

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, May 27, 2014, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak; Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson.
Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and Kelly Nowak led the Pledge of Allegiance.

District administrators present: Tom Rogers, Principal, Geneva High School; Kelley Munch, Communication Coordinator; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Tom Anderson, Ben Colin, Weston Family, Matthew Weston, Birschbach Family, and Cara Birschbach

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None

3. APPROVAL OF MINUTES

- 3.1 Regular Session, May 12, 2014
- 3.2 Executive Session, May 12, 2014
- 3.3 Board Retreat Session, May 16, 2014
- 3.4 Executive Session, May 16, 2014
- 3.5 Board Retreat Session, May 17, 2014

Motion by Nowak, second by McCormick, to approve the above-listed minutes as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Motion carried unanimously.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 4.1 Tradition of Excellence Awards: Geneva High School Students
Girls Track: Kathryn Adelman, McKenzie Altmayer, Kristin Higgins, Foster Ignoffo, Jane McCloughan, Isabella Medina, Mary Grace Neville, and Brooke Nusser
Girls Badminton: Cara Birschbach, Melanie Burkhardt, Nila Kannankeril, Elena Kelly, and Halle Martin
Math Competition: David Creger, Daniel Dudman, Thomas Foster, Benjamin Maher, Catherine Markuson, Anand Patel, Tulsi Patel, Jackson Poythress, Margaret Schubert, Grant Schumock, and Matthew Weston

State Bass Fishing: Mark Hornig and Sam Vogelsberg

Dr. Mutchler presented Pam Burgeson with a Tradition of Excellence Award for her many years of service and dedication to District 304 and the Board of Education.

5. SUPERINTENDENT'S REPORT

Thanks to those who attended the senior activities and to all of the Board members for attending commencement. There are many activities coming up before the last day of school on June 5th.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS

- 6.1 Policy Updates: Second Reading
 - 6.1.1 1520.01, New Principal Mentoring, **Revised**
 - 6.1.2 1524, Administrative Contracts, **Revised**
 - 6.1.3 1539, Administrative Discipline, **Revised**
 - 6.1.4 1540, Discharge for Cause, **Revised**
 - 6.1.5 1543, Renewal/Non-Renewal of Administrative Contracts, **Revised**
 - 6.1.6 8434, Green Cleaning, **New**
 - 6.1.7 5111.04, Educational Opportunity for Military Children, **New**

Motion by Wilson, second by Stith, to approve the policy updates, as presented. On roll call, Ayes, seven (7), Lamb, McCormick, Nowak, Stith, Wilson, Juby, Grosso. Nays, none (0). Motion carried unanimously.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None

8. INFORMATION

- 8.1 FOIA Request(s)
 - 8.2 Suspension Report
 - 8.3 Board Bylaws 0166, Agenda, & 0166.1, Consent Agenda
- No discussion.

9. CONSENT AGENDA

- 9.1 Monthly Financial Reports and Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires
 - New Hires Certified Staff
 - Busche, Shelbi, WAS, General Music, 1.0 FTE, effective 8/18/14
 - Resignations Certified Staff
 - Kontos, Heather, GMSS, Math, 1.0 FTE, effective 6/5/14
 - Leave of Absence Certified
 - Gratz, Lisa, GMSS, Certified Nurse, 1.0 FTE, effective 2014-2015 school year
 - Resignations Support Staff
 - Bergren, Jessica, GMSN, Special Education Assistant, 9 month, effective 5/30/14
 - Reappointments/Reclassifications Support Staff
 - Altmayer, Kimberly, From FES Library Assistant (10 hrs/wk) to GMSN Library Assistant (35 hrs/wk), 9 month
 - Reappointments Administrators
 - Allison, Reed, GHS, Dean of Students, 10 month
 - Kelly, Michael, GHS, Dean of Students, 10 month
 - McPeak, Scott, GHS, Assistant Principal, 10 month
 - Shrader, Susan, GHS, Dean of Students, 10 month
 - Barrett, Andrew, CO, Director of Learning & Teaching, 12 month
 - Bidlack, Lawrence, GMSN, Principal, 12 month
 - Bleau, Terrance, GMSS, Principal, 12 month
 - Burns, Maura, GMSN, Assistant Principal, 12 month

Drexler, Doug, GHS, Associate Principal, 12 month
 Dye, Julie, WES, Principal, 12 month
 Giarrante, Anne, CO, Director of Student Services, 12 month
 Kafer, James, GHS, Athletic Director, 12 month
 Latham, Todd, CO, Coordinator of Business Services, 12 month
 Law, Adam, HES, Principal, 12 month
 Martin, Stephanie, FS, Early Childhood Coordinator, 12 month
 Oberg, Donna, CO, Assistant Supt. Business Services, 12 month
 Petmezas, George, MCS, Principal, 12 month
 Reilly, Lynn, CO, Assistant Director Student Services, 12 month
 Rogers, Thomas, GHS, Principal, 12 month
 Schwartz, Jane, GMSS, Assistant Principal, 12 month
 Sims, Shonette, HSS, Principal, 12 month
 Thompson, Darcy, FES, Principal, 12 month
 Zeman, Ronald, WAS, Principal, 12 month
Reappointments Friendship Station Extended School Year – Pre-School
 Krueger, Laura Beth, Speech Language Pathologist
 Falls, Megan, Special Education Teacher
 Hovorka, Scott, Special Education Teacher
 Hanson, Jenny, Special Education Assistant
 Johnson, Samantha, Special Education Assistant
 Koehn, Nancy, Special Education Assistant
 Koester, Clover, Special Education Assistant
 Towler, Kelly, Special Education Assistant
 Strauss, Loreen, Special Education Assistant
Summer Grounds Staff
 Bastin, Jake, Returning summer employee, Grounds
 Bidlack, Jacqueline, Returning summer employee, Grounds
 Blayney, Lauren, New employee, Grounds
 Burnidge, Troy, New employee, Grounds
 Carey, David, Current employee/Bus Driver, Painter
 Drobeno, Eric, New employee, Grounds
 Gray, Steven, New employee, Painter
 Jansen, Trey, New employee, Grounds
 Johnson, Andrew, New employee, Grounds
 Kenney, Bryan, Returning summer employee, Grounds
 Kames, Stephanie, New employee, Grounds
 Kuranda, Frank, New employee, Grounds
 Lindoo, Laura, Current employee/Bus Driver, Painter
 Malcom, Elizabeth, New employee, Grounds
 Masselink, Ken, New employee, Grounds/Painter
 Mutchler, Nicholas, New employee, Grounds
 Saunders, Ryan, New employee, Grounds
 Schrottenboer, Zachary, New employee, Grounds
 Strah, Bryan, New employee, Grounds
GHS Summer School
 Burns, Brian, Current employee, English Workshop
 Doutsos, Janie, Current employee, History Workshop
 Judson, Jim, Current employee, U.S. Government Section 1
 Japlon, Ken, Current employee, U.S. Government Section 2
 Kolavo, Brad, Returning from last summer, Personal Finance Section 1
 Consdorf, Sara, Current employee, Personal Finance Section 2
 Toldness, Kristine, Current employee, Computer Keyboarding
 Schaus, Jon, Current employee, Driver Education
 Herrera, Nick, Current employee, Driver Education
 Matuszewski, Andrea, Current employee, English Workshop

- Doutos, Janie, Current employee, History Workshop
 Judson, Jim, Current employee, U.S. Government
 Consdorf, Sara, Current employee, Personal Finance
 Dierks, Greg, Current employee, Algebra Bridge
 9.3 Bid Summary/Award, \$480,953.30, Geneva Construction Co., paving projects at FES, GHS, HSS, MCS, GMSS, WES and WAS
 9.4 2014-2015 Board Meeting Calendar
 9.5 Board of Education Working Agreements – Updated
 9.6 Local School Funding Resolution

Board comments, questions, discussion: If the legislature is not going to extend the income tax what is the amount of impact this will have on the district? (About \$280,000.)

Motion by Nowak, second by Stith, to approve Consent Agenda Items 9.1 - 9.6, as presented. On roll call, Ayes, seven (7), McCormick, Nowak, Stith, Wilson, Juby, Lamb, Grosso. Nays, none (0). Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

What is the consensus on how to proceed if a board member wants to attend an IASB workshop? Do we want to ask the Policy Committee? (This has already been brought to the Policy Committee.) This could be approved at the June 9th Board meeting.

The Music Boosters last meeting of the year was last Monday and there is a new slate of officers with Liz Whittaker stepping up as the President.

The Communications Committee has made updates to the website and has talked about hosting more forums in the coming year. The Board will need to present topics for the forums. Thanks to Kelley Munch for posting information to the website.

The Sports Boosters need volunteers to chair concessions and spirit wear.

12. NOTICES / ANNOUNCEMENTS

None

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; AND THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED [5 ILCS 120/2(c)(5)]

At 7:20 p.m., motion by McCormick, second by Wilson, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. On roll call, Ayes, seven (7), Nowak, Stith, Wilson, Juby, Lamb, McCormick, Grosso. Nays, none (0). Motion carried unanimously.

At 7:28 p.m., following a break to relocate to the Williamsburg conference room, the Board moved into executive session.

At 7:40 p.m., Assistant Superintendent Collins left the executive session and the meeting.

At 7:48 p.m., motion by Wilson, second by Lamb, and with unanimous consent the Board returned to open session and relocated to the Williamsburg cafeteria.

At 7:50 p.m., the Board returned to open session.

14. POSSIBLE ACTION ON ADJUSTMENT OF SUPERINTENDENT CONTRACT

Motion by Stith, second by Wilson, to approve a 1.95% salary adjustment for the Superintendent's contract for each of the next four years. On roll call, Ayes, five (5), Stith, Wilson, Lamb, Nowak, Grosso. Nays, two (2), Juby, McCormick. Motion carried.

15. ADJOURNMENT

At 7:51 p.m., motion by Stith, second by Wilson, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY