

DIXON PUBLIC SCHOOLS #170

"A Place to Grow"

www.dps170.org

1335 Franklin Grove Road
Dixon, Illinois 61021

Phone: (815) 373-4966

Fax: (815) 284-8576

Margo Empen, Superintendent
Doug Stansford, Asst. Superintendent
Marc Campbell, Business Manager

Date: June 24, 2026
To: Board of Education Members
From: Margo Empen, Superintendent & Marc Campbell, Chief School Business Official
RE: FY 27 Board Action Approve IDOT Hazardous School Crossings Applications

The designation of a Hazardous Crossing is outlined in Section 29-3 of the School code (105 ILCS 5/29-3) and such designation allows the District to bus students within 1.5 miles of a school and receive reimbursement via the Transportation Claim. There are four designated types of hazardous crossings.

- 1) Type I – Walking along a Roadway
- 2) Type II – Walking on a Roadway
- 3) Type III – Crossing a Roadway
- 4) Type IV - Crossing Railroad Tracks

The process of designation is done through an application submitted to the Illinois Department of Transportation (IDOT) and is analyzed via a point system. Last year, the Board expressed interest in submitting applications for two different locations in town; 1) Galena Road between N. Court and Chamberlin St. and 2) Galena Road near 4th Street. The process is outlined in the School Safety Busing and Instructions for Submitting Finding document produced by IDOT.

The Board has the option of submitting an application to IDOT for analysis and consideration of additional hazardous crossings. The process will consider if there are options for safe crossing nearby; adult crossing guard present, stoplight with crosswalks and crossing signals, and the various other types of factors outlined in the document.

Enclosed there are two applications prepared for submission of the locations outlined above. The location from N. Court to Chamberlin meets the guidelines for approval, however the Galena and 4th Street location does not meet the guidelines.

It is the recommendation of Administration that the Board of Education approve the submission of the IDOT application for the consideration of the Galena Road crossing between N. Court and Chamberlin Road, as presented.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.



A publication entitled "School Safety Busing and Instructions for Submitting Findings" is available from the Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois 62764. The school administrator preparing this submittal should refer to the instructions in the booklet.

Two copies of this form are to be submitted to the IDOT District Office indicated in the instruction booklet. The IDOT District Office will approve or disapprove the submittal within thirty (30) days and return one copy to the school district indicating the action taken.

Name of School District <u>Dixon Public Schools</u>				Address of Administrative Office <u>1335 Franklin Grove Rd</u>	
District # <u>170</u>	County <u>Lee</u>	City <u>Dixon</u>	Zip Code <u>61021</u>	<u>Dixon IL 61021</u>	
Name of Contact Representative <u>Marc Campbell</u>			Title <u>CSBO</u>	Phone Number <u>(815) 373-4966</u>	
Name of School to Which Children Are Walking <u>Dixon High School</u>			Annual Sequential Number (Use on Map and Attachments)		

Type of Condition	1. <input checked="" type="checkbox"/> Single Hazard	Type	<u>Crossing a Roadway</u>
	2. <input type="checkbox"/> Combination Hazard	Type	_____ and Type _____

Location 3. Along 4th Avenue and Galena Intersection
(Street or Road Name)

(Attach a map showing the described location(s).)

4. Type I From _____ To _____

5. Type II From _____ To _____

6. Type III At 4th Ave. and Galena Intersection

7. Type IV At _____

Points

Type I – Walking Along a Roadway

(Complete only for types listed on lines 1 or 2.)

8. Highest qualifying grade level (through _____ grade) _____ Points
Table 1

9. Location of walkway (on shoulder _____ feet from roadway) OR
(behind curb or ditch _____ feet from roadway) _____ Points
Table 2

10. Speed of traffic (_____ mph) _____ Points
Table 3

11. Volume of traffic (_____ vehicles/hour) (_____ lanes) _____ Points
Table 4

12. Length of hazardous section (_____ miles) _____ Points
Table 5

13. Board's judgment points (attach explanation) _____ Points

14. Total of lines 8 through 13 _____ Points

Type II – Walking on a Roadway

15. Highest qualifying grade level (through _____ grade) _____ Points
Table 6

16. Reason for walking on roadway:
(No shoulder or walkway off pavement for _____ feet, OR
Narrow bridge or underpass for _____ feet) _____ Points
Table 7

17. Speed of traffic (_____ mph) _____ Points
Table 8

18. Volume of traffic (_____ vehicles/hour) (_____ lanes) _____ Points
Table 9

19. Length of hazardous section (_____ miles) _____ Points
Table 10

20. Board's judgment points (attach explanation) _____ Points

21. Total of lines 15 through 20 _____ Points

Points (Continued)	Type III – Crossing a Roadway (Name of roadway being crossed <u>Galena Ave.</u>)	
22.	Highest qualifying grade level (through <u>9-12</u> grade)	<u>2</u> Points Table 11
23.	Control on roadway being crossed (<u>Traffic Signal</u>)	<u>2</u> Points Table 12
24.	Speed and volume of traffic (<u>30-40</u> mph) (<u>1000-1500</u> vehicles/hour)	<u>3</u> Points Table 13
25.	Width of roadway (<u>40</u> feet)	<u>2</u> Points Table 14
26.	Board's judgment points (attach explanation)	<u>2</u> Points
27.	Total of lines 22 through 26	<u>11</u> Points

Type IV – Crossing Railroad Tracks

28.	Highest qualifying grade level (through _____ grade)	_____ Points Table 15
29.	Crossing protection and number of tracks: (_____ protection; _____ tracks used)	_____ Points Table 16
30.	Speed and number of trains: (_____ mph; _____ trains)	_____ Points Table 17
31.	Board's judgment points (attach explanation)	_____ Points
32.	Total of lines 28 through 31	_____ Points

- Finding**
33. Single hazard qualifies since _____ points in a Type _____ situation equals or exceeds 12.
34. Combination hazard qualifies since the total of _____ points in a Type _____ situation and _____ points in a Type _____ situation equals or exceeds 20.
35. Hazard is temporary for _____ school year (resubmit annually).
36. No hazard

Certification I hereby certify that the date in this application, including accompanying maps and statements, are true and correct to the best of my knowledge and belief. Board approval was given on date of _____, 20_____, and the minutes of this meeting bear evidence of this approval.

_____ Date

_____ Signature of Secretary or President of Board of Education or Board of Directors

Action by Illinois Department of Transportation

Date Submittal Received _____, 20 _____

Serial No. _____

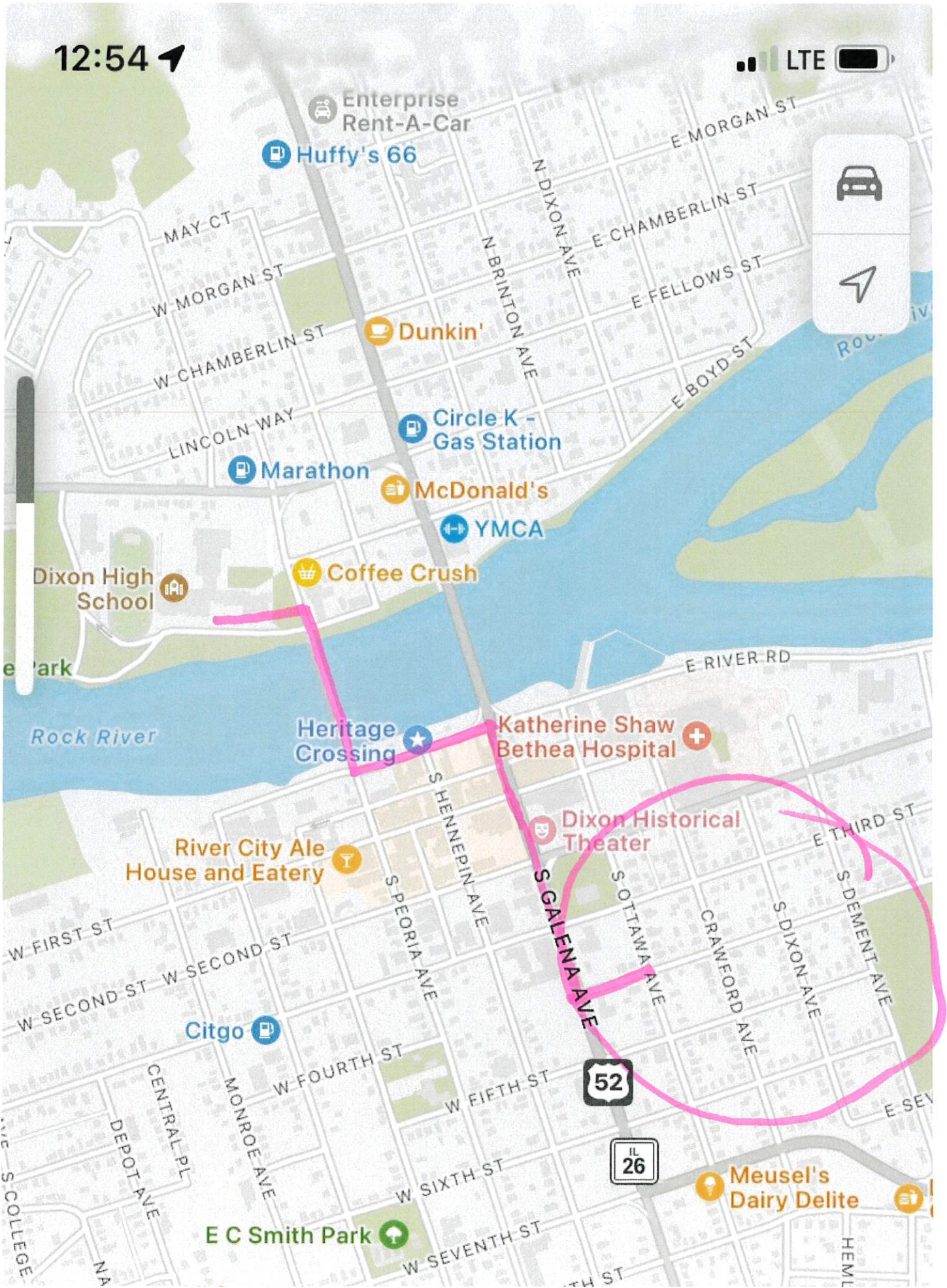
- Approved
- Disapproved for corrections, additions, or clarifications noted in transmittal letter.
- Disapproved for reason or reasons noted in transmittal letter.

_____ Date

_____ Signature of IDOT Regional Engineer

Reimbursement Estimate (This information will have no effect on IDOT's action on the submittal.)

- Approximately how many students will annually be qualified for busing by this submittal that did not previously qualify for reimbursable busing? _____ students
- What is the projected additional annual reimbursement that will result from this submittal? \$ _____



12:54

LTE



DIXON PUBLIC SCHOOLS #170

"A Place to Grow"

www.dps170.org

1335 Franklin Grove Road
Dixon, Illinois 61021

Phone: (815) 373-4966
Fax: (815) 284-8576

Margo Empen, Superintendent
Doug Stansford, Asst. Superintendent
Marc Campbell, Business Manager

June 15, 2026

Illinois Department of Transportation
Attention: Joel Graff
819 Depot Ave
Dixon, IL 61021

Statement of Board Judgements – Hazardous Crossing 4th Street and Galena Road

The summary below should be considered a full and detailed summary of the judgement points established by the Dixon Public Schools #170 Board of Education regarding the hazardous crossing located at 4th Street and Galena Avenue.

- 1) Intersection of 4th Street and Galena Avenue and Galena Avenue is already designated as a hazardous crossing for grades K through 8th. The Board's judgment is that even though the high school students are older, the location still creates a hazard. (Board Judgement = 0.5 point)
- 2) The application designates a single hazard, but the Board considers the entire walking path a hazard. Student crossing at this intersection could also be required to navigate four additional intersections with traffic signals. (Board Judgement = 0.5 point)
- 3) To finalize their path to school, the students must also navigate one or the two bridges across the Rock river. These bridges funnel all traffic in town, creating significant motor vehicle congestion at the times when students are going to or leaving school. (Board Judgement = 1 point)

Based on the Board's judgement, the Board has applied the two judgement points to the application, bringing the total to 11 points. Thus no qualifying as a hazardous crossing.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.



A publication entitled "School Safety Busing and Instructions for Submitting Findings" is available from the Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois 62764. The school administrator preparing this submittal should refer to the instructions in the booklet.

Two copies of this form are to be submitted to the IDOT District Office indicated in the instruction booklet. The IDOT District Office will approve or disapprove the submittal within thirty (30) days and return one copy to the school district indicating the action taken.

Name of School District <u>Dixon Public Schools</u>				Address of Administrative Office <u>1335 Franklinterroc Road</u> <u>Dixon IL 61021</u>	
District # <u>170</u>	County <u>Lee</u>	City <u>Dixon</u>	Zip Code <u>61021</u>		
Name of Contact Representative <u>Marc Campbell</u>		Title <u>CSBO</u>		Phone Number <u>(815) 373-4966</u>	
Name of School to Which Children Are Walking <u>Dixon High School</u>			Annual Sequential Number (Use on Map and Attachments)		

Type of Condition	1. <input checked="" type="checkbox"/> Single Hazard	Type	<u>Crossing a Roadway</u>
	2. <input type="checkbox"/> Combination Hazard	Type	_____ and Type _____
Location	3. Along <u>Galena Road from N. Court to Chamberlin</u> (Street or Road Name)		
(Attach a map showing the described location(s).)	4. Type I	From _____	To _____
	5. Type II	From _____	To _____
	6. Type III	At <u>Galena Road from N. Court to Chamberlin</u>	
	7. Type IV	At _____	

(Complete only for types listed on lines 1 or 2.)	Points		Type I – Walking Along a Roadway	
	8. Highest qualifying grade level (through _____ grade)			_____ Points Table 1
	9. Location of walkway (on shoulder _____ feet from roadway) OR (behind curb or ditch _____ feet from roadway)			_____ Points Table 2
	10. Speed of traffic (_____ mph)			_____ Points Table 3
	11. Volume of traffic (_____ vehicles/hour) (_____ lanes)			_____ Points Table 4
	12. Length of hazardous section (_____ miles)			_____ Points Table 5
	13. Board's judgment points (attach explanation)			_____ Points
	14. Total of lines 8 through 13			_____ Points
	Type II – Walking on a Roadway			
	15. Highest qualifying grade level (through _____ grade)			_____ Points Table 6
	16. Reason for walking on roadway: (No shoulder or walkway off pavement for _____ feet, OR Narrow bridge or underpass for _____ feet)			_____ Points Table 7
	17. Speed of traffic (_____ mph)			_____ Points Table 8
	18. Volume of traffic (_____ vehicles/hour) (_____ lanes)			_____ Points Table 9
	19. Length of hazardous section (_____ miles)			_____ Points Table 10
20. Board's judgment points (attach explanation)			_____ Points	
21. Total of lines 15 through 20			_____ Points	

Points (Continued)	Type III – Crossing a Roadway (Name of roadway being crossed <u>Galeua Ave.</u>)	
22.	Highest qualifying grade level (through <u>9-12</u> grade)	<u>2</u> Points <small>Table 11</small>
23.	Control on roadway being crossed (<u>No stop control</u>)	<u>3</u> Points <small>Table 12</small>
24.	Speed and volume of traffic (<u>30-40</u> mph) (<u>1000-1500</u> vehicles/hour)	<u>3</u> Points <small>Table 13</small>
25.	Width of roadway (<u>40</u> feet)	<u>2</u> Points <small>Table 14</small>
26.	Board's judgment points (attach explanation)	<u>2</u> Points
27.	Total of lines 22 through 26	<u>12</u> Points

Type IV – Crossing Railroad Tracks		
28.	Highest qualifying grade level (through _____ grade)	____ Points <small>Table 15</small>
29.	Crossing protection and number of tracks: (_____ protection; _____ tracks used)	____ Points <small>Table 16</small>
30.	Speed and number of trains: (_____ mph; _____ trains)	____ Points <small>Table 17</small>
31.	Board's judgment points (attach explanation)	____ Points
32.	Total of lines 28 through 31	____ Points

Finding	
33.	<input checked="" type="checkbox"/> Single hazard qualifies since <u>12</u> points in a Type <u>III</u> situation equals or exceeds 12.
34.	<input type="checkbox"/> Combination hazard qualifies since the total of _____ points in a Type _____ situation and _____ points in a Type _____ situation equals or exceeds 20.
35.	<input type="checkbox"/> Hazard is temporary for _____ school year (resubmit annually).
36.	<input type="checkbox"/> No hazard

Certification I hereby certify that the date in this application, including accompanying maps and statements, are true and correct to the best of my knowledge and belief. Board approval was given on date of _____, 20_____, and the minutes of this meeting bear evidence of this approval.

_____ Date

_____ Signature of Secretary or President of Board of Education or Board of Directors

Action by Illinois Department of Transportation

Date Submittal Received _____, 20 _____ Serial No. _____

Approved

Disapproved for corrections, additions, or clarifications noted in transmittal letter.

Disapproved for reason or reasons noted in transmittal letter.

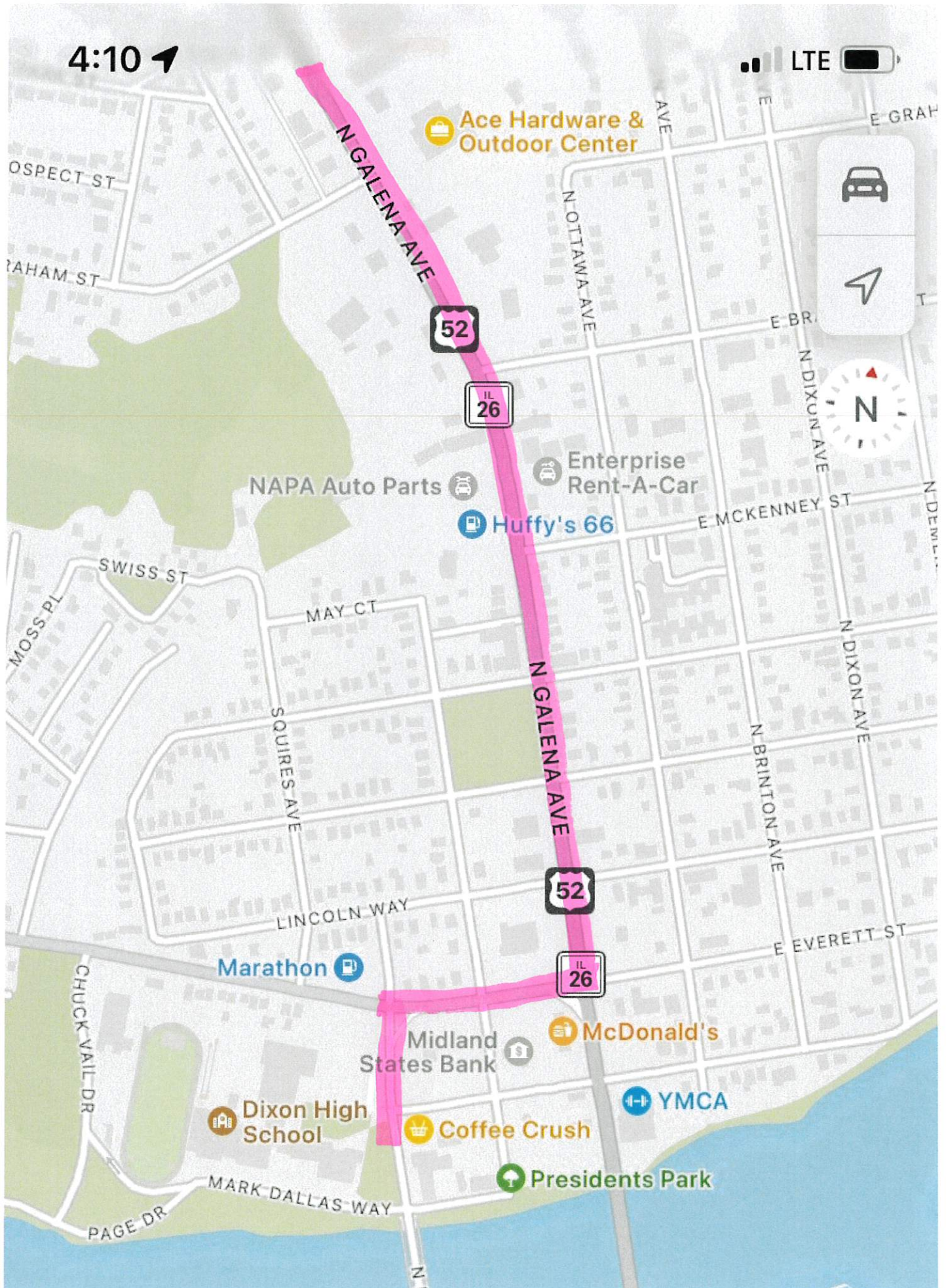
_____ Date

_____ Signature of IDOT Regional Engineer

Reimbursement Estimate (This information will have no effect on IDOT's action on the submittal.)

1. Approximately how many students will annually be qualified for busing by this submittal that did not previously qualify for reimbursable busing? _____ students

2. What is the projected additional annual reimbursement that will result from this submittal? \$ _____



DIXON PUBLIC SCHOOLS #170

"A Place to Grow"

www.dps170.org

1335 Franklin Grove Road
Dixon, Illinois 61021

Phone: (815) 373-4966
Fax: (815) 284-8576

Margo Empen, Superintendent
Doug Stansford, Asst. Superintendent
Marc Campbell, Business Manager

June 15, 2026

Illinois Department of Transportation
Attention: Joel Graff
819 Depot Ave
Dixon, IL 61021

Statement of Board Judgements – Galena Avenue from N. Court to Chamberlin Road

The summary below should be considered a full and detailed summary of the judgement points established by the Dixon Public Schools #170 Board of Education regarding the hazardous crossing of Galena Avenue between N. Court and Chamberlin Street.

- 1) The section of Galena Avenue from N. Court to Chamberlin Street is already designated as a hazardous crossing for grades K through 8th. The Board's judgment is that even though the high school students are older, the location still creates a hazard. (Board Judgement = 0.5 point)
- 2) The application designates a single hazard, but the Board considers the entire walking path a hazard. Students crossing Galena Avenue in this area have no traffic signals to protection and a long curve in the road creates a blind section. (Board Judgement = 0.5 point)
- 3) To finalize their path to school, the students must also navigate one of two additional hazardous crossings along the way located at Everett Street and Peoria Avenue or Everett Street and Galena Avenue. Additionally, this area of town has two bridges across the Rock river. These bridges funnel all traffic in town, creating significant motor vehicle congestion at the times when students are going to or leaving school. (Board Judgement = 1 point)

Based on the Board's judgement, the Board has applied the two judgement points to the application, bringing the total to 12 points.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.