

SCHOOL DISTRICT 87 J & L BOARD OF TRUSTEES
REGULAR BOARD MEETING
August 21, 2018 – 1:00 p.m.

Present: Ted Russette III, Josh Seaton, Wilma Tyner, Russell Gopher, Billie Jo Coffee, Voyd St. Pierre, Jan Mitchell, Luanne Belcourt, Carter Coffee, Robert Parker, David Russette, Amanda Lamas.

A. CALL TO ORDER

1. Roll Call

Present: Ted Russette III, Josh Seaton, Wilma Tyner, Russell Gopher

Absent: None

Late: Billie Jo Coffee arrived at 1:15 p.m.

Meeting called to order @ 1:05 p.m.

2. Establish Agenda

Superintendent stated to disregard pages 32-39; reports are from 2007-2008. No changes to agenda.

3. Welcome to Visitors

Mr. St. Pierre stated visitors include supervisors, staff and individuals applying for positions.

B. EXECUTIVE SESSION

None.

C. PERSONNEL

1. Terminations [0]

None.

2. Ratify Letters of Resignation [2]

Two letters of resignation were received from K-6 Special Education Tutor Joseph Lafromboise and Early Head Start employee Maudicella \Rodriguez.

Russell Gopher motioned to approve the resignation from Joseph Lafromboise and Maudicella Rodriguez. Wilma Tyner seconded the motion. Vote 4-0-0. Motion carried.

3. To Hire:

a. First Grade Teacher

Superintendent stated two individuals were interviewed and recommendation is for Tabitha Bradbury to fill position. Tabitha spoke on her behalf.

Josh Seaton motioned to approve to hire Tabitha Bradbury. Russell Gopher seconded the motion. Vote 4-0-0. Motion carried.

b. K-12 Part-time Bus Drivers

No action.

c. Head Start/EHS Positions

Head Start Teacher positions had two applicants, none present.

Luanne stated PPC recommended hiring both Elizabeth Belcourt and Jacqueline Morsette.

52
53 Josh Seaton motioned to hire Jacqueline Morsette and Elizabeth Belcourt as Head Start Teachers. Wilma
54 Tyner seconded the motion. Vote 4-0-0. Motion carried.

55
56 Head Start Teacher assistant positions had two applicants. Krystyna spoke on her behalf.
57 Director of Head Start recommended hiring Krystyna Pease and Sabrina Potter as Head Start Teacher
58 Assistants.

59
60 Josh Seaton motioned to hire Krystyna Pease and Sabrina Potter as Head Start Teachers. Wilma Tyner
61 seconded the motion. Vote 4-0-0. Motion carried.

62
63 b. District Payroll Clerk
64 Three applicants and one withdrew. The other two applicants were given an opportunity to be placed as a
65 temporary Payroll clerk. Both worked for a week and District Clerk recommends John Johnson as Payroll
66 Clerk. John Johnson spoke on his behalf.

67
68 Josh Seaton motioned to hire John Johnson. Russell Gopher seconded the motion. Vote 4-0-0. Motion
69 carried.

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71

72 **D. CONSENT AGENDA**

- 73 1. Board Meeting Minutes – July 17, 2018
- 74 2. June 2018 Financial Report
- 75 3. July 2018 Student Activity Report
- 76 4. Elementary/High School PO's 41494-41516
- 77 5. Current Warrant List 75561-75710
- 78 6. Probationary Employees
- 79 7. Positions to Advertise:

80
81 Josh Seaton motioned to approve the Consent Agenda. Billie Jo Coffee seconded the motion. Vote 4-0-0.
82 Motion carried.

83 84 **E. OLD BUSINESS**

- 85 1. None to be presented.

86 87 **F. NEW BUSINESS**

- 88 1. 2018-19 Final Budget Adoption (Elementary/JH/HHS)
89 Superintendent advised to turn to page 75, column B are all budgets that need to be adopted. State funds
90 budget for elementary K-8 \$2,589,153.66.
91 Transportation fund budget is based on size of bus, mileage and routes. County pays 50% and state pays
92 50%. Elementary school budget for transportation \$202,134.00. Bus depreciation fund are funds set aside
93 from the state and can be used to purchase new buses. Elementary school bus depreciation fund is at
94 \$406,000.00. Collision formula is received from the state in the amount of \$760.48. Retirement for all
95 employees, which include payroll taxes, TRS and P.E.R.S funds are \$680,916.00. No funds received for
96 adult education or non-operating. Flex fund of \$1016.00 is used for a variety of things, such as purchase
97 of cameras, safety and building reserves. Building reserve fund is used to improve buildings or structures,
98 budget amount of \$5401.00. Superintendent advised a total of 10 budgets need to be adopted for a total of
99 \$3,938,766.60.

100
101 Josh Seaton motioned to adopt 2018-19 Final Budget Adoption (Elementary/JH/HHS). Wilma Tyner
102 seconded the motion. Vote 4-0-0. Motion carried.

103
104 Superintendent stated out of General Fund \$251,494.00 10% was placed into reserves, but actually 9.71%
105 of 2017-18 General Funds in reserves.
106 Budget for Elementary Impact Aid, board approved 75% LOT payment expectation, approval needed for
107 K-8 Impact Aid Budget in the amount of \$2,594,241.57.
108
109 Josh Seaton motioned to approve K-8 2018-19 Impact Aid Budget. Billie Jo Coffee seconded the motion.
110 Vote 4-0-0. Motion carried
111
112 High School General Fund budget approval for \$1,125,424.92, amount carried over \$112,542.49.
113 Transportation budget 50/50 split between state and county, budget is for \$29,871.27. Bus depreciation is
114 \$262,000.00, a recommendation will be made later in fall to replace a bus. Nothing received for collision.
115 Retirement fund for all high school staff is \$307,733.15. Adult education, we are eligible for \$2000. Non-
116 operation, no funds needed. Technology funds \$44,685.40 and building reserves of \$10,000.00.
117 Adoption needed for General Fund of ten budgets totaling \$1,782,661.47.
118
119 Josh Seaton motioned to adopt High School 2018-19 General Fund Budget. Billie Jo Coffee seconded the
120 motion. Vote 4-0-0. Motion carried
121
122 Approval needed for High School Impact Aid budget in the amount of \$653,584.08.
123
124 Josh Seaton motioned to approve High School 2018-19 Impact Aid Budget. Wilma Tyner seconded the
125 motion. Vote 4-0-0. Motion carried.
126
127 2. Approval of 2017-18 Trustees' Financial Summaries (TFS)
128 TFS includes every fund received for Elementary and High school.
129
130 Josh Seaton motioned to approve 2017-18 Elementary Trustees' Financial Summaries. Billie Jo Coffee
131 seconded the motion. Vote 3-0-0. Motion carried.
132
133 High School Trustees' Financial Summary, enrollment has fluctuated.
134
135 Russell Gopher motioned to approve 2017-18 High School Trustees' Financial Summaries. Josh Seaton
136 seconded the motion. Vote 4-0-0. Motion carried.
137
138 3. Approval of 2018-19 Bus Routes
139
140 Approval needed for nine bus routes, no changes from previous years.
141
142 Josh Seaton motioned to approve 2018-19 Bus Routes. Wilma Tyner seconded the motion. Vote 4-0-0.
143 Motion carried.
144
145 4. Head Start Program Performance Summary Report- April
146
147 Tribe and Head Start were notified that an on-site monitoring review would be conducted. Report was
148 received August 1, 2018 and a conference call was held. Overall report indicates the new performance
149 standard for all Head Start /Early Head Start Teachers and Educator have a minimum of a 2 yr. degree.
150 Education plans are being established for staff and Director has drafted a letter for an extension on the
151 time frame allotted.
152
153 No action needed, just an fyi.

- 154
155 5. Reports
156 a. Supervisors
157 b. Deans, State and Federal Programs
158
159 7. Travel Approval
160 Regular
161 a. MCEL, Missoula, MT October 17th-19th. Superintendent, Principals, Personnel Manager, District
162 Clerk and any board members.
163 b. NIEA 2018, Hartford, CT October 10th -13th.
164 c. NIISA 2018 Annual Conference, Las Vegas, NV, December 10th -11th.
165 d. NAFIS Fall 2018 Conference, Washington, DC September 23rd – 25th.

- 166 Interim
167 a. 2018 Summer Institute Conference, August 6th – 9th. 12 staff members attended.

168
169 Russell Gopher motioned to approve all travel. Josh Seaton seconded the motion. Vote 3-0-0. Motion
170 unanimously carried.

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172

173 **OPEN AGENDA**

174 This is an opportunity for any member of the audience to bring to the attention of the board questions or
175 relevant comments concerning school district matters not on the agenda. Please note that the board is
176 bound by ethical practice, district policy, negotiated agreements and Montana statute to protect the rights
177 of its employees. The Board may not take any action on matters brought to the attention of the Board
178 unless specific notice of that matter is included in a properly noticed agenda. Therefore, in the Open
179 Agenda portion of the meeting, the Board will not discuss or take any action, but may refer a matter
180 presented to a future agenda.

181
182

183 **G. ANNOUNCEMENTS ABD**
184 **Head Start is having a BBQ on the 28th.**

185
186 **H. ADJOURNMENT**

187
188 Josh Seaton motioned to adjourn the Regular Board Meeting for September 19, 2017 at 11:32 a.m. Billie
189 Jo Coffee seconded the motion. Vote 4-0-0. Motion carried.