

CONSENT CALENDAR
February 13, 2024
Finance Ways & Means/Full Board

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – January 23, 2024 (*Minutes only)
Intergovernmental Council – February 1, 2024 (*Minutes only)
- B) **Animal Control Adhoc Committee Meeting Minutes** – February 1, 2024
- C) **Personnel Committee Meeting Minutes** – February 6, 2024

ACTION ITEM PCM-1: The Committee recommends approval to appoint Dave Guthrie to the Alpena County Parks & Recreation Commission for the term beginning immediately and ending December 31, 2026, as presented. Motion carried.

ACTION ITEM PCM-2: The Committee recommends approval of the IT Director's request to work full time, with benefits, at 30 hours per week at a rate of \$39.76 per hour for a period of 30 days effective May 1, 2024. During the 30-day period, the IT Director has the option to transition down to part time, with no benefits, at 20 hours per work week at a rate of \$39.76 per hour. If during the 30 days the IT Director has not already transferred down to part time, the Director will move to 20 hours per week as presented.

ACTION ITEM PCM-3: The Committee recommends approval to update the current job description for Board Assistant and to change the title of Board Assistant to Board Assistant & Accounts Specialist for both employees in the Commissioner's Office as presented.

ACTION ITEM PCM-4: The Committee recommends approval of amending the restriction in the Employee Handbook on the number of hours that a retiree can work through the end of 2027 as presented.

ACTION ITEM PCM-5: The Committee recommends approval to remove the 30-day waiting period for Short Term Disability and Life Insurance, so both benefits go into effect as soon as a part time employee becomes full time as presented.