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October 23, 2015
Revised November 6, 2015
Revised January 11, 2016

Dr. Kevin Nohelty
Assistant Superintendent for Business Operations and Human Relations
Harvey School District 152
Administrative Center
16001 Lincoln Ave.
Harvey IL 60426

Re: Letter Proposal: Brooks Middle School
Running Track Resurfacing
STR Project No. 15068

Dear Dr. Nohelty:

Per our telephone conversation and subsequent October 20, 2015 meeting, we have prepared this letter proposal for professional architecture and engineering services related to resurfacing of the running track at Brooks Middle School, located at 14741 Wallace Street, Harvey, IL. for your consideration. Upon acceptance, this letter proposal will serve as an amendment to our Master Agreement, AIA Document, B101, 2007, jointly executed in January 2014, the applicable terms of which govern this proposal.

For convenience, in this agreement, Harvey School District 152 will be referred to as D152, and STR Partners and consultants will be referred to as STR.

I. Our Understanding

- A. The following is our basic understanding of the project requirements:
1. The existing asphalt track has deteriorated and is unsafe for running.
 2. Portions of the track are used as truck access to maintenance buildings.
 3. The District anticipates the project budget to be between \$100,000.00 to \$150,000.00.
 4. Ideally, construction should be scheduled, weather-permitting, to allow for student use in April 2016.

II. Scope of Services

A. Information Gathering/Definition of Givens

1. STR will assist D152 in locating information about existing conditions. This information includes, but is not limited to the following:
 - a. Site survey.
2. STR will supplement the above with field verification of existing conditions as they affect the proposed work. This field verification includes but is not limited to, the following:
 - a. Photo documentation of existing conditions
 - b. Documentation and Evaluation of current conditions.

3. Based on the above, STR will prepare CAD drawings.
4. STR will inform D152 of any additional information required. STR will assist D152 in soliciting proposals for services relating to acquiring this necessary information.

B. Schematic Design

1. Using the information gathered thus far, STR will work with D152 to prepare a solution for the work along with associated budgets.
2. STR will meet with D152 to discuss these options and budgets.

C. Development and Implementation

1. STR proposes to provide development and implementation per the Master Agreement's phases of work as follows:
 - a. Design Development
 - b. Construction Documents
 - c. Bidding
 - d. Construction Administration

III. Preliminary Schedule

- A. We propose to have bid documents ready for bidding in January 2016 and a bid opening in February 2016. Construction to take place as soon as asphalt plants open, or weather-permitting.

III. Compensation

A. Professional Services	
1. Civil Engineering	\$10,500.00
2. <u>Architecture/Management</u>	<u>\$3,000.00</u>
Total	\$13,500.00

- B. Reimbursable expenses are in addition to the cost of professional services. Reimbursable expenses shall be invoiced at-cost and include out-of-pocket expenses made by STR in the interest of the project. These expenses, include, but are not limited to the cost of: reproduction, mail, delivery, expressage, fees paid to governmental authorities and any other project-related expense, or as defined in the Master Agreement.

IV. Terms and Conditions

- A. Per Master Agreement

* * *

If this proposal meets with your understanding of the project requirements and is acceptable to you, please indicate your acceptance by having an authorized agent of Harvey School District 152 sign both originals of this proposal. Please keep one original for your file and return the other to STR.

If you have any questions regarding this letter agreement or any other matter relating to this project, please do not hesitate to call me.

We appreciate this opportunity to continue our long-term relationship with you and Harvey School District 152. Thank you for this opportunity to serve you.

Sincerely,
STR Partners LLC

A C C E P T E D
Harvey School District 152



Jan T. Taniguchi, AIA, LEED-AP
CEO/Managing Principal

cc: Michael Henderson

by: _____

Title: _____

Date: _____