

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Organizational Meeting

Tuesday, January 24, 2023, 4:45 PM, CVSEC District Office
200 Western Ave Avenue NW
Faribault, MN 55021

Board Members Present: Coleman, Jones, Mohs, Robicheau
Staff Members Present: Bente, Elstad, Hillmann, McGuire, Ristau, Qual, Washa
Others Present: Moore

1) Call to Order/Adoption of Agenda:

Motion: Jones

Second: Coleman

AYE: All

NAY: None

The meeting was opened at 4:45 PM.

2) Organization of the Board:

A) Items for Individual Action

(1) Election of Officers

CVSEC Executive Director Sarah McGuire conducted the meeting during the election process of the Board Chair. Once The Chair was elected, that person presided over the remainder of the Organizational Meeting.

a) Election of Board Chair

Robicheau nominated Mohs for the position of Board Chair.
There were no other nominations.

Motion to Elect Mohs as Board Chair: Robicheau
Second: Jones

AYE: All
NAY: None

b) Election of Vice-Chair

Mohs nominated Jones for the position of Vice-Chair.
There were no other nominations.

Motion to Elect Jones as Vice-Chair: Mohs
Second: Robicheau

AYE: All
NAY: None

c) Election of Treasurer

Jones nominated Robicheau for the position of Treasurer.
There were no other nominations.

Motion to Elect Robicheau as Treasurer: Jones Second:
Coleman

AYE: All
NAY: None

d) Election of Secretary

Mohs nominated Coleman for the position of Secretary.
There were no other nominations.

Motion to Elect Coleman as Secretary: Mohs
Second: Jones

AYE: All
NAY: None

e) Set Stipends of Board Members and Officers

Motion to Not Set a Stipend: Mohs
Second: Robicheau

AYE: All
NAY: None

B) Items for Consent Grouping

Motion to Approve Consent Grouping: Robicheau
Second: Coleman

AYE: All
NAY: None

Mohs initiated a discussion of Item 5, asking others if an earlier start time for Board meeting would be appropriate.

Motion to Move the Start Time of Board Meetings to 4:00 PM: Robicheau
Second: Jones

AYE: All
NAY: None

(1) Designation of Sarah McGuire as Cannon Valley Special Education Cooperative Executive Director and Director of Special Services

(2) Designation of All Negotiated and Meet and Confer Agreements to Cannon Valley Special Education Cooperative

(3) Designation of Sarah McGuire and Kim Washa as Deputy Clerk Treasurer

(4) Designation of Sarah McGuire as the Identified Official with Authority for Education Identity Access Management
The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and re-certifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state system must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Sarah McGuire (smcguire@cannonvalleyspecial.ed.org) to act as the Identified Official with Authority (IOwA) for The Cannon Valley Special Education Cooperative (ISD 6094-52).

(5) Designation of Day and Time of Regular Meetings

The Board will determine if the Regular meetings of the Cannon Valley Special Education Cooperative Board will remain at 4:00 p.m. on the fourth Tuesdays of each month.

(6) Designation of the Official Newspaper

The official newspaper of the Cannon Valley Special Education Cooperative will be the Faribault Daily News.

(7) Designation of Legal Counsel

The Cannon Valley Special Education Cooperative designates Ratwik, Roszak & Maloney as the representing Legal Counsel.

(8) Designation of the Official Banks

The official banks of the Cannon Valley Special Education Cooperative will be State Bank of Faribault and US Bank and Minnesota School District Liquid Assets Funds.

(9) Authorization of Use of Electronic Signatures

The Board authorizes that electronic signatures of officers of the Board be utilized in signing checks and documents.

(10) Set Milage Reimbursement Rate

The mileage reimbursement rate for use of private vehicles on Cooperative business will be the mileage rate established by the Internal Revenue Service.

3) Adjournment:

Motion to Adjourn: Coleman

Second: Robicheau

AYE: All

NAY: None

The Meeting was adjourned at 4:50 PM.

APPROVED BY: _____ DATE: 02/28/2023 _____

Robert Coleman, Board Secretary