



## BOARD MEETING MEMORANDUM

**Board Meeting Date:** April 7, 2026

**From:** Aron Borowiak, Superintendent

**Re:** Director of Safety

**Attachments:** Job Description (Shared Director of Safety)

**Agenda Location:** Information/Discussion

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### **Rationale:**

The Administration would like to inform the Board that Community High School District 117, in collaboration with its partner elementary districts, is exploring a potential Intergovernmental Agreement (IGA) to establish a shared Director of Safety and Security. This model is being considered based on a similar successful partnership between Libertyville School District 70 and Lake Bluff School District 65. The purpose of this role would be to create greater alignment in safety practices across districts and strengthen coordination during emergency situations through a unified point of leadership and communication.

This item is being presented for discussion only. At this time, the Administration is in the early stages of exploration and is actively engaging in conversations with our partner districts and their respective Boards of Education to better understand potential structure, cost-sharing, and governance considerations.

Currently, none of the participating districts employ a dedicated Director of Safety and Security; instead, these responsibilities are distributed across multiple roles. As a result, practices, training, and systems can vary, and no single individual is solely responsible for staying current with evolving safety standards, coordinating with first responders, or pursuing external funding opportunities. The proposed position would provide a dedicated expert to lead safety planning, ensure compliance, support emergency response, coordinate training, and serve as a primary liaison with local law enforcement and emergency agencies.

The shared model would allow districts to collectively invest in a high-level professional while maintaining fiscal responsibility. In addition to improving alignment and preparedness, this role would support access to grants, enhance communication systems, and ensure that all districts are implementing best practices in school safety. The Administration is seeking Board feedback as we continue to explore this opportunity.

### **Recommendation/Motion:**

Informational.