

COURTS & PUBLIC SAFETY COMMITTEE  
**DRAFT - MEETING MINUTES**  
Monday, April 17, 2023 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair  
Burt Francisco  
Jesse Osmer  
Bill Peterson

Others Present: Mary Catherine Hannah, County Administrator  
Kim MacArthur, County Board Assistant  
Commissioner Travis Konarzewski  
Undersheriff Cash Kroll  
Janelle Mott, Juvenile Officer  
Michelle Reid, Animal Control  
Rob Edmonds, City Fire Chief  
Wes Wilder, Maintenance Superintendent  
Al Rapson, Assistant EM/E911 Director  
Judge Alan Curtis  
Beth Pelkey  
Tom Pelkey  
Sandy Zielaskowski  
Sharon Tolan  
Myra DeCaire  
Dan Sharp  
Lynn Bunting, County Board Assistant (zoom)  
Kim Ludlow, County Treasurer (zoom)  
Steve Smigelski, Airport Manager (zoom)  
Kim Elkie, EM/E911 Director (zoom)  
Nancy McSwain (zoom)  
Angel Hux (zoom)  
Audra Cole, Animal Control (zoom)  
Dawn Marwede (zoom)  
Edna Sorensen (zoom)

**CALL MEETING TO ORDER**

Chair John Kozlowski called the meeting to order at 4:05 p.m.

**MOTION TO ADOPT AGENDA**

Moved by Commissioner Francisco and supported by Commissioner Konarzewski to adopt the agenda as presented. Motion carried.

**INFORMATION ITEM:** Judge Alan Curtis presented the Committee a memo regarding liability insurance coverage for Probation Officer Tim Marquardt utilizing his CCW while employed by the County. Judge Curtis inquired about any policies within the County's insurance that Officer Marquardt could be covered by. There are insurance policies to cover him personally, but not at work. Judge Curtis stressed the importance of having Officer Marquardt carry a weapon for security purposes in lieu of having security at the door. Judge Curtis will look to adjoining communities to see if they

have probation officers that carry. Commissioner Francisco asked that Officer Marquardt do some benchmarking and come back with more information. More discussion will be had at the next Courts and Public Safety Committee meeting in May.

INFORMATION ITEM: Judge Curtis presented a memo requesting budget line item 402-234-980-979 be changed from “District Courtroom Security Upgrades” to “District & Probate Courtroom Security Upgrades”. Both courts use this courtroom and would benefit from any upgrades and security items installed. Moved by Commissioner Francisco and supported by Commissioners Osmer to recommend the action item below as presented. Motion carried.

**ACTION ITEM #1: The Committee recommends changing the description of budgeted line item 402-234-980-979 from “District Courtroom Security Upgrades” to “District & Probate Courtroom Security Upgrades” as presented.**

INFORMATION ITEM: Juvenile Officer Janelle Mott presented March’s Child Care Fund Monthly Report to the Committee. (attachment #1) The one time disbursement of \$50,000 that was previously approved by the Board was the boost that they needed. In the coming months Janelle is hopeful as the basic grant money starts coming back, they will see an increase.

INFORMATION ITEM: Commissioner Francisco gave the Committee an update on the Juvenile Justice Ad hoc Committee. The regional meeting took place on April 11<sup>th</sup> and several counties provided more information on what the regional facility may look like. A 48-bed facility was discussed with a goal as a long-term placement facility focused on treatment. Grayling is a centrally located area for the counties in the radius. There may be some future discussion on having a satellite office in the Alpena area to serve our surrounding counties. Another ad hoc meeting will be scheduled after the next regional meeting on May 8<sup>th</sup>. To resolve our short-term issue, discussion was made on possibly having a 4-6 bed facility at the Sheriff’s Office as a consequence to juveniles violating probation. Commissioner Francisco and Administrator Hannah will attend the next regional meeting on May 8<sup>th</sup> and have more discussion on a short-term plan.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented a draft survey for the Committee to review regarding Animal Control. This survey would help to get engagement and input from the community, and after approval at the Full Board meeting, would go live on May 1<sup>st</sup>. Discussion was made on the types of questions to have on the survey, how long to have the survey available, and what personal information should be included in the survey. The survey was shared with Sheriff Erik Smith and he had no changes. Motion was made by Commissioner Osmer and supported by Commissioner Peterson to send the survey to Full Board as a draft pending input for possible changes. Administrator Hannah will have paper copies available for those that do not have access to the internet. Motion carried.

Administrator Hannah passed out the 2023 budget for the Animal Control Office and a copy of the expenditures report from last year for the Committee to review. Commissioner Osmer inquired about the cost of utilities. Maintenance Superintendent Wes Wilder will compile a spreadsheet with water, sewer, and natural gas costs and also get pricing for putting a separate meeting on the ACO building.

Treasurer Kim Ludlow forwarded the Committee a 5-year budget. The deficit for this program has increased over the past 5 years.

Animal Control Officer Michelle Reid clarified the Committee's question on a budgeted grant. Deputy Reid reported that she applies for the Animal Welfare Fund Grant every year which typically has a \$10,000 limit. We don't hear back from them as to whether we get any money that was applied for before the budget is due. They budget for \$10,000 just in case. They were notified approximately two weeks ago that they will be getting a \$3,000 grant this year which is 100% reimbursed. An adjustment will need to be made to decrease the \$10,000 down to \$3,000.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Fund monthly report to receive and file. Fire Chief Rob Edmonds reported their department did receive the ambulance from Charter Township and they will need to cycle out one vehicle. Chief Edmonds recommended contacting a vendor that may be able to refurbish it. Chief Edmonds will send the vendor contact information to Commissioner Konarzewski. Motion was made by Commissioner Peterson and supported by Commissioner Francisco to receive and file the monthly Ambulance Fund Report as presented. Motion carried.

PUBLIC COMMENT:

Nancy McSwain of Alpena gave a suggestion for the survey to explain the difference between a protection shelter and a control shelter. She also expressed her support for Deputy Reid and the Animal Control Program.

Dan Sharp of Alpena shared his support for Deputy Reid and the Animal Control Program and the importance of having the clinics and having the program fully funded.

Beth Pelkey of Alpena commented on the budget. In order to make the ACO self-sustainable there needs to be an adjustment on the Sheriff's Office side as well.

Dawn Marwede of Ossineke shared her support for Deputy Reid and Animal Control. Dawn acknowledged the staff, and volunteers that help at the Animal Control Office and shared some of the volunteer work that has been done.

Angel Hux of Ossineke shared her story on how Michelle rescued her dog from a hoarding case and what it means to people that Michelle finds these animals' homes.

**\*Next Meeting: Monday, May 15, 2023 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Francisco and supported by Commissioner Peterson to adjourn the meeting. Motion carried. The meeting adjourned at 5:22 p.m.

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John Kozlowski, Chair

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Kimberly MacArthur, Board Assistant

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**CHILD CARE BALANCE SHEET**

**Month: March, 2023**

<b>BEGINNING FUND BALANCE</b>	<b>\$57,531.53</b>
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**Revenue**

MONTHLY APPROPRIATION FROM COUNTY	\$27,981.68
DEPOSITS	\$85,640.03
One-Time Disbursement	\$50,000.00
<b>* MONTHLY REVENUE TOTAL</b>	<b>\$163,621.71</b>

**Expenses**

Monthly Expense Total	\$134,689.41
Blending Funding Sheriff	\$150,000.00
<b>END OF THE MONTH BALANCE</b>	<b>\$23,499.40</b>
Fund Balance Adjustments	\$25,106.57
<b>ACTUAL BALANCE:</b>	<b>\$48,605.97</b>

Revenue to date for April	\$28,965.14
Expenses to date for April	\$227.77
<b>Anticipated Balance</b>	<b>\$77,343.34</b>

*Janelle Mott* 4/13/2023