



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/MICHAEL THIEME

CC: BOARD OF TRUSTEES

DR. ISMAEL GONZALEZ III

DEBORAH GARZA

DR. MICHAEL NORRIS

PENNY ARMSTRONG

BRITTNEY SOLIZ-SANDOVAL

DATE: September 22, 2025

SUBJECT: Consider Approval of Second Contract Renewal for RFP #2223-07

Water Treatment Services

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District sought a qualified vendor to provide water treatment services at designated district facilities: East Cliff Elementary, Stephen F. Austin Elementary, W.C. Andrews Elementary, T.M. Clark/Middle School, and High School. This year's contract, will add the Early Childhood Center (which was previously under contractor warranty) and the Middle School (previously under another provider on extended warranty). Cooling Tower-Condenser System shall be chemically treated to help prevent system fouling from scale, corrosion, and biological growths. The chemical program shall be serviced twice monthly, with full reporting after each treatment. All chemicals provided shall comply with Federal, State, and city laws and guidelines regulating effluent pollution. Should any condenser become fouled by calcium carbonate scale during the life of this agreement, company will chemically clean the system at no additional charge. The agreement would be for one year, with this being the second one-year renewal. The Board approved the contract for one year with two possible one-year renewals on September 18, 2023.

On September 18, 2023, Administration recommended and the School Board awarded a contract to Garratt-Callahan for water treatment services. Per Administration recommendation, The School Board renewed Garratt-Callahan on October 21, 2024.

RECOMMENDATION:

The Committee selected Garratt-Callahan as the best value to the District. The District has previously done business with Trane, Worth and Water Treatment Services.

FINANCIAL IMPACT:

\$62,940 for a one-year commitment, with this being the second and last possibility of renewing due to recommendation approved on September 18, 2023. The contract would run from 10/1/2025- 9/30/2026.

BOARD RELATED POLICY:

CH (LEGAL)
CLB (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

Administration recommends a contract renewal with Garratt-Callahan to assist the district with Water Treatment Services for the 2025-26 school year in accordance with RFP#2223-07.