

# Board of Trustees

Meeting Date:01/20/2026

## Executive Summary of Board Agenda Item

Recommendation to approve the award of Request for Proposal (RFP) #2026-14B for Furniture, Fixture and Subject/Title for Agenda Posting: Equipment for the Canutillo ISD 2024 Bond Referendum Projects

Justification Statement: The District will purchase and install furniture essential for 2024 Bond Referendum Project deliverables and to support installation of furniture, fixture and equipment areas district wide.

Purpose of Agenda Item:

Information  Discussion

Action

Item Type:

Curriculum & Instruction

Human Resources

Business Services

Staff Responsible:

Veronica M. Campbell

Signature of Requester(s)

Veronica M. Campbell



Signature of Presenter(s)



Business Services Approval (Initials)



Date

### Agenda Summary:

The Request for Proposal (RFP) is a method allowed as defined in the Professional Services Procurement Act, (PSPA), Section 2254.002 and Section 2254.004, as applicable and of the Texas Government Code Section 44.031. On October 20 2025, the District issued a Request for Proposal, RFP# 2026-14B, for Furniture, Fixtures and Equipment for the Canutillo ISD 2024 Referendum Projects with requirement set forth in . The RFP closed on November 13, 2025, and received seven (7) proposals. On November 19, 2025, an evaluation committee met to review all proposals received. The evaluation committee consisted of Dr. Jesica Arellano, Interim Superintendent; Dr. Oscar Rico, Executive Director of Information Technology Services; Marco Macias, Director of Child Nutrition; Nidia Avila, Principal; Frank Clark, Principal; Guadalupe Montanez, Principal. On November 20, 2025, the evaluation committee met for a second-round evaluation on short list the top 3 (three) ranked vendors, they evaluated the firm's proposals according to the selection criteria as stated in the RFP packet. Mrs. Veronica Campbell, Purchasing Agent; Mr. Ernesto Ortiz, Program Director and Mrs. Corina Heredia, Purchasing Manager, acted as facilitators and moderators during the evaluation process on behalf of the Program Manager. The committee's recommendation for award is based on the most responsible, responsive bidder whose offer represents the best value to the District adherence with Texas Government Code. The Committee recommends the top two (2) proposers as K-12 Designs, LLC and PPG Furnishings.

**RECOMMENDATION:** Administration Recommends that the Board award RFP 2026-14B Furniture, Fixtures and Equipment to K-12 Designs, LLC., and PPG, Furnishings to support installation of classroom and administration furniture for 2024 Bond Projects as presented.

PRIOR BOARD ACTION: No

AWARDED: N/A

AWARDED AMOUNT: N/A

AMOUNT(S): FFE Budgeted Amount Not to Exceed \$12,500,964.78

ACCOUNT NO(S):

6947.81.6639.19.xxx.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

Request for Proposal, RFP 2026-14B

REQUESTING DEPARTMENT:

Operations

CONSEQUENCES OF NON-APPROVAL:

Cannot enter into contract negotiations which will risk finalization for contract execution, purchase and deliverables of Canutillo ISD 2024 Projects

IMPLEMENTATION TIMELINE:

Upon Board Approval

ATTACHMENT(S):

- Exhibit A: 2026-14B Executive Summary -Board Item Summarization
- Exhibit B: RFP 2026-14B Bid Evaluation Tabulation





### BOARD ITEM SUMMARIZATION INFORMATION

#### Furniture, Fixtures and Equipment (FFE) for the Canutillo ISD 2024 Bond Referendum Projects RFP 2026-14B

<b>DESCRIPTION OF ITEMS / SERVICES:</b>	The Canutillo Independent School District ("District") is requesting proposals from qualified sources relative to the provision of the Request for Proposal ("RFP"). This Procurement will be managed under the Canutillo ISD 2024 Bond Referendum, but the services provided may be used by the District, if required, for non-bond-related services, at discretion of the district and approval by the board of trustees.
<b>FIRST ADVERTISEMENT DATE:</b>	October 20, 2025
<b>SECOND ADVERTISEMENT DATE:</b>	October 26, 2025
<b>EMAIL NOTIFICATIONS SENT:</b>	118
<b>IONWAVE POSTING DATE:</b>	October 20, 2025
<b>PRE-BID CONFERENCE:</b>	NONE
<b>BID DUE DATE:</b>	November 13, 2025
<b> DAYS THAT BID WAS AVAILABLE:</b>	24
<b>VENDOR WEBSITE VIEWS:</b>	10
<b>NUMBER OF BIDS RECEIVED:</b>	7
<b>NUMBER OF LATE BIDS REJECTED:</b>	0
<b>EVALUATION SUMMARY</b>	The Committee ranked K-12 Designs, LLC and PPG Furnishings as the proposers who had a score of over 70 and offered the best value to Canutillo Independent School District. This award is made to the most responsible, responsive bidder whose offer represents the best value, considering price and other factors as defined in the RFP. Additionally, the District reserves the right to accept or reject in part or whole any proposal and to waive any technicalities or informalities for the best interest of the District.
<b>CONTRACT TERM:</b>	The initial term of this proposal shall be for the duration of the 2024 Bond Referendum.
<b>TOTAL AWARD AMOUNT:</b>	Budget Amount Not to Exceed \$12,500,964.78

## Exhibit B: RFP 20256-14B Bid Tabulation

### RFP 2026-14B Furniture, Fixtures and Equipment (FF&E) for the Canutillo ISD 2024 Bond Referendum Projects

Supplier	Rank	Score	Purchase Price	The reputation of the vendor and the vendor's goods and services	The Quality of the vendor's goods and services	The extent to which the vendor's goods and services meet the district's needs	The total long-term cost to the district to acquire the vendor's goods and services	Any other relevant factors specifically listed in the request for bids or proposals
K12 Designs LLC	1	95.17	20.00	18.67	13.83	9.67	14.50	18.50
PPG Furnishings	2	79.02	9.85	18.33	12.17	8.33	13.00	17.33
ELB US Inc.	3	63.00	0.00	17.67	12.17	7.50	8.83	16.83
Shelby Distributions Inc	4	50.53	4.53	12.17	10.00	6.17	4.17	13.50
Virco Inc	5	49.63	4.30	17.33	9.83	6.00	3.83	8.33
School Specialty, Inc.	6	20.17	0.00	8.50	5.33	2.17	0.83	3.33
Learning Environments LLC	7	17.80	5.58	8.72	0.83	0.83	0.00	0.00