

Denton Independent School District Request for Travel Out-of-Country Non State- Sanctioned Activities*

I. ORGANIZATIONAL DATA

Campus Ryan High School Date Submitted 8/6/2018 School Organization Choir
 Activity Sponsor David Rives Name and Date of Event Performance Concert March 7-13

II. DESCRIPTION OF PROPOSED TRAVEL

Destination(s)** Boston, Montreal, and Quebec City
 Description of Activities or Events (be specific) Performances at St. Anne Quebec, Notre Dame Montreal, and St. Brigid's Quebec
Sightseeing
 Dates of Travel March 7 -13 Mode of Travel Airplane and coach
 Number of Student Participants 50 Number of Adult Sponsors 12 Chaperones 10 Staff 2
 Educational Purposes and Value (be specific)
Performance opportunities and cultural exchange in French speaking Canada. Historic sites in Boston.

** Attach copy of proposed itinerary and any supporting documentation

III. SOURCE OF FUNDING

Source	Amount
<input type="checkbox"/> District Title 1	
<input checked="" type="checkbox"/> Students (personal)	\$1,593.34
<input type="checkbox"/> Organization	
<input type="checkbox"/> Fund Raising Activities***	
<input type="checkbox"/> Other: _____	
Total Cost of Activity	\$95,640
Estimated Cost/Student	\$1,650

***Name and Description of Fund Raising Activities (if required)

IV. ORGANIZATIONAL REVIEW / APPROVAL

Principal Vernon Reeves
 NAME
 School Operations Dr. Gwendolyn M. Perkins
 NAME
 Superintendent [Signature]
 NAME
 Board President _____
 NAME

[Signature] 8/6/18
 Dr. Gwendolyn M. Perkins
 M. Perkins
 SIGNATURE DATE OF APPROVAL
 SIGNATURE DATE OF APPROVAL
 SIGNATURE DATE OF APPROVAL
 SIGNATURE DATE OF APPROVAL

Digitally signed by Dr. Gwendolyn M. Perkins, o=Denton
 DN: cn=Dr. Gwendolyn M. Perkins, o=Denton
 USD Academic Programs, ou,
 email=gperkins@dentonisd.org, c=US
 Date: 2018.08.16 12:58:06 -0500

*Reference Policy FMG (L)



US Integrity Touring Co.
PO Box 475 Moody, ME 04054
207-595-8808 Fax: 603/435-5434
robgusit@gmail.com

TOUR CONTRACT

August 2, 2018

CLIENT:

Billy Ryan High School Choir
1501 E. McKinney St
Denton , TX 76208

Tour: Boston, Quebec & Monteval
Departure City: Dallas, TX
Group Official: David Rives, Director

This agreement is made between US Integrity Touring Company, a division of US Integrity Funding Group, Inc., of Moody, ME., herein known as "The Agent", and The Billy Ryan High School Choir, Denton , TX and it's constituents, herein known as "the Client", as of the date on the signature page. The duties of the Agent are to deliver the services described and enumerated in this contract. The duties of the Client are to sponsor and promote this tour within its membership and constituency, to coordinate with the Agent by exchanging information about the participation of its constituents, and other duties as enumerated throughout this contract. Constituents who commit to participation in this tour are herein known as the "Participant(s)". In consideration of mutual agreements herein contained, the parties consent to the following:

1. PRICES:

The prices to the Client for its Participants, based on the hotel occupancy levels shown, on listed inclusions, and on conditions stated throughout this agreement (especially as marked with an * in Par. 3.), are as follows:

1. The full package at **Quad** occupancy: ***\$1,593.34**
2. The full package at **Triple** occupancy: ***\$1,667.05**
3. The full package at **Double** occupancy: ***\$1,815.55**
4. The full package at **Single** occupancy: ***\$2,256.71**

2. TRANSPORTATION:

The Agent will provide the Client with motorcoach transportation for participants of the tour as follows: Luxury motorcoach transportation for all scheduled activities per itinerary beginning and ending at Boston's Logan Airport (including standard driver gratuities)

Air Transportation will be provided as follows, for up to 50 passengers via American Airlines or similar, pending any changes made by the airline:

From Dallas, TX on 3/7/2019 at 7:00 AM on Flt. 2747
To arrive at Boston, MA on March 7, 2019 at 11:43 AM and
Returning from Boston, MA on 3/13/2019 at 2:15 PM on Flt. 1094
To arrive at Dallas, TX on March 13, 2019 at 5:29 PM

3. INCLUSIONS:

The Agent will provide the Participants with the following tour items, which make up the package:

- Scheduled commercial jet transportation for all participants from DFW to Boston Logan and return including cost of first piece of luggage roundtrip per passenger
- Luxury motorcoach transportation for all scheduled activities per itinerary beginning and ending at Boston's Logan Airport (including standard driver gratuities)
- One nights accommodations Red Jacket Mountainview, Three nights accommodations Hotel Classique Quebec, one night accommodations Holiday Inn Montreal and one night at the Quality Inn Revere, MA
- Meals to include breakfast at the hotel each morning, one pizza dinner, one dinner at Cote Cote, one dinner at Valcartier, one traditional Canadian dinner at Chemin du Roy, one dinner at St. Paul's Pub and one dinner at Fire & Ice.
- Guided tours of Boston, MA, Quebec City and Montreal with licensed local guides
- Passage aboard an Ice breaker ferry on the St. Lawrence River
- A guided tour of the Ice Hotel & Admission to Valcartier (a 42 run snow tubing park)
- A Guided tour of the Old North Church
- Free Time to explore the walled city of Quebec and the Old section of Montreal
- Free Time to explore Quincy Market and Faneuil Hall
- Free passage in all respects for two client staff members (double occupancy), based on a minimum of 50 total participants
- The services of a USIT tour conductor at all times at the destination to oversee the smooth operation of the tour

3.1 PRICING CONDITIONS:

*Pricing is based on a minimum of 50 passengers per coach, and on a minimum of 50 participants in the tour

4. PAYMENT SCHEDULE:

The Client bears no financial responsibility to fulfill the payment obligations of its Participants. These obligations and liabilities are fully and completely the responsibility of the individual Participants who enter into an agreement with the Agent to provide the tour services described in this contract. In order to guarantee the pricing structure quoted in this contract between the Client and The Agent to all Participants in the group who wish to travel, and for the Client to forward a signed copy of this agreement to USIT by August 21, 2018.

Per-passenger payments will be made by the Participants to The Agent as follows:

- A. A first payment of \$325.00 per person is due by September 7, 2018.
- B. A second payment of 325.00 per person is due October 7, 2018.
- C. A third payment of 325.00 per person is due by November 7, 2018.
- D. A fourth payment of 325.00 per person is due by December 7, 2018
- E. A fifth payment of the remaining balance per person is due by January 7, 2019.

Final payments from Participants are due no later than 65 days prior to the tour's departure, or January 1, 2019. The Participants' checks and other payments will be made individually to the US Integrity Touring Company Payment Center, PO Box 237, Turtle Lake, Wisconsin 54889 or by credit card in accordance with the procedure outlined in the payment information sheet and separate sign-up sheets provided to the Participants. Any surcharges for use of credit cards to pay for the tour will incur a surcharge which will be added to the last payment made. If the Participant's payments are not made on schedule, the Agent reserves the right to add a \$5.00 late fee for any payment that is more than ten days late. If an individual Participant is more than 60 days in arrears with payments, the Client has the authority to remove the Participant from the tour with full cancellation charges applied per paragraph 5. below. If an individual Participant is late with the final payment, the Agent may remove the Participant from the tour with full cancellation charges applied, per paragraph 5. below. Name changes after the date of airline ticketing, if allowed by the airline, will incur a charge of \$100 per name or more, if required by the airline, must be requested in writing, and must be made as least two weeks prior to departure.

5. CANCELLATION POLICY:

Cancellation charges: Cancellations and requests for refunds must be submitted in writing to USI Touring Co., Inc., PO Box 475 Moody, ME 04054. All documents, including tickets of any value, must be returned before any refund can be processed.

The following cancellation charges are designed to encourage full participation. The proceeds of the charges are used to protect the integrity of pricing for the remaining participants (e.g.: fewer passengers to cover the cost of motorcoach transportation).

1. From sign-up until 90 days before departure (December 6, 2018) = 25% of full price (\$398.34)
2. 60-90 days before departure = 50% of full price (\$796.67)
3. 40-60 days before departure = 75% of full price (\$1,195.01)
4. 0-40 days before departure or later = no refund.

5.1 EMERGENCY CANCELLATION: If the Client's entire group cannot travel because of a mutual decision made by the Client and the Agent due to unsafe travel conditions, the cancellation charge will be reduced to 12% of the total price selected by the individual Participant (Single, Double, Triple or Quad occupancy) plus the cost of items such as event tickets, airline deposits, vendor penalties, hotel deposits, or any other payments made on the Participants' behalf that become non-refundable prior to the cancellation date. The cost of these items will be added to the 12% penalty assessed.

6. REGISTRATION:

Each Participant is required to submit one copy of a completed registration form to the organization and one copy to the USIT Payment Center, accompanied by a copy of his/her government issued photo I.D., and the deposit stipulated in the payment schedule. The Agent will provide reports to the Client as to the registration and payments it receives from Participants on a regular basis.

In addition, Participants who register for the tour with the USIT Payment Center are also required to give a copy of their registration form and photo I.D. to the Client's director, and in turn the Client's director is required to report the Participants' registrations it receives to the Agent for confirmation. The Client's director is also required to submit a final roomlist to the Agent no later than 65 days before departure on the form provided by Agent.

7. RESPONSIBILITY:

The Agent acts only as agent in providing means of transportation, hotel, or other services. The Agent contracts only with reputable vendors and service-providers, and as such they bear the appropriate level of responsibility for their own services. All services, tickets, and vouchers are issued, offered or provided subject to any and all terms and conditions under which such services, tickets, and vouchers are offered and provided by the vendors, and the issuance and acceptance of such tickets and other services shall be deemed to be consent to the further condition that The Agent shall not be, nor become liable or responsible in any way for any loss, injury, or damage to or in respect of any person or property howsoever caused or arising in connection with such means of transportation or other services offered by the Agent in the fulfillment of this contract, including the failure of any airline or losses that result therefrom. Should any interruption in services occur due to an act of God or circumstances beyond the control of the Agent, such as a missed flight due to inclement weather, the Agent will help the Participants find the best solution to the difficulty, but any additional cost due to such a difficulty shall be the responsibility of the individual Participants. The Agent shall not be responsible for loss or damage to Participants' baggage. At all times during the tour, the passengers' behavior and safety are the direct responsibility of the organization, school or group sponsoring the tour, and it is responsibility of each participant to behave in a responsible and safe manor. **The Client agrees to have each passenger sign and submit a notarized waiver or responsibility and information sheet, and if a minor, a medical proxy form signed by his/her parent or legal gaudian, which forms shall be maintain for five years in a form accessible to the agent. The Client is responsible for informing all participants of the terms and conditions of this contract, including payment and cancellation charge schedules. The Agent Reserves the right to decline, accept, or retain any participant as a member of this tour and shall not have responsibility to decline or terminate individuals beyond the refund of an appropriate portion of payment made by the participant to the Agent. The Agent reserves the right to send home any passenger with a chaperone at his/her own expense (including the cost of the chaperone), that is disruptive of the trip or engages in any illegal activity.**

The prices quoted are based on tariffs as of August 2, 2018. In the event of a contractual change of tariff, or vendor rate, the right is reserved to make appropriate adjustment in prices. The Agent reserves the right to withdraw any portion or all of any travel package to make such alterations or substitutions in the travel package offered as it deems necessary or desirable to maintain the safety, value, and integrity of the travel program. Should an element of the program become unavailable through accident, act of God, or other circumstance beyond The Agent's control, The Agent will make substitutions that are superior or as close to equivalent as possible. Any payment made by or on behalf of an individual Participant constitutes full agreement to all of the terms contained in this agreement. The jurisdiction for any disputes under this contract is the State of Maine.

THE UNDERSIGNED DO HEREBY AGREE TO THE TERMS AND CONDITIONS SET FORTH ABOVE:

Signature

David Rives, Director, Billy Ryan High School Choir, Denton , TX

Date

8/6/2018

Signature

Administrator, Billy Ryan High School , Denton , TX

Date

Signature

Robert Graffam, Pres. US Integrity Touring Co.

Date

Denton Ryan High School Choir

Itinerary

Boston, Montreal and Quebec City

3/7/2019	55 seats	American	#2747	DFW	7:00 AM	BOS	11:43 AM
3/13/2019	55 seats	American	#1094	BOS	2:15 PM	DFW	5:29 PM
Hotel: Red Jacket Resort, 1380 White Mountain Highway, N. Conway, NH - 800-752-2538							
Hotel: Hotel Plaza Quebec 3031 Boulevard Laurier - 418-658-2727							
Hotel: Holiday Inn Downtown, Montreal QC - 514-878-9888							
Hotel: Quality Inn, 100 Morris Street, Revere, MA - 781-324-1900							
Tour Conductor: TBD							

Thursday, March 7, 2019

7:00 AM	Flight 1 Departs for Boston, MA	
11:43 AM	Flight 1 Arrives in Boston, MA to meet your USIT Conductor	
12:15 PM	Collect your luggage and meet the coach to depart for Lunch	
12:45 PM	Lunch on your own in Harvard Square	
2:00 PM	Group departs for N. Conway NH	
4:30 PM	Arrive at the Red Jacket Hotel & Resort for check-in	
6:00 PM	Enjoy a Pizza Party & swimming at the Water Park in the hotel	

Friday, March 8, 2019

7:30 AM	Full breakfast buffet at the hotel	
9:00 AM	This morning we depart for Quebec City passing through the mountains of New Hampshire and Vermont to the Derby Line VT Border crossing.	
3:00 PM	Arrive and check into the Hotel Plaza Quebec (Free time in Old Quebec city if time permits)	
6:30 PM	Dinner at Cote and Cote (incl)	
8:00 PM	Meet your local guide and depart for the ferry	
8:30 PM	Arrive and board your ferry to cross the frozen St. Lawrence River	
10:30 PM	Return to the Hotel	

Saturday, March 9, 2019

9:00 AM	Full day St. Anne de Beaupre tour to include drive along the Old King's Highway a stop at Montmorency Falls, the copper Museum and workshop and the Famous Ste-Anne de Beaupre Shrine	
10:00 AM	Arrive and warm up at St. Anne Basilica	
10:30 AM	Performance by Denton Ryan HS Choir at St. Anne Basilica (To be joined by Denton HS Choir if possible)	
11:30 AM	Lunch on your own outside Ste-Anne Basilica	
1:00 PM	Visit the copper shop workshop where the doors were create and create your own artwork	
2:45 PM	Visit Montmorency Falls (higher than Niagra Falls suppling the area with electricity)	
4:30 PM	Guided visit of the Ice Hotel	
6:00 PM	Dinner at Valcartier (incl)	
	Access to 42 slides, the Tornado and snow rafting	
10:30 PM	Return to your hotel	

Sunday, March 10, 2019	
7:30 AM	Full Breakfast Buffet at the hotel
9:00AM	Meet your guide and depart on a tour of Quebec City
	your tour will include the Plains of Abraham, Cape Diamond, Joan of Arc Garden, Grand Allee
	Parliament, Place d'Armes, Chateau Frontenac, the Artist's Alley, Place Royale,
	Petit Champlain Street
10:00 AM	Stop for a group photo at Dufferin Terrace @Chateau Frontenac
12:00 PM	Lunch on own and free time to explore the Old walled City of Quebec
2:00 PM	meet your coach and transfer to St. Bridget's Home
2:30 PM	Performance at St. Bridget's Home by Denton Ryan High School Choir
	Return to the hotel and Freshen Up for Dinner
5:30 PM	Depart the hotel for tonight's dinner
6:00 PM	Dinner at restaurant Chemin du Roy
	Enjoy a traditional Canadian feast and entertainment at the Sugar Shack
10:30 PM	Return to the hotel
Monday, March 11, 2019	
7:00 AM	Full breakfast buffet at hotel
8:30 AM	Load luggage and depart for Montreal
11:30 AM	Lunch on your own in Montreal
1:00 PM	Arrive and visit Notre Dame Basilica
1:30 PM	Warm up for your performance
2:00 PM	Performance of the Denton Ryan High School Choir at Notre Dame Basilica
2:30 PM	Meet your local guide at the Basilica and tour Montreal
5:00 PM	Arrive and check into the Holiday Inn Montreal Center
6:30 PM	depart for dinner at St. Paul's
7:00 PM	Dinner at St. Paul's Pub in Old Montreal
9:00 PM	Return to the hotel
Tuesday, March 12, 2019	
7:00 AM	Hotel Check out and a full American breakfast
8:00 AM	depart for the U.S. Border
11:00 AM	Pass through Border and U.S. Customs
12:30 PM	Lunch on your own enroute
4:00 PM	Free time in Quincy Market if time permits
6:30 PM	<i>Dinner at Fire and Ice restaurant, Boston, MA</i>
8:00 PM	Depart for the Boston North Quality Inn and check in
8:30 PM	Arrive and check into hotel
Wednesday, March 13, 2019	
7:00 AM	Full breakfast buffet at hotel
8:30 AM	Load luggage and check out of Hotel
9:15 AM	depart for the Old North Church
10:00 AM	Behind the Scenes guided tour the Old North Church
11:00 AM	Meet the coach and transfer to Boston Logan Airport
11:35 PM	Arrive and check in for your flight two hours before departure
2:15 PM	Flight # departs Boston for DFW
5:29 PM	Flight # arrives at DFW

**Tour Signup Form for the
Billy Ryan High School Choir Boston, Quebec & Montreal**

Departing Dallas, TX: on 3/7/2019 at 7:00 AM and
Returning Dallas, TX: on March 13, 2019 at 5:29 PM

Cost per Person (Full price):

\$1,593.34Quad occupancy

\$1,667.05.....Triple occupancy

\$1,815.55.....Double occupancy

\$2,256.71.....Single Occupancy

Your Billy Ryan High School Choir Tour to Boston, Quebec & Montreal includes:

- Scheduled commercial jet transportation for all participants from DFW to Boston Logan and return including cost of first piece of luggage roundtrip per passenger
- Luxury motorcoach transportation for all scheduled activities per itinerary beginning and ending at Boston's Logan Airport (including standard driver gratuities)
- One nights accommodations Red Jacket Mountainview, Three nights accommodations Hotel Classique Quebec, one night accommodations Holiday Inn Montreal and one night at the Quality Inn Revere, MA
- Meals to include breakfast at the hotel each morning, one pizza dinner, one dinner at Cote Cote, one dinner at Valcartier, one traditional Canadian dinner at Chemin du Roy, one dinner at St. Paul's Pub and one dinner at Fire & Ice.
- Guided tours of Boston, MA, Quebec City and Montreal with licensed local guides
- Passage aboard an Ice breaker ferry on the St. Lawrence River
- A guided tour of the Ice Hotel & Admission to Valcartier (a 42 run snow tubing park)
- A Guided tour of the Old North Church
- Free Time to explore the walled city of Quebec and the Old section of Montreal
- Free Time to explore Quincy Market and Faneuil Hall
- The services of a USIT tour conductor at all times at the destination to oversee the smooth operation of the tour

*Pricing is based on a minimum of 50 passengers per coach, on a minimum of 50 participants in the tour. Participation of fewer may require adjustment of the price or the program. All prices subject to changes in airline fares, taxes, surcharges, especially fuel surcharges, and foreign exchange rates, and changes in vendor rates. *Group passengers may be liable for luggage charges, depending on the policy of the airline. All land-only or deviation arrangements must be completed at least 90 days before departure.*

Billy Ryan High School Choir Boston, Quebec & Montreal Payment Schedule:

- A. A first payment of \$325.00 per person is due by September 7, 2018
- B. Subsequent payments of 325.00 are due on the 7th of each month at the USIT Payment Center
- C. The final remaining balance is due by January 7, 2019 .

All payments are to be made to the USIT Payment Center, as directed on the USIT Payment Authorization Form. Participants choosing to pay by credit card will be charged 3% of the amount charged as part of their final payment.

Cost of Tour: The prices quoted are based on tariffs, taxes, and/or currency exchange rates as of August 2, 2018. In the event of a change in any of these, the right is reserved by USIT to make increases in prices to the Participant or a substitution of services. Also, USIT reserves the right to withdraw any portion or all of any travel package to make such alterations or substitutions as it deems necessary or desirable to maintain the safety, value and integrity of the tour. Should an element of the program become unavailable through accident, act of God, or other circumstance beyond USIT's control, USIT will make substitutions that are superior or as close to equivalent as possible. Should any interruption in services occur due to an act of God or circumstances beyond the control of the Agent, such as a missed flight due to inclement weather, the Agent will help the Client find the best solution to the difficulty, but any additional cost due to such a difficulty shall be the responsibility of the Client and/or it's individual participants. **The price charged is based on the participation level by room occupancy (single, double, triple, or quad) as stated on this form, and this constitutes the "full price".**

Cancellation Policy: Cancellations and requests for refunds must be submitted in writing to your organization. All documents, including tickets of any value, must be returned to USIT before any refund can be processed. Cancellation charges, per person, are **figured against the full price** and may be as much as shown here:

1. From signup until 90 days before departure (December 6, 2018) = 25% of full price (\$0.00)

2. 60-90 days before departure (Invalid Date) = 50% of full price (\$0.00)
3. 40-60 days before departure (January 26, 2019) = 75% of full price (\$0.00)
4. 0-40 days before departure or later = 100% of the full price (no refund)

Participants paying late may be subject to a late fee of \$5.00 for each month or part thereof. If an individual participant is more than 60 days behind with any payment, the Agent or the client may remove him/her from the tour with full penalties applied as a cancellation charge on the schedule as shown above. If the an individual participant is late with the final payment, the Agent may remove him/her from the tour with full penalties applied as a cancellation charge. No refunds will be given until after the original dates of travel. (If the full tour is canceled due to unsafe travel conditions or due to the Agent deciding that prevailing conditions are not safe enough to conduct the tour, the cancellation penalty will be reduced to 12% of the total price plus the cost of items such as event tickets, airline deposits, vendor penalties, hotel deposits, or any other payments made on your behalf that become non-refundable prior to the cancellation date (so long as written cancellation is received by the Agency from the approving authority). The cost of these items will be added to the 12% penalty assessed. (Should the tour not be canceled under the provisions of this paragraph, then the normal penalties will apply, regardless of the reason for cancellation.)

Responsibility: USIT acts only as agent in providing means of transportation, hotel, or other services. Since USIT contracts only with reputable vendors and service-providers (such as hotel, airlines, coach companies, etc.), each is responsible for the goods and services they provide. The participant is subject to any and all terms and conditions under which such services are provided by the vendors, and registration for this tour constitutes agreement by the participant that USIT shall not be, nor become liable or responsible in any way for any loss, injury, or damage to or in respect of any person or property, including baggage, howsoever caused or arising in connection with such means of transportation or other any services provided in the fulfillment of this tour. USIT also reserves the right to decline, accept, or retain any participant as a member of this tour and shall not have responsibility to declined individuals beyond the refund of an appropriate portion of monies paid by the participant to USIT. It is the responsibility of each participant to behave in a responsible and safe manner. USIT in its sole discretion reserves the right to send home any participant at the participant's expense, that is disruptive of the tour or engages in any illegal activity.

Notice: Passengers are limited to one suitcase weighing not more than 50 lbs. (the sum of height, width, and depth not to exceed 60 inches), and a carryon of 25 lbs. (the sum of height, width, and depth not to exceed 30 inches).

Participant affirmation:

I am paying ___ \$1,593.34 for Quad occupancy or ___ \$1,667.05 for Triple Occupancy or ___ \$1,815.55 for Adult double occupancy or ___ \$2,256.71 for Adult single occupancy

I understand that this constitutes the "full price" against which any cancellation penalties will be calculated. Please check one.

As a participant in this tour, I have read and do accept all the terms and conditions for participation in the tour as stated in this form, as indicated by my signature below.

The name of Participant must be as shown on his or her valid ID. Please print clearly. When turning in this signup form, *the participant must provide a copy of the ID being used to check into the airport.* All participants are responsible for acquiring the required travel documents required by the US Government and the destination country for participation in the tour.

Name of Participant: _____ email: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Phone: _____ Nationality: US ___ Other _____

Gender: ___ DOB: _____ Name and phone of emergency contact: _____

Disabilities or dietary restrictions: _____

Signature of Participant/Participant's Parent or Guardian _____

Notary public: _____ Date: _____ Seal (affix here):

(School or organization official, if no notary available, to verify signature)

Please keep a copy of your signup sheet for your records and send the original to: