

Manor Independent School District
Board of Trustee Meeting Agenda Item
June 17, 2024

CONSENT ITEM SHEET

RE: Consideration and Possible Action to Approve Spending Limits for 2024-2025 (Solomon-Consent)

Supporting Documents:

1. XX.PDF

District Goals*:

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

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Background Information:

In June 2023 the Board of Trustees adopted an amended CH(Local) Board Policy that reads:

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

For the 2024-2025 fiscal year, it is anticipated that Manor ISD will enter into agreements or contracts with multiple vendors that exceed \$50,000. For the past two years, we have asked the Board of Trustees for pre-authorization for the Superintendent to renew agreements or contracts with a specified list of vendors that we know will be in excess of \$50,000. This is done in the interest of saving time by not having to bring approvals to each Board meeting throughout the year as agreements or contracts come up for renewal.

The attached list has been vetted by the Administration and determines a maximum amount for each commodity code or category of spending.

Fiscal Implications:

The direct fiscal impact is the potential expenditure up to the limits on the attached document for each category or commodity code. These amounts will be funded through the adoption of the 2024-2025 budget for Manor ISD.

Administrative Recommendation:

The Administration recommends that the Board of Trustees approve the spending limits for each commodity code as submitted. This approval is contingent upon the 2024-2025 Budget being adopted by the Board of Trustees as that will fund all of these expenditures.

Motion Language:

I move that the Board of Trustees for the Manor Independent School District authorize the Superintendent to execute any necessary agreements, contracts, or orders obligating the District to spend funds up to the limits listed on the attachment, and further see that the District pay out those funds as work is performed under those agreements, contracts, or orders.

Jeffrey L. Solomon
Chief Financial Officer

Dr. Robert Sormani
Approved by Superintendent
