

Executive Summary

Prepared for Board of Trustees Meeting

June 25, 2013

Head Start Desktop Monitoring Results

Board Goal:

IV – Parent and Community Involvement

- Foster a positive and welcoming environment that encourages parent and community partnerships to achieve success for all our students.

VI – Growth, Change and Fiscal Responsibility

- Review and adjust policies and procedures as appropriate to address the challenges of rapid growth and changing demographic characteristics while maintaining and enhancing our strong sense of community;
- Be environmentally responsible and aggressively pursue energy efficiency and conservation in . . . operating procedures;

Purpose of Report

This report will show compliance with required Head Start guidelines and indicates successful correction of the deficiency found in November 2012 during an on-site review.

Objectives

- Share updated findings from Administration for Children and Families, Office of Head Start indicating that “no corrective action is required at this time.”

Operational Impact

Since the 2011-12 school year, the Head Start funded portion of the staff at Ann Windle School for Young Children has been preparing for and participating in the regularly scheduled re-authorization process to determine continued grant funding. During the on-site visit last fall by the Office of Head Start, one area of deficiency was identified resulting in a second campus visit and desktop monitoring process. Under the leadership of Angela Hellman and Mary Helen Martin, and through countless hours of planning and work on the part of the Head Start leadership team at Ann Windle, the campus has made significant changes in the area of student health screening and records management. New policies and procedures that have been put in place provide assurance that this area will continue to be managed appropriately. Head Start’s desktop review of the district in May found full compliance in the identified area and has resulted in a positive finding which was recently delivered to Mrs. Mia Price (at the time President of the Board of Trustees for DISD), Ms. Kimberly Chalk, Regional Head Start Program Manager, Ms. Candacee Matthews, Policy Council Chairperson, Dr. Jamie Wilson, Superintendent of Schools, and Mrs. Angela Hellman, Director of AWSYC Head Start.

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Results

The district has received notification that the area of deficiency has been satisfactorily addressed. The district's sequestration plan has been approved by Head Start; however, funding will not be authorized until the Board of Trustees and the Head Start Policy Council have also approved the sequestration plan.

Additionally, campus leadership has looked closely at other areas of the Head Start program, making appropriate adjustments to procedures that were already in place and establishing procedures where needed.

The campus Head Start leadership is appreciative of the support of both the Board of Trustees and Denton ISD staff through this process.

Other Options

Failure to comply fully with the requirements of Head Start would have resulted in the loss of the Head Start grant to Denton ISD. It would have then been necessary to enter the competitive pool for available grant funding.