



Board Action Required

No Action Required

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To: CISD Board of Trustees  
From: Tabitha Branum, Director of NTH@C  
Date: May 21, 2010  
Subject: NTH@C Graduation Requirements (Job Shadowing & Internship)  
CC: Dr. Jeff Turner; Melody Paschall, Donna Carpenter

Please read below to find the suggested clarifications for NTH@C graduation requirements. Based on feedback we received from learners, parents and our community/business partners we felt it was necessary to make some adjustments to these expectations. Additionally, we wanted to clearly articulate the expectations for meeting this requirement. A community/business partner handbook will also be created to distribute to all hosts of NTH@C and CHS learners/students. This handbook will be a support structure to use by our community/business partners to recommend activities for their shadowees/interns to do while on the job site. This was a common concern received by our partners and this handbook will be one strategy used to alleviate this concern.

A committee of parents, facilitators, and community representatives met to review existing practices and make the following recommendations.

**Current statement of Graduation Requirement:**

**NTH@C learners are also required to complete the following prior to graduation:**

- 12 hours of college credit
- 40 hours of community service
- Digital Portfolio
- Career Experiences (Such as job shadowing and job internship experiences)
- Senior Capstone Experience

**Proposed statement of Graduation requirement for freshmen class of 2009-2010 and beyond:**

**NTH@C learners are also required to complete the following prior to graduation:**

- 12 hours of college credit
- 40 hours of community service
- Senior Capstone Project (Digital Portfolio and Career Development Experience (See structure below).
- Senior Capstone Experience

**The Career Development Experience Structure:**

<b>When</b>	<b>What</b>	<b>Where</b>	<b>Who will monitor</b>
Freshman year	Career Interest Project	Virtual Business & Communication	Virtual Business & Communication facilitator
Sophomore year	Job Application process/resume critique	Art & Technology	Art & Technology facilitator
Sophomore year	Practice interview/critique	Art & Technology	Art & Technology facilitator
Junior and senior years	Orientation to business, industry and career fields	Wednesday activities	Designated NTH@C facilitator
Junior and senior year	Field experience (job shadowing, Internship, service- learning, virtual exploration)		Designated NTH@C facilitator
Senior year	Oral and visual presentation of Career Development Project as a component of their senior capstone project	NTH@C	Designated NTH@C facilitator
Each year	Program Evaluation	NTH@C	Designated NTH@C facilitator

**Seniors 2011**

Our seniors will be asked to complete 10 hours of job showing prior to May 1<sup>st</sup> of 2011. In addition, the learners will be asked to research, create and report (as a part of their Digital Portfolio) his/her career and college readiness as defined by NTH@C Digital Portfolio Rubric.