

# Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

Policy: BDDH-AR  
Adopted: \*NEW\*

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## PUBLIC COMMENT AT BOARD MEETINGS

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The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please complete the *School Board Comment Card* and submit it to the Board secretary prior to the start of the meeting. Three minutes per person up to a total of 20 minutes will be allotted for public comment at each Board meeting. Timelines for each speaker will be determined by the total number of patrons requesting to speak at a meeting.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state his/her name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows:

*Board policy BDDH - Public Comment at Board Meetings:*

Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - *Public Complaints* for Board consideration of a legitimate complaint involving a staff member. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, his/her supervisor and the Board.



### *School Board Comment Card*

- I would like to speak at tonight's meeting.
- I would like to speak at the next scheduled Board meeting.

Today's date: \_\_\_\_\_

Name: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Topic: \_\_\_\_\_

- I acknowledge that I have read and understand the **Public Input Directions** on the back of this card.

Your suggestions and comments are welcome!

Please fill out this form and give it to the School Board secretary. All forms must be submitted by 6:15 in order to speak at tonight's meeting.

Three (3) minutes per person up to a total of twenty (20) minutes will be allotted for public input at each Board meeting. Timelines for each speaker will be determined by the total number of patrons requesting to speak at a meeting.

### PUBLIC INPUT DIRECTIONS TO THE AUDIENCE

The Three Rivers School District School Board welcomes citizens to attend Board meetings to become acquainted with the programs and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Community Comments". **Three (3) minutes per person up to a total of twenty (20) minutes will be allotted for public input.** Comments or questions from the audience at any other time during the meeting except for the agenda item "Community Comments" will be declared out of order.

During this agenda item "Community Comments" we ask that you abide by the following rules:

1. Please state your name and the topic you are addressing before you begin.
2. Speakers are asked to direct their questions and comments to the Chair. The Chair will refer any questions or requests for action to the proper person for a response.
3. If a group wishes to speak, please designate one spokesperson for the group. In order to maintain the meeting schedule repetitious comments will not be permitted.
4. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel nor against any person connected with the school system. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
5. Complaints regarding budget, programs, or other district issues should be handled by first following the steps outlined in district policy [KL](#) (*Public Complaints*) and [KL-AR](#) (*Review of Administrative Decisions*). The Chair has copies of the policies available here, and is glad to give them to anyone who requests a copy.
6. If you wish to submit a letter or any form of written comments, the Board will accept those and keep them in the district office in a Board communication file. Copies will be given to all Board members and those written letters or comments are public documents.