

Resolution and Agreement to Participate in TCCPA

January 23, 2007

SUMMARY:

- This item requests approval of a resolution and agreement to participate in the Tarrant County Cooperative Association. This will allow the district to purchase office and certain classroom supplies from the approved vendor, Corporate Express, as well as various other bids awarded by the cooperative.

PREVIOUS BOARD ACTION:

-None.

BACKGROUND INFORMATION:

- We have been looking for ways to hold the cost increases of supplies to a minimum. Several districts in our area have been participating in this coop and are extremely happy with the pricing and service received from the approved supply vendor, Corporate Express.

- We have been using Office Depot through our U S Communities Cooperative for a number of years. We have had a few problems that have been resolved.

- Corporate Express made a price comparison between Office Depot and themselves. The CE pricing was lower over all. I would like the opportunity to pilot the use of Corporate Express at several of our schools clustered in the south part of the district before totally switching from Office Depot to Corporate Express.

- We purchase many products from BuyBoard vendors. However, this cooperative bid is geared to the entities in our area which gives us better pricing. The BuyBoard bid is more general as a vendor must deliver statewide, and sometimes this process costs more since there are no exact quantities guaranteed to the vendor(s).

SIGNIFICANT ISSUES:

- This could hold the increases in cost for supplies to a minimum. Corporate Express does not increase pricing for the term of the bid. Our prices with Office Depot increase yearly.

FISCAL IMPLICATIONS:

- There is no fee to participate in the cooperative.

BENEFIT OF ACTION:

- Passage will allow the district to purchase office supplies and many classroom supplies at a low price.

PROCEDURAL AND REPORTING IMPLICATIONS

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- The alternative will be to continue purchasing exclusively from Office Depot through the U. S. Communities Cooperative

OTHER COMMENTS:

- None

SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the Board approve a Resolution and sign the Agreement to join the Tarrant County Cooperative Purchasing Association, which will allow the district to purchase from bids approved by the Cooperative.

STAFF PERSONS RESPONSIBLE:

- Kathy Arrington, Purchasing Agent
- Debbie Monschke, Executive Director of Budget and Finance

ATTACHMENT:

- Resolution
- Agreement

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Executive Director: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____