

**Instructional Materials Allotment and TEKS Certification, 2015-2016**

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) That this district's instructional materials allotment (IMA) is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
- 2) That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- 3) That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

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**Signature of Superintendent**

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Signature

**Signatures of Board President and Secretary or Governing Board Officers**

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Board President

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Board Secretary

Scan the signed certification document and email it to [instructionalmaterials@tea.texas.gov](mailto:instructionalmaterials@tea.texas.gov) with the following subject line: [your district] certification (ex: Hometown certification)

Mail to:  
Texas Education Agency  
Instructional Materials and Educational Technology  
1701 North Congress Avenue  
Austin, TX 78701

**OR Fax to:** (512) 475-3612

**OR Email to:** [instructional.materials@tea.state.tx.us](mailto:instructional.materials@tea.state.tx.us)