

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: January 30, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    1/22/19

**To:**        **Corrina Hall Guardipee**  
                  Superintendent

**From:**    Tony Wagner  
                  Title:    Athletic Director

**Subject: In State Travel: Wrestling Tournament 2018-2019**

**Description:** Request approval for Tony Wagner and William Heusch to travel to the Western A GBB and BBB District Tournament in Whitefish on February 14, 15 and 16, 2019

**Financial Impact: Tony Wagner \$401.94 (will depart on 2/14/19 for MHSA Meetings)**  
**William Heusch \$245.94 (will depart 2/15/19)**

**Funding Source (Budget/grant, etc.):** Wagner 226-60-720.3500.582; Heusch 226.60.150.2410.582

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning High School  
Girls Basketball Schedule 2018/2019  
Director of Student Activities – Tony Wagner 406-338-5606 [tonyw@bps.k12.mt.us](mailto:tonyw@bps.k12.mt.us)  
Activities Secretary – Chanel Bird 406-338-5606 [chanelb@bps.k12.mt.us](mailto:chanelb@bps.k12.mt.us)  
Head Coach – Ray Augare 406-450-8370 [rayaugare@blackfeetnation.com](mailto:rayaugare@blackfeetnation.com)

Monday November 5, 2018 – Mandatory Parent Meeting 5:30pm

Thursday November 15, 2018 – First Day of Practice

	V	JV	F
Friday December 7, 2018 @ Missoula (vs Corvallis)	6:00pm		
Saturday December 8, 2018 @ Missoula (vs Butte Central)	3:15pm		
Thursday December 6, 2018 @ Native American Classic		4:00pm (vs Hays/LP)	
Friday December 7, 2018 @ Native American Classic		11:30am (vs Heart Butte)	
Friday December 7, 2018 @ Shelby JV Tournament (vs Shepherd)		9:00pm	
<b>Friday December 14, 2018 vs Ronan</b>	<b>6:00pm</b>	<b>3:00pm</b>	<b>4:30pm</b>
<b>Saturday December 15, 2018 vs Whitefish</b>	<b>2:00pm</b>	<b>11:00am</b>	<b>12:30pm</b>
Tuesday December 18, 2018 @ Shelby	6:00pm	4:30pm	
<b>Saturday December 22, 2018 vs Polson</b>	<b>4:00pm</b>	<b>1:00pm</b>	<b>2:30pm</b>
<b>Friday January 4, 2019 vs Cut Bank</b>	<b>6:00pm</b>	<b>3:00pm</b>	<b>4:30pm</b>
<b>Saturday January 5, 2019 vs Libby</b>	<b>4:00pm</b>	<b>1:00pm</b>	<b>2:30pm</b>
Monday January 7, 2019 @ Shelby			4:30pm
Thursday, January 10, 2019 @ Havre	6:00pm	4:30pm	3:00pm
Saturday January 12, 2019 @ Whitefish	5:00pm	2:00pm	11:00am
<b>Thursday January 17, 2019 vs Columbia Falls</b>	<b>6:00pm</b>	<b>4:30pm</b>	<b>3:00pm</b>
Saturday January 19, 2019 @ Ronan	4:00pm	2:30pm	1:00pm
<b>Monday January 21, 2019 vs Shelby</b>			<b>4:30pm</b>
<b>Friday January 25, 2019 vs Shelby</b>	<b>6:00pm</b>	<b>3:00pm</b>	
Saturday January 26, 2019 @ Libby	4:00pm	2:30pm	1:00pm
Monday January 28, 2019 @ Cut Bank			5:30pm
<b>Wednesday January 30, 2019 vs Heart Butte</b>			<b>4:30pm</b>
Thursday January 31, 2019 @ Cut Bank	6:00pm	4:30pm	
Saturday February 2, 2019 @ Polson	4:00pm	2:30pm	1:00pm
<b>Thursday February 7, 2019 vs Havre</b>	<b>7:00pm</b>	<b>5:30pm</b>	<b>4:00pm</b>
Saturday February 9, 2019 @ Columbia Falls	4:00pm	2:30pm	1:00pm
Thursday February 14, 2019 District Tournament @ Whitefish		TBA	
Friday February 15, 2019 District Tournament @ Whitefish		TBA	
Saturday February 16, 2019 District Tournament @ Whitefish		TBA	
Thursday February 21, 2019 Divisional Tournament @ Hamilton		TBA	
Friday February 22, 2019 Divisional Tournament @ Hamilton		TBA	
Saturday February 23, 2019 Divisional Tournament @ Hamilton		TBA	
Thursday March 7, 2019 State Tournament @ Great Falls		TBA	
Friday March 8, 2019 State Tournament @ Great Falls		TBA	
Saturday March 9, 2019 State Tournament @ Great Falls		TBA	

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name Tony Wagner  
Building \_\_\_\_\_

Employee # \_\_\_\_\_  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/14 - 2/16, 2019</u>	<u>24</u>	<u>SR</u>

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved; Condition upon the specific leave being available for the specific employee  Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

<u>AN</u> Annual	<u>PL</u> Personal Leave	<u>ALWO</u> Approved Leave W/O Pay
<u>SL</u> Sick Leave	<u>JD</u> Jury Duty (attach verification)	<u>ULWO</u> Unapproved Leave w/o Pay
<u>*EX/SR</u> Extra-Curricular/School Related	<u>NG</u> National Guard	<u>SWP</u> Suspended w/Pay
	<u>FN</u> Funeral _____	<u>SWOP</u> Suspended w/o Pay

*(Master Contract Relationship)*

*\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location*

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop GBB/BBB District Tournament (Attach Brochure/Agenda)

Location Whitefish, Montana

Departure Date 2/14/19

Return Date 2/16/19

Departure Time 8:00am.

Return Time 11:00pm

Transportation:  Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage 186x.58 ÷ 2 = \$ 53.94  
Per Diem \$36 + \$36 + \$36 = \$ 108.00  
 Registration PO# \_\_\_\_\_ = \$ 0.00  
 Hotel PO# \_\_\_\_\_ = \$ 240.00  
 Other PO# \_\_\_\_\_ = \$ 0.00  
 Other PO# \_\_\_\_\_ = \$ 0.00

**Sub Total \$401.94**

Budget Mileage and Per Diem 226.60.720.3500.582 (100 %) \$161.94

Hotel 226.60.720.3580.582 (100%) \$240.00

**Check Total \$161.94**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name William Huebsch  
Building \_\_\_\_\_

Employee # \_\_\_\_\_  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/15/19</u>	<u>8</u>	<u>SR</u>
<u>2/16/19</u>	<u>8</u>	<u>SR</u>

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved; Condition upon the specific leave being available for the specific employee  Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

- |  |                                    |                               |
|--|------------------------------------|-------------------------------|
| AN Annual                              | PL Personal Leave                  | ALWO Approved Leave W/O Pay   |
| SL Sick Leave                          | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard                  | SWP Suspended w/Pay           |
|  | FN Funeral _____                   | SWOP Suspended w/o Pay        |
- (Master Contract Relationship)*

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop GBB/BBB District Tournament (**Attach Brochure/Agenda**)

Location Whitefish, Montana

Departure Date 2/15/19

Return Date 2/16/19

Departure Time 8:00am.

Return Time 11:00pm

Transportation:  Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage 186x.58 ÷ 2 = \$ 53.94

Per Diem \$36+ \$36 = \$ 72.00

Registration PO# \_\_\_\_\_ = \$ 0.00  
 Hotel PO# \_\_\_\_\_ = \$ 120.00  
 Other PO# \_\_\_\_\_ = \$ 0.00  
 Other PO# \_\_\_\_\_ = \$ 0.00

**Sub Total** \$245.94

Budget Mileage and Per Diem 226.60.150.2410.582 (100 %) \$125.94

Hotel 226 60 720 3581 582 (100 %) 120.00

**Check Total** \$125.94

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_