



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent *DSVadiveloo*

FROM: Jill Crooks, Maintenance & Operations Coordinator *JC*

DATE: June 13, 2025

SUBJECT: FY26 New Lease Agreement

Memo No. SB25-208
(Informational Item)

NSBSD Policy Manual:

BP 3311, Bids: The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

BP 4111/4311, Recruitment and Selection: The Board recognizes that the district encompasses rural areas and will assist teachers in obtaining information regarding the cost and availability of housing as required by law.

NSBSD Strategic Plan Summary:

6.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

Issue Summary:

In compliance with BP 3311, Maintenance and Operations asked the NSBSD IT Department to post the Request for Proposal (RFP) in March 2024. Due to the challenges, we are facing with availability of rental properties and the expanding needs of the district, the deadline to turn in housing proposals was left open ended.

The housing inspection was conducted by the M&O Housing Plant Manager, and District Plumber to provide recommendations. We believe it is in the best interest of the district to lease the mentioned property due to the condition, location and qualified bidder to meet the needs of our growing district.

Background:

The district is in need of housing units in order to provide housing for the teaching staff. The identified lease subject for approval are as follows:

LESSOR	ADDRESS	VILLAGE	DESC.	MONTHLY	YEARLY	LENGTH OF LEASE
--------	---------	---------	-------	---------	--------	--------------------



Leavitt, Christopher & Marissa	7618 B Saya St.	Utq.	2 bdrm, 1 bath	\$ 2,300	\$ 27,600	3 YEARS
--------------------------------------	-----------------	------	-------------------	----------	-----------	---------

Length of Lease:

The length of the identified lease is for three years and four months and shall commence July 1, 2025 and term June 30, 2028.

Funding Source and Contract Amount:

Account Code: 600.300.600.411

Proposed Motion:

No motion is required. This is an informational item as each individual lease contract is less than \$50,000 and the Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the District.

Signature: Jill Crooks
Jill Crooks (Jun 13, 2025 16:51 AKDT)
Email: jill.crooks@nsbsd.org

Signature: DSVadiveloo
DSVadiveloo (Jun 15, 2025 13:28 AKDT)
Email: david.vadiveloo@nsbsd.org

