

NON-INSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

Acceptance of Gifts by the School Board

706-NB

I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law.

III. ACCEPTANCE OF GIFTS GENERALLY

- A. The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.
- B. Donations received as part of a fundraiser will be included in the fundraising proceeds and not recognized as a separate donation.
- C. The School Board authorizes the Superintendent to accept donations of \$50 or less. Donations of less than \$50 will not be brought to the school board for formal acceptance unless conditions are placed on the gift.
- D. Donations of cash should be received through a building or district office and should not be given directly to individual employees.
- E. Donations which include or carry advertisements shall be reviewed for compliance with Policy 905 (Advertising) prior to acceptance.

IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. The resolution must fully describe any conditions placed on the gift. The real or personal property so accepted may not be used for religious or sectarian purposes.

Neither the district, nor any employee of the district, will appraise the value of any property gift for tax purposes.

V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant or devise, which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

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Legal References: Minn. Stat 123B.02, Subd. 6 (Bequests, Donations, Gifts)
Minn. Stat. 465.03 (Gifts)

Cross References: NB Policy 421 (Gifts)

North Branch Independent School District 138: Policy 706

Adopted: June 10, 2004

Reviewed:

Revised: April 14, 2011, December 12, 2013

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