

**Quote for Rodriguez Middle School Administrative & Collaborative  
Furniture  
May 23, 2017**

**SUMMARY:**

This item requests approval of the quote submitted by Plano Office Supply for the administrative and collaborative furniture at Rodriguez Middle School.

**BOARD GOAL:**

VI Growth, Change & Fiscal Responsibility...be environmentally responsible and aggressively pursue energy efficiency and conservation principles in building design...demonstrate effective and efficient management of district resources...provide leadership and /or oversight to ensure District meets all fiscal, legal and regulatory requirements.

**PREVIOUS BOARD ACTION:**

Plano Office Supply was approved as a vendor on the District's RFP#161209 for Furniture. This proposal was awarded on January 10, 2017.

**BACKGROUND INFORMATION:**

The quote provided furniture for all administrative areas of the campus, the student and teacher collaboration areas, all fireproof and regular file cabinets, and bookcases for each of the classrooms. The district has standardized to Hon furniture for the administrative areas for the new campus locations.

**FISCAL IMPLICATIONS:**

Cost will be borne by 2013 FF&E Bond funds in the amount of \$176,637.43.

**BENEFIT OF ACTION:**

Passage will allow the district to order in time to be ready for the 2017-2018 school year.

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the quote submitted by Plano Office Supply for Rodriguez Middle School in the amount of \$176,637.43 be accepted.

**STAFF PERSONS RESPONSIBLE:**

Debbie Monschke, Assistant Superintendent of Administrative Services  
Cindy Willis, Director of Purchasing

**APPROVAL:**

Signature of Staff Member Proposing Recommendation:

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Signature of Divisional Assistant Superintendent:

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Signature of Superintendent:

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