

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 11, 2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: January 4, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: ELA Teacher Browning Middle School 2021-2022

Description: William Huebsch is recommending the following for hire:

✚ Fonatee M. Burlingame, ELA Teacher, BA/7

Financial Impact: \$25,237.00 (prorated from \$51,297 for 92 days)

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program or grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position ELA Teacher		Applicant Recommended Fonatee M. Burlingame	
Department/Location BMS		Supervisor William Huesbch	
Type of Position Certified	Starting Date 1-18-2022	Term 187 day prorated to 92 days	

Recruiting	Date Posted: 6/2/2021	Closing Date: Until filled
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Comments: Per Board Policy #5120 Recruitment and Selection, Exceptions: The competitive selection process may be unnecessary in the following circumstances: B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.
Fonatee is a former employee of BPS and was the only candidate to apply

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Fonatee Burlingame	10/22/2021	Yes	NA

Interview Committee	Title	Name	Title

Recommendation: Fonatee has worked at BPS for two years as an ELA teacher at BHS. She was offered a contract for the 2021-2022 academic year, but had moved back to Texas for personal reasons.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/5/2019	Yes	OK
State & Federal Criminal background check	8/22/2019	Yes	OK
Tribal Background check	8/8/2019	Yes	OK
Fonatee has less than one year of separation from BPS			

Salary: \$51,297.00 prorated to \$25,237.00 Placement: BA/7 Contract Days: 187 prorated to 92

Prepared by: John E. Salois Date 1/4/2022 Approved by: _____ Date: _____