire school day or during part of a school day when such absence

Adopted Date: 6/26/2012

Approved/Revised Date: