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## **GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 5:00 p.m. on Wednesday, March 20, 2019, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### **1. CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by Committee Chair Juby.

Committee members present: Taylor Egan, Leslie Juby, Mary Stith.

District staff present: Laura Sprague, Communications Coordinator; Shonette Sims, Director of Learning & Teaching; Anne Giarrante, Director of Student Services; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Kent Mutchler, Superintendent.

Other present: Brian Zumpf.

### **2. PUBLIC COMMENT**

None.

### **3. APPROVAL OF MINUTES**

3.1 October 15, 2018

Motion by Egan, second by Stith, the minutes were approved as presented.

### **4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

4.1 Review Final Policy Manual Draft with Brian Zumpf from IASB

Committee members reviewed the final policy manual draft with Brian Zumpf. The following policies were highlighted and discussed: 2:230, 3:40-E, 4:10, 4:20, 4:45, 4:120, 4:140, 4:170, 5:50, 5:170, 5:285, 6:10, 6:15, 6:40, 6:50, 6:65, 6:60, 6:110, 6:120, 6:122, 6:130, 6:140, 6:145, 6:185, 6:210, 6:220, 6:235, 6:260, 6:270, 6:280, 7:20, 7:60, 7:90, 7:140, 7:150, 7:180, 7:190, 7:220, 7:230, 7:270, 7:280, 7:325, 7:340, 8:25, 8:30, 8:100, 8:110.

Comments, questions, concerns: Mr. Zumpf shared that PRESS Issue 100 is ready and that he can send it out before finalizing the manual. He asked the committee what their timeline was for approval. (It must go through two readings before it is approved. It will go forward to the full Board on April 8<sup>th</sup> for a first reading.) We need to make sure that there is enough time to update all policies on the district website. Student handbooks also need to be updated. Mr. Zumpf will send information to Mrs. Johnson on updating handbooks. Mrs. Sprague has already gone through the handbooks and tagged the pages where policies are referenced. When will the new Board be seated? (Hopefully April 22<sup>nd</sup>, but that is not confirmed.) Do we want the current Board or the new Board to approve the policy manual? (It doesn't matter. It will come forward for a first reading on April 8<sup>th</sup>.) We must have all final communications in to Mr. Zumpf by March 29<sup>th</sup>. He will have the updates back to us by April 5<sup>th</sup>.

### **5. INFORMATION**

### **6. OUTSTANDING POLICY CLEANUP & REVIEW**

None.

**7. ADJOURNMENT**

At 7:42 p.m., on a motion by Stith, a second by Egan, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ CHAIRPERSON  
(Leslie Juby)

RECORDING  
SECRETARY \_\_\_\_\_