

**FLOODWOOD SCHOOL
115 WEST 4TH AVENUE
FLOODWOOD, MN 55736**

District Computer Technician Assignment Sheet

The School Board of Independent School District No. 698, Floodwood, Minnesota (hereinafter “District”) enters into this assignment pursuant to Minnesota Statute 122A.40, with **Denny Gibbons** (hereinafter “District Computer Technician”). The District Computer Technician will perform the duties assigned by the District.

The School District and District Computer Technician further agree as follows:

I. Duty year:

The duty year(s) will begin effective August 1 and end June 30. The duty year is based on a flexible schedule as needed by the district. The work year calendar will be developed by mutual agreement of the District Computer Technician and the Superintendent.

II. Work Day:

The District Computer Technician shall be allowed flexible work days that will be developed by mutual agreement of the District Computer Technician and the Superintendent

III. Employment Duration, Expiration, Termination and Mutual Consent:

This assignment covers a term from August 1, 2024 through June 30, 2025, but its duration shall be subject to the provisions of Minn. Stat. § 122A.40. The District Computer Technician’s employment may be non-renewed, modified, discharged, or terminated either during or at the end of this contract as provided in that statute, including the placing of the District Computer Technician on unrequested leave of absence. This assignment also may be terminated or modified at any time by the parties by mutual consent.

IV. Salary

For services performed, the District Computer Technician shall be paid an hourly rate as follows as well as mileage at the current IRS reimbursement rate:

Hourly: \$26.00 per hour

District Computer Technician will submit a biweekly time card and mileage reimbursement document to the business office.

This assignment sheet shall be effective only upon the signature of the District Computer Technician and of the officers of the School Board after authorization for such signatures was taken by the School Board in appropriate action recorded in its minutes. This is not intended to act as a contract or agreement. It is intended to act as a clarification of the District Computer Technician’s remuneration for service rendered and the district’s financial obligation for those services provided.

(District Computer Technician’s Signature)

(Date of District Computer Technician’s Signature)

Floodwood School, ISD # 698

(School Board Chairperson’s Signature)

(Date of Chairperson’s Signature)

(School Board Clerk’s Signature)

(Date of Clerk’s Signature)